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| **Date** | **04 /11 /17** | **Completed by** | **Ellie** |

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| **Event type** | Picturehouse |
| **Show name** | **Rocky Horror Picture Show** |
| **Venue / location** | **The Freedom Centre** |
| **Event Start** | **7:30pm** |
| **Event End** | **11pm** |
| **Audience #’s** | 46 |
| **Associated Events** | **Secret Gig, Picturehouse** |

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| **Personnel** | | |
| **Production Company** | Back To Ours | |
| **Event Manager** | **Liz** | |
| **Stage Manager** |  | |
| **FOH Manager** | Ellie Richards | |
| **Hull 2017 Staff** | | **Role** |
| Carys Tavener | | Production Manager |
| Louise Yates | | Exec. Producer |
| Thom Freeth | | Project Co-Ordinator |
| **No. of volunteers** | | 5 Performers 3 FOH |
| **Security provided by** | | **Prestige** |
| **Security staff numbers** | | **0** |
| **Did a briefing take place for Staff / Volunteers and Security?** | | **Yes /** *(please circle)* |

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| **Access** | | | |
| **Relaxed Performance** | Y/ | **Audio Described** | N |
| **Numbers of attendees with access requirements** |  | | |
| **General Access Comments** | | | |
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| **General comments:** |
| * **FOH** * *EG. Audience feedback/vibe*   Audience joined in with the spirit of the event with a number of them dressing up as characters from Rocky Horror Picture Show. The atmosphere was fun which was shared by all, especially when the performers entered the space. All seemed to enjoy the performance and the screening itself. Half the audience left once the film had finished, however, those in costume did remain to dance and drink with the performers. All seemed to have had an enjoyable evening.   * **BOH** * *EG. technical issues, power cuts etc* |

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| **First Aid / Security Issues:** |
| None.  **If an incident has occurred, or first aid administered have you completed an incident form?** (*tick here if complete – and attach to this report)* |

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| **Safeguarding:** |
| N/A  **If an incident has occurred, have you completed an incident form?** (*tick here if complete – and attach to this report)* |

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| **Action Points:** |
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