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| **Date** | **01/6/17** | **Completed by** | **K MCCREADDIE** |

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| **Event type** | *Back to Ours* |
| **Show name** | Skin |
| **Venue / location** | Winifred Holtby |
| **Event Start** | 7.35pm |
| **Event End** | 8.25pm |
| **Audience #’s** | *91* |
| **Associated Events** |  |

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| **Personnel** | | |
| **Production Company** | *201 Dance Company* | |
| **Event Manager** | **Katie McCreaddie** | |
| **Stage Manager** |  | |
| **FOH Manager** | Katie McCreaddie | |
| **Hull 2017 Staff** | | **Role** |
| Jess | | Box Office |
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|  | |  |
| **No. of volunteers** | | 6 |
| **Security provided by** | | **Prestige** |
| **Security staff numbers** | | **NA** |
| **Did a briefing take place for Staff / Volunteers and Security?** | | **Yes** |

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| **Access** | | | |
| **Relaxed Performance** | Y/**N** | **Audio Described** | Y/**N** |
| **Numbers of attendees with access requirements** | **0** | | |
| **General Access Comments** | | | |
| **No issues** | | | |

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| **General comments:** |
| * **FOH** * *EG. Audience feedback/vibe*   Incredibly positive feedback- people stopped to specifically tell us how much they had enjoyed it. One couple had seen them at Edinburgh and so come to see them again in Hull.  The foyer space was very cold but unfortunately there is no way they can heat it  The front sliding doors not opening isn’t massively welcoming to the audience  Very organised volunteers- many have done BTO before and are returning. This is really helpful as they understand the evaluation process.  Useful having someone specific there doing the data capturing.  Scanners not logging in so ticket tearing instead- did make the entrance quicker   * **BOH** * *EG. technical issues, power cuts etc*   Performers mentioned about sourcing a dance floor due to the shine from the lighting on the floor surface |

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| **First Aid / Security Issues:** |
| NA  **If an incident has occurred, or first aid administered have you completed an incident form?** (*tick here if complete – and attach to this report)* |

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| **Safeguarding:** |
| NA  **If an incident has occurred, have you completed an incident form?** (*tick here if complete – and attach to this report)* |

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| **Action Points:** |
| KM to speak to venue manager about sliding doors for tomorrow’s performance |