

BLADE

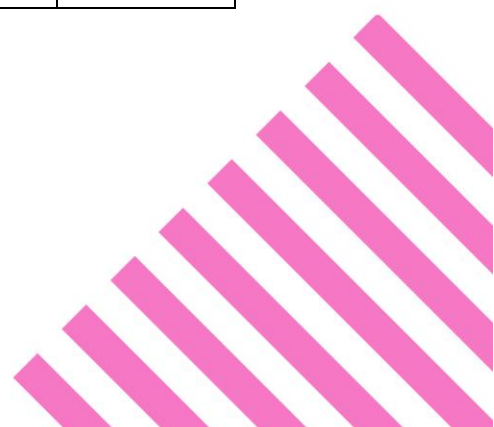
Installation & Operations meeting

17rd November 2016

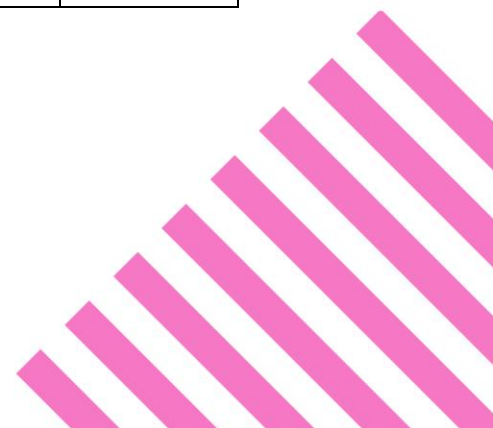
Attending: Chris Clay, Richard Townend, Andrew Knight, Richard Bickers, Milly Hennayake, Ben Mcknight, Helen Thackeray, Darren Storr, Hazel Colquhoun

Apologies: Alix Johnson

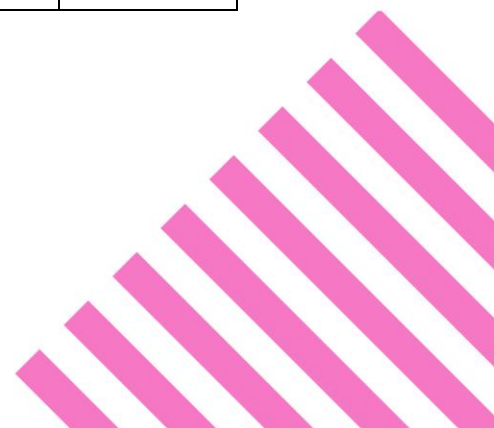
POINT	ACTION
1. REQUIREMENTS FOR AN EVENT LICENCE	
RT - Confirmed Blade is covered by Highways materials permit (umbrella permit for all works) RT and CC to sign permit	RT/CC
2. CONSULTATION WITH ROAD USERS	
2a. Confirm users of Carr Lane	
Confirmed users of Carr Lane are buses, taxis, motorbikes and cyclists	
2b. Consultation with bus operators	
RT - Operators are aware of Blade occurring. RT to invite bus operators to Blade meeting mid-December	RT / RC
RB - confirmed Blade will be installed more vertically this will reduce risk of vertical oscillation. RB to bring an image for bus operators	RB
2c. Consultation with taxi operators	
CC - to put print in taxi offices on morning of 09/01	CC
RT - Keith Fenner at licensing may have best contact for taxi ranks. H2017 to circulate information morning of 09/01	CC / RC



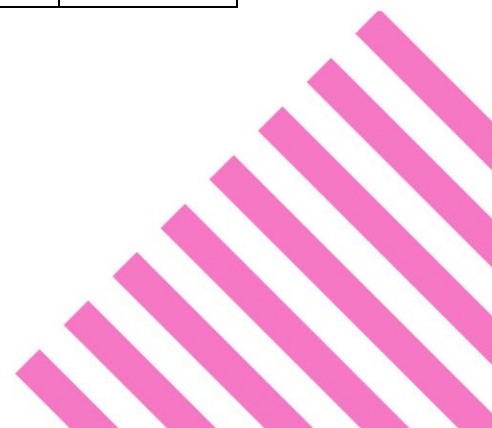
3. CLEANSING	
RT - confirmed Adam McCarthy is the best contact at Street Scene MH - Cleansing crew planned in schedule to arrive for 00:00	
4. MAINTENANCE	
RT - confirmed Paul Botham and himself are the best contacts	
5. COORDINATION WITH OTHER 2017 EVENTS	
CC - confirmed end time of MiH is 21:00. CC meeting MiH team later to discuss load out	
6. PLANNING FOR INSTALLATION DAY	
RB - suggested Blade moves in steps to allow for buffering time. De-install and install traffic furniture as journey progresses.	
RT - Blade is under police escort, not a generic road closure therefore there is no requirement to advertise road closures	
RT - confirmed all street furniture is removable and if street furniture cannot be removed, it can be disconnected and cut down	
RT - Blade likely to begin journey an hour after closures start	
DS - Police Officers will be on rest day overtime (8 hour shift =45 minute break, 10 hour shift =45+10 minute break, 12 hour shift =45+30 minute break)	



MH - suggested that entire team to be onsite at the same time to allow for team briefings (North Midland, Police, Hull 2017, HCC)	
HC - Volunteers will receive a separate briefing from Volunteer lead	
DS - There is a need to define who will be around the abnormal load as it moves, for Humberside Police risk assessment. Need to limit the footprint of the convoy.	ALL
CC - It may not be possible for Siemens staff to parade with the Blade. Suggested that the staff could form a 'guard of honour' along Alfred Gelder Street and parade down Saville St.	CC
7. SCHEDULE	
MH - to send schedule to RC to circulate	MH / RC
8. MEDIA	
CC - to add film crew and accredited journalists to Event Control plan	CC
HT - Hull City Hall balcony ideal vantage point. Confirmed JB has previously installed full media suite for the election in Hull City Hall - this is an option. Also suggested open topped media buses (worked well on Spencer Tunick)	
BM - to identify media vantage points and identify who needs to participate in media recce. Possibly to coincide with Fireworks recce in December	
BM - TV SNG trucks may need to be situated. Potential for media to pool	



CC - necessary to identify media pounds along the route so as not to interfere	CC / BM
HT - suggested having a press representative to follow Parade from the back of a land rover to lighten foot print	
CC - Suggested flying a drone over Blade to gain footage	
HT - Drone doesn't need to go over roads or pedestrians as it can be flown from elsewhere	
RT - suggested North Midland are involved in the Media recce. BM to invite	BM
7. ONGOING SECURITY	
7a. Security team	
CC - confirmed requirement for security team once Blade leaves A63	
7a. Barriers	
HT - confirmed Ferens Art Gallery will be closed. To be aware of Maritime museum opening time of 11am and Café Nero at 7am.	
CC - confirmed access to Hull City Hall is available on Paragon Street and Carr Lane	
HT - to build stewarding of Carr Lane closure into Event plan	HT / CC
CC - confirmed there will be stewards on the barriers	
RB - confirmed QVS fountain works will be completed by 31/12/2016	



8. VOLUNTEER SUPPORT	
HC and AK to meet with Hull 2017 volunteering team to discuss wider Look Up volunteer needs.	HC / AK
10. AOB	
10a. Load out 10b. Catering	

