BIG YES EMAIL – via Fluid Review

Dear [Applicant Name].

Thank you for your application to the Creative Communities Programme and congratulations on your successful proposal. Your project has been funded by the Big Lottery and you will need to liaise directly with them about anything concerning your contract or finances. You are part of the Hull 2017 Creative Communities Programme.

Being part of the Hull 2017 Creative Communities Programme, is a great opportunity that will provide you lots of support, this will include:

* Access to the Hull 2017 brand
* Marketing support including listings in official brochures
* Opportunities to network with other projects
* Workshops with Hull 2017 to provide advice and support on event management, licencing, access, safeguarding, marketing and monitoring and evaluation.
* Opportunity to request Hull 2017 Volunteers.

In order to receive this support, please read all of the enclosed documents fully, check the details, sign to confirm that they are correct and return them to us.

**Brand Licence**  - Read in full, sign and return

**Project Schedule** - Read in full sign and return

***Hull 2017 Marketing and PR Guidance*** - Read in full, retain for your information.

Please keep a copy for your records and return to Creative Communities Programme, Hull 2017, Pacific Exchange, 40 High Street, Hull HU1 1PS. If your project’s public activity takes place in Made in Hull (ie. January – March 2017), please return as soon as possible to ensure inclusion in the Made in Hull Brochure. If we receive your documents after [insert date] we cannot guarantee its inclusion in the brochure.

If you have any questions about the Grant Agreement and other documents, please get in touch with us via creativecommunities@hull2017.co.uk

Please remember that this agreement is conditional on you keeping the information **confidential** for now as we are working towards launching the first Season on September 22. Your project is part of the Hull 2017 programme and will be announced through the Season launches.

There will be a series of **workshops** for successful applicants. These will give you chance to meet other projects and get advice and support from various departments within the Hull 2017 team. The dates will be announced soon and you will be alerted via email.

Kind regards

Creative Communities Team