**FILE NOTE**

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Project Hull 2017, ‘Blade’/Nayan Kulkarni

Meeting Delivery Team – 6th October 2016

Location Hull 2017

Purpose Project Delivery – DT Inception

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Present Chris Clay, Hull 2017 CC

 Sam Hunt, Hull 2017 SH

 Hannah Williams Walton HWW

 Andrew Knight, Hull 2017 AK

 Hazel Colquhoun, Hull 2017 HC

Richard Bickers, Arup RB

Milly Henayke, Arup MC

Jason Speedy, Siemens JS

Chris Wetherall, Siemens CW

Nayan Kulkarni, Artist NK

Apologies Garry Taylor/Ruth Stephenson HCC

Circulation Attendees

 Ben McKnight, Hull 2017

Javed Hussein, Arup

**1 Introductions**

**2 Update**

2.1 RB outlined the structure that had been put in place to deliver this commission. There are three task groups Transport, Structures and Operations & Installation which will report up to the Delivery Team. Communications will also be covered by the Delivery Team with Ben McKnight attending as H2017’s Director of Communications. All groups will have a responsibility to review and contribute to the Risk Register, proposed that at the meeting of the Delivery Team scheduled for Thursday 20th October a detailed review of Rick Register will be conducted.

 AK confirmed that the various HCC nominees had been invited and briefed.

 **Action** AK to circulate Project Structure & issue Feasibility Study to JS and CW

 **Action** RB to circulate Risk Register

2.2 AK advised that Hull 2017 has actioned ‘exemptions’ to enable direct negotiation of contracts with Arup (Project Management & Structures Design), North Midland (temporary removal and relocation of street furniture) and Pearl Green (fabrication of structures).

 **Action** SH to issue Hull 2017 model Artists’ Commission Agreement for review with NK.

2.3 Planning – AK advised we were moving forward on the basis of a ’28-day notice’ and that Alex Codd, HCC Planning Manager, had been advised accordingly.

2.4 Siemens had confirmed at the Site Visit 5th October that ALE had been instructed to provide transport services to deliver the blade to QVS.

2.5 NK confirmed that he would like the blade displayed in its finished (i.e. painted) state, however was interested to review possibility of introducing some mica into the paint which would give a subtle ‘sparkle’ to the final surface.

 **Action** JS/CW to conduct enquiries within Siemens.

**3 Programme**

3.1 RB set out a programme predicated on

* Design of structures & costings by 31st October
* Fabrication by w/c 28th November
* Trial installation no later than w/c 5th December

3.2 The preferred date for on-site installation is 1st January, confirmation by Hull 2017 is subject to establishing that projection sight lines will not be obstructed by ‘Blade’ and demonstrating that all necessary measures are in place to ensure that Queen Victoria Square will be available for normal use from 4pm at the latest. Noted that Ground Control Events are already in dialogue with Arup with respect to digital mapping of the square.

 **Action** RB to provide ‘city model’ information to facilitate review of projection sight lines.

3.3 RB confirmed that ALE have initiated consent procedures with the Highways Agency.

**4 AOB**

**5 Next Meeting**

Thursday 20th October, 09.00, Hull 2017 offices.

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