**BOX OFFICE SETUP REQUEST**

**EVENT**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Event Name: | | | Turn and Face the Strange | | | | | | | | | |
| Venue Name: | | | Freedom Centre | | | | | | | | | |
| Venue Post Code: | | | HU9 3QB | | | | | | | | | |
| Ticket On-Sale Date: | | | 3rd April 2017 | | | | | | | | | |
| No of Occurrences | | | 6 | | | | | | | | | |
| Intervals: | | | 1 | | | | | | | | | |
| Ticket Type: | | |  | | | | | | | | | |
| Layout *{Standing / Unreserved Seated / Reserved Seated}* | | | Unreserved Seating | | | | | | | | | |
| Total Venue Capacity | | | 250 | | | | | | | | | |
| Ticket Types | | | FULL | £12 | | | CONCESSION | £10 | | SPECIAL | | N/A |
| Seat Capacity Target | | | 210 | | | | | | | | | |
| Commission Structure | | | Creative Communities Project – Hull 2017 funded. | | | | | | | | | |
| Refunds | | | N/A | | | | | | | | | |
| Returns / Exchanges | | | N/A | | | | | | | | | |
| Access | Hearing Loop | Pre-performance notes | | | Level access | Accessible toilets | | | Baby changing facilities | Blue Badge parking | Strobe lighting | |
| TBC | TBC | | | TBC | TBC | | | TBC | TBC | TBC | |
| Ticket limits per transaction | Public | Employees | | | Group | Access | | |  |  |  | |
| 8 | N/A | | | N/A | 8 | | |  |  |  | |

To be completed by Box Office Manager:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Ticket Delivery Options | Digital |  | Postal |  | COBO |  |
| Booking URL |  | | | | | |
| Vanity URL |  | | | | | |
| Related Events |  | | | | | |
| Filter Categories |  | | | | | |

**INSTANCES**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **PRICING STRUCTURE(S)** | FULL PRICE | CONC. | # TICKETS AVAILABLE FOR\* | | | | | |
| Public\*\* | Comps | Hull 2017 (COMPS) | Employees | Community Groups | Access |
| OVERALL | | | 150 | 30 | 10 | N/A | N/A | N/A |

*\* Where ticket allocations are from the whole show, use ‘Overall’ rather than a Band.*

*\*\* Public equals total number of tickets minus the allocations to the right.*

*\*\*\* Insert rows below Band 1 if further bands are required (for reserved seating events), and speak to the Box Office Manager about seating plans.*

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| DATE(S)\* | Doors | Start | End | Band(s) | BSL | Audio described | SubT | SurT |
| 15/08/17 | 7pm | 7.30pm | 9.45pm | N/A | TBC | N | N | N |
| 16/08/17 | 7pm | 7.30pm | 9.45pm | N/A | TBC | N | N | N |
| 17/08/17 | 7pm | 7.30pm | 9.45pm | N/A | TBC | N | N | N |
| 18/08/17 | 7pm | 7.30pm | 9.45pm | N/A | TBC | N | N | N |
| 19/08/17 | 1.30pm | 2pm | 4.15pm | N/A | TBC | N | N | N |
| 19/08/17 | 7pm | 7.30pm | 9.45pm | N/A | TBC | N | N | N |

*\* Insert more rows for dates where any of the details are different.*

**KEY STAKEHOLDERS**

|  |  |  |
| --- | --- | --- |
| Organisation/Hull 2017 Dept | Name | Agreed? |
| Hull 2017 | Siana-Mae Heppell-Secker | Y |
|  | Cheryl Oakshott | Y |
| Turn and Face the Strange | Kay Jarvis |  |

**NOTES**

|  |
| --- |
| 250 Capacity – (With some held back which could be released at a later date)  **150** to be sold via Hull Box Office/Hull 2017  **60** to be sold at Freedom Centre Box Office  Access/Inclusion – BSL interpreted performance to be decided on ASAP.  8 tickets held at Freedom Centre per show (1 Wheelchair User & Carer)  **To pull through to Hull 2017 website.**  Official Copy:  ***The story of Mick Ronson and the Spiders from Mars.***  *Our city has always been home to rule breakers, game changers and history makers, with Hull-born rock legend Mick Ronson among the most famous of the lot.*  *But just how well do you know his story? In a project led by Hull writers and theatre makers, Garry Burnett and Rupert Creed, we dig a little deeper to uncover the untold tale of how a working-class boy from Greatfield Estate challenged social norms to champion a new music and social culture.*  *Hear the real stories from family, fellow musicians and fans of how Mick Ronson became a rock legend, in this multimedia extravaganza comprising storytelling, archive footage, live music, personal photographs and memorabilia.*  *Rupert Creed, co-writer of*Turn and Face the Strange*said, “Mick Ronson was a ground-breaking guitarist, composer and album producer who shot to stardom in the 1970s with David Bowie’s band The Spiders from Mars alongside Hull-based musicians Trevor Bolder and Woody Woodmansey. But the story of his upbringing on Greatfield Estate and his early career in Hull bands such as The Rats is less well known. This is a great opportunity for friends, fans and fellow-musicians to help us tell the real story of his Hull roots, how he came to play a pivotal role in the rise of glam-rock, and how his skill as musician took him to international rock-star status.”* |

**COMPS**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Artists & Guests |  | Executive & Corporate |  | Media |  | Other |  |