### **Company name: KRM Horse Drawn Carriage Services Proprietor: R Bryant-Moate**

### **Generic Risk Assessment Date of risk assessment: 13/09/2016**

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| **What are the hazards?** | **Who might be harmed and how?** | **What are you already doing?** | **Do you need to do anything else to control this risk?** | **Action by who?** | **Action by when?** |
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| Lack of / inadequate planning / route assessment | **Horses, carriage driving staff, passengers –** horse drawn carriages have limitations and not all routes are suitable / safe, including steep hills or distances in excess of six miles. | * All routes are assessed well in advance of the event to assess: access, distance, terrain, hazards and potential problems. * No routes deemed unsuitable will be taken. * Six mile maximum imposed. | Specific Risk assessment of each individual route. | R Bryant-Moate  or K Moate | Prior to each individual job. |
| Inclement weather conditions | **Horses, carriage driving staff, passengers –** High wind / gales can result in objects spooking the horses increasing the likelihood of bolting as can thunder /lightening.  Ice / snow resulting in the horses slipping.  Excessively high temperatures can result in dehydration / heat stroke of the horses | * Weather forecasts closely monitored. * Terms and conditions allow for the event to be cancelled if it is deemed weather conditions would cause a risk to either the horses or the public. | No further action required. | R Bryant-Moate  or K Moate | Day before & morning of the event.  As and when necessary. |
| Unsuitable terrain | **Horses, carriage driving staff, passengers –** Horses may slip / fall if weight of carriage is excessive when travelling downhill.  Horses may struggle to grip the road surface on upward inclines. | * All routes assessed to ensure gradient of any hills. Any routes deemed unsuitable will not be taken. * All carriages fitted with disc brakes to alleviate any additional weight having to be taken by the horses. * Every time horses shoed (approximately every six weeks) tungsten road studs fitted to horses shoes for extra grip. | Regular maintenance of brakes.  Assess horses shoes for wear / road studs on a daily basis to ensure no excessive wear, if deemed necessary arrange for new shoes/studs to be fitted prior to any job. | R Bryant-Moate  or K Moate | Prior to each individual job.  Checked weekly.  Daily. |
| Horses rubbing heads together, causing the bridles to slip from the horses head. | **Horses, carriage driving staff, passengers , public:**  Loss of bridles is the cause of a high percentage of horse drawn carriage accidents, without a bridle the driver has no control of the horse. | * Bridles both platted via the horses manes and secured with cable ties to prevent the bridles slipping over the horses ears. * Whenever the horses are stationary, with the carriage still attached the driver will be on the box seat and in control of the reins at all times. * Whenever stationary a groom will stand at the front of the horses to ensure no rubbing of heads. | No further action required. | Grooms  Carriage driver  Groom | Every time bridle fitted.  Whenever carriage is stationary  Whenever carriage is stationary |
| Horses biting | **Grooms, Members of the public**, bitten by horses. | * The horses are appropriately trained to NOT bite. This is achieved by not allowing the horses to be fed at any point by members of the public. * A groom will always be by the horses heads at any point they are stationary –thus monitoring the correct behavior is adhered to. | Ensure public are not permitted to feed horses. | R Bryant-Moate  or K Moate  Groom | Every Job.  Whenever carriage is stationary |
| Horses treading on peoples feet. | **Grooms, Members of the public**, feet trodden on by the horses. | * Members of the public not permitted to stand in close proximity of the horses unless accompanied by a groom form the carriage company. * A groom will always be by the horses’ heads at any point they are stationary –warning of the dangers of standing too close to the horses. | No further action required. | R Bryant-Moate  or K Moate | Every Job.  Whenever carriage is stationary |
| Bolting | **Grooms, Members of the public, horses** injured by bolting horses. | * Only experienced, highly trained horses used. * The driver will be on the box seat and in control of the reins at all times. * In addition to the driver two grooms will always be in attendance (one for each horse) to get to the horses heads, should the need ever arise. * Whenever the horses are stationary, with the carriage still attached a groom will stand at the front of the horses * All carriages fitted with disc brakes. | Continuous training / assessment of horses suitability.  Regular maintenance of brakes. | R Bryant-Moate  or K Moate  Driver  Grooms  R Bryant-Moate  or K Moate | Ongoing.  Whenever horses are in harness  Evert job.  Whenever carriage is stationary  Checked weekly |
| Slip / fall when passengers alight and disembark from the carriage. | **Passengers**, slipping falling from the carriage. | * One groom will stand at the horses heads whilst passengers get on and off the carriage to ensure the horses remain stationary. * Additional groom will assist passengers into and out of the carriage. * Driver will ensure both hand brake and foot brake applied whilst passengers embark / disembark the carriage. | No further action required. | Groom  Groom  Driver | Every time passengers embark / disembark the carriage. |
| Crowd Congestion | **Members of the public** injured by moving carriage. | * To ensure that the carriage can move safely through areas that may be heavily crowded a groom will walk in front of the carriage and ensure the intended route is clear of any members of the public before the carriage passes through. | No further action required. | Groom | Before the carriage moves. |