**BOX OFFICE SETUP REQUEST**

**EVENT**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Event Name: | | | New Writing Double Bill: Pub Corner Poets and Bill Drummond | | | | | | | | | | | | | |
| Venue Name: | | | Adelphi Club | | | | | | | | | | | | | |
| Venue Post Code: | | | HU5 2RU | | | | | | | | | | | | | |
| Ticket On-Sale Date: | | | Monday 23 October: 9am | | | | | | | | | | | | | |
| No of Occurrences | | | 1 | | | | | | | | | | | | | |
| Intervals: | | | 1 | | | | | | | | | | | | | |
| Copy: | | | To close Substance Hull's legendary New Adelphi Club will play host to a double bill of new writing featuring Hull's critically acclaimed Pub Corner Poets and a new play written and partly performed by Bill Drummond.  Pub Corner Poets will present their new work Artis & Sol, an absurdist play where two blokes sit in a boat and hate each other for an hour. The debut play by Emma Phimister, Artis & Sol explores comedy, misery and the bits in between and asks why the fuck we'd do this to ourselves?  In the second half of the double bill artist Bill Drummond presents a new work ‘Your Darkest Thought’ A three act play by Tenzing Scott Brown.  Inspired by his time in Hull during Where Are We Now? Festival earlier in the year, Bill has been back to the city a number of times in order to shine shoes on Beverly Road in exchange for your darkest thoughts. This is the story of what happened performed by actor and activist Tam Dean Burn as Bill Drummond and featuring the writer himself. | | | | | | | | | | | | | |
| Age Suitability: | | | 18+ | | | | | | | | | | | | | |
| Ticket Type: | | | ETICKET | | | | | | | | | | | | | |
| Layout *{ Standing / Unreserved Seated Reserved Seated }* | | | SEATED | | | | | | | | | | | | | |
| Total Venue Capacity | | | 80 (but 50 max on sale to the public and 30 holds) | | | | | | | | | | | | | |
| Ticket Types | | | FULL | 8 | | | CONCESSION | | 5 | | | SPECIAL | | |  | |
| Total Potential Income | | | **640** | | | | | | | | | | | | | |
| Total Income Target | | | 250 | | | | | | | | | | | | | |
| Seat Capacity Target | | | 50 | | | | | | | | | | | | | |
| Commission Structure | | | Fee | | | | | | | | | | | | | |
| Refunds | | | NA | | | | | | | | | | | | | |
| Returns / Exchanges | | | Only exchanges available when sold out | | | | | | | | | | | | | |
| Access | Hearing Loop | Pre-performance notes | | | Level access | Accessible toilets | | | | Baby changing facilities | | | Blue Badge parking | | | Strobe lighting |
| N | N | | | Y | N | | | | N | | | N | | | N |
| Ticket limits per transaction | Public | Employees | | | Group |  | |  | | |  | | |
| 10 | N/A | | | N/A |  | |  | | |  | | |

To be completed by Box Office Manager:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Ticket Delivery Options | Digital |  | Postal |  | COBO |  |
| Booking URL |  | | | | | |
| Vanity URL |  | | | | | |
| Related Events |  | | | | | |
| Filter Categories |  | | | | | |

**INSTANCES**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **PRICING STRUCTURE(S)** | FULL PRICE | CONC. | # TICKETS AVAILABLE FOR\* | | | | | |
| Public | Comps | Partners | Employees | Community Groups | Access |
| OVERALL | | | 50 | 26 | 2 | 2 | 0 | 0 |
| Band 1\*\*\* | £0 | £0 |  |  |  |  |  |  |

*\* Where ticket allocations are from the whole show, use ‘Overall’ rather than a Band.  
\*\* Public equals total number of tickets minus the allocations to the right.  
\*\*\* Insert rows below Band 1 if further bands are required (for reserved seating events), and speak to the Box Office Manager about seating plans.*

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| DATE(S)\* | Venue Doors | Start | End | Band(s) | BSL | Audio described | SubT | Relaxed |
| 10/12/2017 | 19:00 | 19:30 | 22:00 |  | N | N | N | N |

**KEY STAKEHOLDERS**

|  |  |  |  |
| --- | --- | --- | --- |
| Organisation/Hull 2017 Dept | Name | Agreed? | Initials |
| Pub Corner Poets |  |  |  |
| Bill Drummond |  |  |  |
|  |  |  |  |
|  |  |  |  |

**ADDITIONAL NOTES**

|  |
| --- |
|  |

**COMPS**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Artists & Guests | 20 | Technical & Production | 0 | Executive & Corporate |  | Media | 6 |
| Members | 0 |  |  |  |  |  |  |

Submitted by

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date