MASTER COPY (CHECKED FOR TYPOS) WHERE ARE WE NOW? BOX OFFICE FORMS

BOX OFFICE SETUP REQUEST

EVENT

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Event Name: | | | Where Are We Now? A Love From Outer Space | | | | | | | | |
| Venue Name: | | | Fruit | | | | | | | | |
| Venue Post Code: | | | Hull HU1 1TU | | | | | | | | |
| Ticket On-Sale Date: | | | 28th March 2017 - 9am | | | | | | | | |
| No of Occurrences | | | 1 | | | | | | | | |
| Intervals: | | | Nil | | | | | | | | |
| Ticket Type: | | | Paid | | | | | | | | |
| Layout *{Standing / Unreserved Seated / Reserved Seated}* | | | Unreserved Standing | | | | | | | | |
| Total Venue Capacity | | | 300 | | | | | | | | |
| Ticket Types | | | FULL | £10 | | CONCESSION | £8 | | SPECIAL | |  |
| Total Potential Income | | | £1524 (130 at £10 + 28 at £8) | | | | | | | | |
| Total Income Target | | | £762 (65 at £10 + 14 at £8) | | | | | | | | |
| Seat Capacity Target | | | 79 | | | | | | | | |
| Commission Structure | | | Hull 2017 retains income | | | | | | | | |
| Refunds | | | N/A | | | | | | | | |
| Returns / Exchanges | | | N/A | | | | | | | | |
| Access | Hearing Loop | Pre-performance notes | | Level access | Accessible toilets | | | Baby changing facilities | Blue Badge parking | Strobe lighting | |
| N | N | | Y | Y | | | Y | N | ? | |
| Ticket limits per transaction | Public | Employees | | Group | Access | | |  |  |  | |
| 6 | N/A | | 10+ | N/A | | |  |  |  | |

To be completed by Box Office Manager:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Ticket Delivery Options | Digital | x | Postal | x | COBO |  |
| Booking URL |  | | | | | |
| Vanity URL |  | | | | | |
| Related Events |  | | | | | |
| Filter Categories |  | | | | | |

INSTANCES

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| PRICING STRUCTURE(S) | FULL PRICE | CONC. | # TICKETS AVAILABLE FOR\* | | | | | |
| Public\*\* | Comps | Partners | Employees | Community Groups | Access |
| OVERALL | | | 206 | 90 | 0 | 0 | 0 | 4 |
| BAND 1\*\*\* | £10 | £8 | 206 | N/A | N/A | N/A | N/A | 2 |

*\* Where ticket allocations are from the whole show, use ‘Overall’ rather than a Band.*

*\*\* Public equals total number of tickets minus the allocations to the right.*

*\*\*\* Insert rows below Band 1 if further bands are required (for reserved seating events), and speak to the Box Office Manager about seating plans.*

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| DATE(S)\* | Doors | Start | End | Band(s) | BSL | Audio described | SubT | SurT |
| 02/06/17 | 22:00 | 22:00 | 02:00 | 0 | N | N | N | N |

*\* Insert more rows for dates where any of the details are different.*

KEY STAKEHOLDERS

|  |  |  |  |
| --- | --- | --- | --- |
| Organisation/Hull 2017 Dept | Name | Agreed? | Initials |
| Hull 2017 – Ex Producer | Sam Hunt | Y |  |
| Hull 2017 – Digital / Box Office | David Watson |  |  |
| Neu! Reekie! | Michael P/Kevin W | Y |  |
| Hull 2017 – Assistant Producer | Hannah WW | Y | HWW |

ADDITIONAL NOTES

|  |
| --- |
| Copy:  *A Love From Outer Space* is a club night that breaks boundaries and sells out internationally. *A Love From Outer Space* is run by **legendary DJs Andrew Weatherall** (Bjork, Primal Scream, Happy Mondays, Beth Orton and My Bloody Valentine) and **Hull-born Sean Johnston** (acid-house veteran, techno survivor, Alpinist, The Hardway Brothers and freelance disco consultant).  [*Where Are We Now?*](https://www.hull2017.co.uk/whatson/events/where-are-we-now/)**will be a summer festival like no other: a gathering of time-served trouble-makers, spoken word rebels, artistic mavericks and leftfield music pioneers. We’ll be converging on the city of Hull to ask of today’s counter-culture the soaring, searching question with which David Bowie kissed us goodbye.** |

COMPS

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Artists & Guests | 70 (50 N!R!, 20 Hull 2017) | Executive & Corporate | 0 | Media | 20 | Other |  |

Submitted by Hannah Williams Walton

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date 17 March 2017

BOX OFFICE SETUP REQUEST

EVENT

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Event Name: | | | Where Are We Now? The Bill Drummond Lecture | | | | | | | | |
| Venue Name: | | | Kardomah94 | | | | | | | | |
| Venue Post Code: | | | HU1 2AN | | | | | | | | |
| Ticket On-Sale Date: | | | 28th March 2017 - 9am | | | | | | | | |
| No of Occurrences | | | 1 | | | | | | | | |
| Intervals: | | | Nil | | | | | | | | |
| Ticket Type: | | | Paid | | | | | | | | |
| Layout *{Standing / Unreserved Seated / Reserved Seated}* | | | Unreserved Seating | | | | | | | | |
| Total Venue Capacity | | | 100 | | | | | | | | |
| Ticket Types | | | FULL | £5 | | CONCESSION | £3 | | SPECIAL | | N/A |
| Total Potential Income | | | £304 (50 at £5 + 18 at £3) | | | | | | | | |
| Total Income Target | | | £152 (25 at £5 + 9 at £3) | | | | | | | | |
| Seat Capacity Target | | | 34 | | | | | | | | |
| Commission Structure | | | Hull 2017 retains income | | | | | | | | |
| Refunds | | | N/A | | | | | | | | |
| Returns / Exchanges | | | N/A | | | | | | | | |
| Access | Hearing Loop | Pre-performance notes | | Level access | Accessible toilets | | | Baby changing facilities | Blue Badge parking | Strobe lighting | |
| N | N | | Y | Y | | | Y | N | N | |
| Ticket limits per transaction | Public | Employees | | Group | Access | | |  |  |  | |
| 4 | N/A | | 10+ | N/A | | |  |  |  | |

To be completed by Box Office Manager:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Ticket Delivery Options | Digital | x | Postal | x | COBO |  |
| Booking URL |  | | | | | |
| Vanity URL |  | | | | | |
| Related Events |  | | | | | |
| Filter Categories |  | | | | | |

INSTANCES

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| PRICING STRUCTURE(S) | FULL PRICE | CONC. | # TICKETS AVAILABLE FOR\* | | | | | |
| Public\*\* | Comps | Partners | Employees | Community Groups | Access |
| OVERALL | | | 68 | 30 | 0 | 0 | 0 | 4 |
| BAND 1\*\*\* | £5 | £3 | 68 | N/A | N/A | N/A | N/A | 2 |

*\* Where ticket allocations are from the whole show, use ‘Overall’ rather than a Band.*

*\*\* Public equals total number of tickets minus the allocations to the right.*

*\*\*\* Insert rows below Band 1 if further bands are required (for reserved seating events), and speak to the Box Office Manager about seating plans.*

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| DATE(S)\* | Doors | Start | End | Band(s) | BSL | Audio described | SubT | SurT |
| 04/06/17 | 14:00 | 14:00 | 15:00 | 0 | N | N | N | N |

*\* Insert more rows for dates where any of the details are different.*

KEY STAKEHOLDERS

|  |  |  |  |
| --- | --- | --- | --- |
| Organisation/Hull 2017 Dept | Name | Agreed? | Initials |
| Hull 2017 – Ex Producer | Sam Hunt | Y |  |
| Hull 2017 – Digital / Box Office | David Watson |  |  |
| Neu! Reekie! | Michael P/Kevin W | Y |  |
| Hull 2017 – Assistant Producer | Hannah WW | Y | HWW |

ADDITIONAL NOTES

|  |
| --- |
| Copy:  Short copy:  One of the UK’s premiere artist provocateurs Bill Drummond will take up residence in Hull for the entirety of Neu! Reekie!’s Where Are We Now? festival. This public performance/lecture will be the end result of Drummond’s *Twinned With Your Darkest Thought* project.  The rest is best left to your imagination … but keep your eyes open, your wits about you and don appropriate footwear – if you know what’s good for you.  [Where Are We Now?](https://www.hull2017.co.uk/whatson/events/where-are-we-now/) **will be a summer festival like no other: a gathering of time-served trouble-makers, spoken word rebels, artistic mavericks and leftfield music pioneers. We’ll be converging on the city of Hull to ask of today’s counter-culture the soaring, searching question with which David Bowie kissed us goodbye.** |

COMPS

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Artists & Guests | 20 (10 N!R!, 10 Hull 2017) | Executive & Corporate | 0 | Media | 10 | Other |  |

Submitted by Hannah Williams Walton

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date 17 March 2017

BOX OFFICE SETUP REQUEST

EVENT

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Event Name: | | | Where Are We Now? Caught By The River Revue with Jeff Barrett and special guests - 10 years of Caught By The River | | | | | | | | |
| Venue Name: | | | Kardomah94 | | | | | | | | |
| Venue Post Code: | | | HU1 2AN | | | | | | | | |
| Ticket On-Sale Date: | | | 28th March 2017 - 9am | | | | | | | | |
| No of Occurrences | | | 1 | | | | | | | | |
| Intervals: | | | Nil | | | | | | | | |
| Ticket Type: | | | Free - Ticketed | | | | | | | | |
| Layout *{Standing / Unreserved Seated / Reserved Seated}* | | | Unreserved Seating | | | | | | | | |
| Total Venue Capacity | | | 100 (Putting 120 on sale though to allow for no shows as free ticketed) | | | | | | | | |
| Ticket Types | | | FULL | 0 | | CONCESSION | 0 | | SPECIAL | | N/A |
| Total Potential Income | | | 0 | | | | | | | | |
| Total Income Target | | | 0 | | | | | | | | |
| Seat Capacity Target | | | 50 | | | | | | | | |
| Commission Structure | | | N/A | | | | | | | | |
| Refunds | | | N/A | | | | | | | | |
| Returns / Exchanges | | | N/A | | | | | | | | |
| Access | Hearing Loop | Pre-performance notes | | Level access | Accessible toilets | | | Baby changing facilities | Blue Badge parking | Strobe lighting | |
| N | N | | Y | Y | | | Y | N | N | |
| Ticket limits per transaction | Public | Employees | | Group | Access | | |  |  |  | |
| 4 | N/A | | 10+ | N/A | | |  |  |  | |

To be completed by Box Office Manager:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Ticket Delivery Options | Digital | x | Postal | x | COBO |  |
| Booking URL |  | | | | | |
| Vanity URL |  | | | | | |
| Related Events |  | | | | | |
| Filter Categories |  | | | | | |

INSTANCES

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| PRICING STRUCTURE(S) | FULL PRICE | CONC. | # TICKETS AVAILABLE FOR\* | | | | | |
| Public\*\* | Comps | Partners | Employees | Community Groups | Access |
| OVERALL | | | 88 | 30 | 0 | 0 | 0 | 4 |
| BAND 1\*\*\* | £5 | £3 | 88 | N/A | N/A | N/A | N/A | 2 |

*\* Where ticket allocations are from the whole show, use ‘Overall’ rather than a Band.*

*\*\* Public equals total number of tickets minus the allocations to the right.*

*\*\*\* Insert rows below Band 1 if further bands are required (for reserved seating events), and speak to the Box Office Manager about seating plans.*

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| DATE(S)\* | Doors | Start | End | Band(s) | BSL | Audio described | SubT | SurT |
| 04/06/17 | 15:30 | 15:30 | 16:30 | 0 | N | N | N | N |

*\* Insert more rows for dates where any of the details are different.*

KEY STAKEHOLDERS

|  |  |  |  |
| --- | --- | --- | --- |
| Organisation/Hull 2017 Dept | Name | Agreed? | Initials |
| Hull 2017 – Ex Producer | Sam Hunt | Y |  |
| Hull 2017 – Digital / Box Office | David Watson |  |  |
| Neu! Reekie! | Michael P/Kevin W | Y |  |
| Hull 2017 – Assistant Producer | Hannah WW | Y | HWW |

ADDITIONAL NOTES

|  |
| --- |
| Copy:  An exploration into [Caught By The River](http://www.caughtbytheriver.net/) with John Andrews, Will Burns, Martha Sprackland and Adelle Stripe.  *Caught By The River* began as an idea, a vision and a daydream shared between friends one languid bankside spring afternoon. It was conceived as an online meeting place for pursuits of a distinctly non-digital variety: walking, fishing, looking, thinking. Birdsong and beer. Adventure and poetry. Life’s small pleasures, in all their many flavours. It was – and still is – about stepping out of daily routines to re-engage with nature. Finding new rhythms. Being.  Launched in May 2007, other contributors to the website have included Bill Drummond, Chris Yates, Laura Beatty, Frank Cottrell Boyce, Jon Savage, Jarvis Cocker, Alice Oswald, Edwyn Collins and Irvine Welsh.  *Caught By The River* had grown to include a fanzine, *An Antidote To Indifference*, and a festival on the banks of the Thames.  [Where Are We Now?](https://www.hull2017.co.uk/whatson/events/where-are-we-now/) **will be a summer festival like no other: a gathering of time-served trouble-makers, spoken word rebels, artistic mavericks and leftfield music pioneers. We’ll be converging on the city of Hull to ask of today’s counter-culture the soaring, searching question with which David Bowie kissed us goodbye.** |

COMPS

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Artists & Guests | 20 (10 N!R!, 10 Hull 2017) | Executive & Corporate | 0 | Media | 10 | Other |  |

Submitted by Hannah Williams Walton

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date 17 March 2017

BOX OFFICE SETUP REQUEST

EVENT

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Event Name: | | | Momus on David Bowie - Where Are We Now? | | | | | | | | |
| Venue Name: | | | Kardomah94 | | | | | | | | |
| Venue Post Code: | | | HU1 2AN | | | | | | | | |
| Ticket On-Sale Date: | | | 28th March 2017 - 9am | | | | | | | | |
| No of Occurrences | | | 1 | | | | | | | | |
| Intervals: | | | Nil | | | | | | | | |
| Ticket Type: | | | Paid | | | | | | | | |
| Layout *{Standing / Unreserved Seated / Reserved Seated}* | | | Unreserved Seating | | | | | | | | |
| Total Venue Capacity | | | 100 | | | | | | | | |
| Ticket Types | | | FULL | £5 | | CONCESSION | £3 | | SPECIAL | | N/A |
| Total Potential Income | | | £286 (50 at £5 + 12 at £3) | | | | | | | | |
| Total Income Target | | | £143 (25 at £5 + 6 at £3) | | | | | | | | |
| Seat Capacity Target | | | 31 | | | | | | | | |
| Commission Structure | | | TBC | | | | | | | | |
| Refunds | | | N/A | | | | | | | | |
| Returns / Exchanges | | | N/A | | | | | | | | |
| Access | Hearing Loop | Pre-performance notes | | Level access | Accessible toilets | | | Baby changing facilities | Blue Badge parking | Strobe lighting | |
| N | N | | Y | Y | | | y | N | N | |
| Ticket limits per transaction | Public | Employees | | Group | Access | | |  |  |  | |
| 4 | N/A | | 10+ | N/A | | |  |  |  | |

To be completed by Box Office Manager:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Ticket Delivery Options | Digital | x | Postal | x | COBO |  |
| Booking URL |  | | | | | |
| Vanity URL |  | | | | | |
| Related Events |  | | | | | |
| Filter Categories |  | | | | | |

INSTANCES

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| PRICING STRUCTURE(S) | FULL PRICE | CONC. | # TICKETS AVAILABLE FOR\* | | | | | |
| Public\*\* | Comps | Partners | Employees | Community Groups | Access |
| OVERALL | | | 60 | 30 | 0 | 0 | 6 - BSL Holds in case we want to target groups. | 4 |
| BAND 1\*\*\* | £5 | £3 | 60 | N/A | N/A | N/A | N/A | 2 |

*\* Where ticket allocations are from the whole show, use ‘Overall’ rather than a Band.*

*\*\* Public equals total number of tickets minus the allocations to the right.*

*\*\*\* Insert rows below Band 1 if further bands are required (for reserved seating events), and speak to the Box Office Manager about seating plans.*

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| DATE(S)\* | Doors | Start | End | Band(s) | BSL | Audio described | SubT | SurT |
| 02/06/17 | 12:30 | 13:00 | 14:30 | 0 | Y | N | N | N |

*\* Insert more rows for dates where any of the details are different.*

KEY STAKEHOLDERS

|  |  |  |  |
| --- | --- | --- | --- |
| Organisation/Hull 2017 Dept | Name | Agreed? | Initials |
| Hull 2017 – Ex Producer | Sam Hunt | Y |  |
| Hull 2017 – Digital / Box Office | David Watson |  |  |
| Neu! Reekie! | Michael P/Kevin W | Y |  |
| Hull 2017 – Assistant Producer | Hannah WW | Y | HWW |

ADDITIONAL NOTES

|  |
| --- |
| Copy: Singer-songwriter, artist and provocateur Momus is over from Japan to revamp his Bowie cabaret for the opening event of Where Are We Now? Momus, a former Creation Records star with his own cult following, will explore the late counter-culture king David Bowie through song, film, visuals and more. This includes the crowning moment when David Bowie sanctioned his version of *Where Are We Now?* released on Bowie’s birthday in 2013 and covered by Momus just hours later. David Bowie is the cultural figure without whom Momus (and many other artists) simply wouldn’t have existed.  **This event will be BSL interpreted. Please book your ticket as normal and then email** [access@hull2017.co.uk](mailto:access@hull2017.co.uk) **or call 01482 302017 so we can reserve you a seat with a good view of the interpreter.**  [Where Are We Now?](https://www.hull2017.co.uk/whatson/events/where-are-we-now/) **will be a summer festival like no other: a gathering of time-served trouble-makers, spoken word rebels, artistic mavericks and leftfield music pioneers. We’ll be converging on the city of Hull to ask of today’s counter-culture the soaring, searching question with which David Bowie kissed us goodbye.** |

COMPS

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Artists & Guests | 20 (10 N!R!, 10 Hull 2017) | Executive & Corporate | 0 | Media | 10 | Other |  |

Submitted by Hannah Williams Walton

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date 17 March 2017

BOX OFFICE SETUP REQUEST

EVENT

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Event Name: | | | Where Are We Now? Rodney P presents … The Hip-Hop World News | | | | | | | | |
| Venue Name: | | | HIP Gallery, Princess Quay | | | | | | | | |
| Venue Post Code: | | | HU1 2PQ | | | | | | | | |
| Ticket On-Sale Date: | | | 28th March 2017 - 9am | | | | | | | | |
| No of Occurrences | | | 1 | | | | | | | | |
| Intervals: | | | Nil | | | | | | | | |
| Ticket Type: | | | Free | | | | | | | | |
| Layout *{Standing / Unreserved Seated / Reserved Seated}* | | | Unreserved Seating | | | | | | | | |
| Total Venue Capacity | | | 120 | | | | | | | | |
| Ticket Types | | | FULL | £0 | | CONCESSION | £0 | | SPECIAL | | N/A |
| Total Potential Income | | | 0 | | | | | | | | |
| Total Income Target | | | 0 | | | | | | | | |
| Seat Capacity Target | | | 60 | | | | | | | | |
| Commission Structure | | | Hull 2017 retains income | | | | | | | | |
| Refunds | | | N/A | | | | | | | | |
| Returns / Exchanges | | | N/A | | | | | | | | |
| Access | Hearing Loop | Pre-performance notes | | Level access | Accessible toilets | | | Baby changing facilities | Blue Badge parking | Strobe lighting | |
| N | N | | Y | Y | | | Y | Y | N | |
| Ticket limits per transaction | Public | Employees | | Group | Access | | |  |  |  | |
| 4 | N/A | | 10+ | N/A | | |  |  |  | |

To be completed by Box Office Manager:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Ticket Delivery Options | Digital | x | Postal | x | COBO |  |
| Booking URL |  | | | | | |
| Vanity URL |  | | | | | |
| Related Events |  | | | | | |
| Filter Categories |  | | | | | |

INSTANCES

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| PRICING STRUCTURE(S) | FULL PRICE | CONC. | # TICKETS AVAILABLE FOR\* | | | | | |
| Public\*\* | Comps | Partners | Employees | Community Groups | Access |
| OVERALL | | | 90 | 30 | 0 | 0 | 0 | 0 |
| BAND 1\*\*\* | Free | Free | 90 | N/A | N/A | N/A | N/A | 0 |

*\* Where ticket allocations are from the whole show, use ‘Overall’ rather than a Band.*

*\*\* Public equals total number of tickets minus the allocations to the right.*

*\*\*\* Insert rows below Band 1 if further bands are required (for reserved seating events), and speak to the Box Office Manager about seating plans.*

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| DATE(S)\* | Doors | Start | End | Band(s) | BSL | Audio described | SubT | SurT |
| 03/06/17 | 11:30 | 11:30 | 14:00 | 0 | N | N | N | N |

*\* Insert more rows for dates where any of the details are different.*

KEY STAKEHOLDERS

|  |  |  |  |
| --- | --- | --- | --- |
| Organisation/Hull 2017 Dept | Name | Agreed? | Initials |
| Hull 2017 – Ex Producer | Sam Hunt | Y |  |
| Hull 2017 – Digital / Box Office | David Watson |  |  |
| Neu! Reekie! | Michael P/Kevin W | Y |  |
| Hull 2017 – Assistant Producer | Hannah WW | Y | HWW |

ADDITIONAL NOTES

|  |
| --- |
| Copy:  UK hip-hop legend, Rodney P, presents his film discussing hip-hop culture with a live Q&A afterwards. Additional live performance from Scottish MC, Loki.  Embarking on an immersive authored journey, Rodney P reveals a fascinating alternative version of reality as seen from the perspective of a culture created in the black and Latino ghettos of 1970s New York, which has since evolved into a world-dominating cultural powerhouse.  Whether it's chronicling life on the streets or offering a surprising twist on global events, hip-hop has given a voice to the powerless and dispossessed while also acting as a platform for ideas, opinions and sometimes controversial theories to be shared among its millions of followers.  Looking at big issues such as power, conspiracy, education and money, Rodney meets iconic figures like Public Enemy's Chuck D, Def Jam's Russell Simmons, who created the template for the hip-hop mogul, and New York rapper Rakim, agreed by many to be the greatest MC of all time. Rodney's journey also gets to grips with contentious issues like police brutality, extreme language and the role of women in a culture some see as misogynistic, to provide a fascinating take on what the world really looks like with a hip-hop state of mind.  [Where Are We Now?](https://www.hull2017.co.uk/whatson/events/where-are-we-now/) **will be a summer festival like no other: a gathering of time-served trouble-makers, spoken word rebels, artistic mavericks and leftfield music pioneers. We’ll be converging on the city of Hull to ask of today’s counter-culture the soaring, searching question with which David Bowie kissed us goodbye.** |

COMPS

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Artists & Guests | 20 (10 N!R!, 10 Hull 2017) | Executive & Corporate | 0 | Media | 10 | Other |  |

Submitted by Hannah Williams Walton

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date 20 March 2017

BOX OFFICE SETUP REQUEST

EVENT

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Event Name: | | | Where Are We Now? Sabrina Mahfouz on Poetry and the Sex Industry - presented by Hollie McNish | | | | | | | | |
| Venue Name: | | | Kardomah94 | | | | | | | | |
| Venue Post Code: | | | HU1 2AN | | | | | | | | |
| Ticket On-Sale Date: | | | 28th March 2017 - 9am | | | | | | | | |
| No of Occurrences | | | 1 | | | | | | | | |
| Intervals: | | | Nil | | | | | | | | |
| Ticket Type: | | | Paid | | | | | | | | |
| Layout *{Standing / Unreserved Seated / Reserved Seated}* | | | Unreserved Seating | | | | | | | | |
| Total Venue Capacity | | | 100 | | | | | | | | |
| Ticket Types | | | FULL | £5 | | CONCESSION | £3 | | SPECIAL | | N/A |
| Total Potential Income | | | £286 (50 at £5 + 12 at £3) | | | | | | | | |
| Total Income Target | | | £143 (25 at £5 + 6 at £3) | | | | | | | | |
| Seat Capacity Target | | | 31 | | | | | | | | |
| Commission Structure | | | Retained by Hull 2017 | | | | | | | | |
| Refunds | | | N/A | | | | | | | | |
| Returns / Exchanges | | | N/A | | | | | | | | |
| Access | Hearing Loop | Pre-performance notes | | Level access | Accessible toilets | | | Baby changing facilities | Blue Badge parking | Strobe lighting | |
| N | N | | Y | Y | | | y | N | N | |
| Ticket limits per transaction | Public | Employees | | Group | Access | | |  |  |  | |
| 4 | N/A | | 10+ | N/A | | |  |  |  | |

To be completed by Box Office Manager:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Ticket Delivery Options | Digital | x | Postal | x | COBO |  |
| Booking URL |  | | | | | |
| Vanity URL |  | | | | | |
| Related Events |  | | | | | |
| Filter Categories |  | | | | | |

INSTANCES

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| PRICING STRUCTURE(S) | FULL PRICE | CONC. | # TICKETS AVAILABLE FOR\* | | | | | |
| Public\*\* | Comps | Partners | Employees | Community Groups | Access |
| OVERALL | | | 60 | 30 | 0 | 0 | 6 - BSL Holds in case we want to target groups. | 4 |
| BAND 1\*\*\* | £5 | £3 | 60 | N/A | N/A | N/A | N/A | 2 |

*\* Where ticket allocations are from the whole show, use ‘Overall’ rather than a Band.*

*\*\* Public equals total number of tickets minus the allocations to the right.*

*\*\*\* Insert rows below Band 1 if further bands are required (for reserved seating events), and speak to the Box Office Manager about seating plans.*

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| DATE(S)\* | Doors | Start | End | Band(s) | BSL | Audio described | SubT | SurT |
| 04/06/17 | 12:30 | 12:30 | 13:30 | 0 | Y | N | N | N |

*\* Insert more rows for dates where any of the details are different.*

KEY STAKEHOLDERS

|  |  |  |  |
| --- | --- | --- | --- |
| Organisation/Hull 2017 Dept | Name | Agreed? | Initials |
| Hull 2017 – Ex Producer | Sam Hunt | Y |  |
| Hull 2017 – Digital / Box Office | David Watson |  |  |
| Neu! Reekie! | Michael P/Kevin W | Y |  |
| Hull 2017 – Assistant Producer | Hannah WW | Y | HWW |

ADDITIONAL NOTES

|  |
| --- |
| Copy:  Prize-winning, British Egyptian, poet and playwright Sabrina Mahfouz explores poetry and the sex industry through her new collection *How You Might Know Me*. The collection is a poetic exploration of four women’s lives, connected through their experience in different areas of the UK’s growing sex industry. Written following years of creative writing workshops and Sabrina’s own experience of working in strip-clubs, the collection represents a broad range of backgrounds, ethnicities, ages and political convictions.  Examining taboos, surprising sexual encounters, the politics of desire, the vastly differing viewpoints on sex work and most prominently, the status of women’s equality in the UK today – *How You Might Know Me* is a fiery collection of poetry from one of the country’s most exciting new writers.  An introduction and opening spot comes from spoken-word sensation Hollie McNish.  **This event will be BSL interpreted. Please book your ticket as normal and then email** [access@hull2017.co.uk](mailto:access@hull2017.co.uk) **or call 01482 302017 so we can reserve you a seat with a good view of the interpreter.**  [Where Are We Now?](https://www.hull2017.co.uk/whatson/events/where-are-we-now/) **will be a summer festival like no other: a gathering of time-served trouble-makers, spoken word rebels, artistic mavericks and leftfield music pioneers. We’ll be converging on the city of Hull to ask of today’s counter-culture the soaring, searching question with which David Bowie kissed us goodbye.** |

COMPS

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Artists & Guests | 20 (10 N!R!, 10 Hull 2017) | Executive & Corporate | 0 | Media | 10 | Other |  |

Submitted by Hannah Williams Walton

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date 17 March 2017

BOX OFFICE SETUP REQUEST

EVENT

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Event Name: | | | Where Are We Now? You’ve been Trumped Too - Special Event Screening | | | | | | | | |
| Venue Name: | | | Kardomah94 | | | | | | | | |
| Venue Post Code: | | | HU1 2AN | | | | | | | | |
| Ticket On-Sale Date: | | | 28th March 2017 - 9am | | | | | | | | |
| No of Occurrences | | | 1 | | | | | | | | |
| Intervals: | | | Nil | | | | | | | | |
| Ticket Type: | | | Paid | | | | | | | | |
| Layout *{Standing / Unreserved Seated / Reserved Seated}* | | | Unreserved Seating | | | | | | | | |
| Total Venue Capacity | | | 100 | | | | | | | | |
| Ticket Types | | | FULL | £5 | | CONCESSION | £3 | | SPECIAL | | N/A |
| Total Potential Income | | | £304 (50 at £5 + 18 at £3) | | | | | | | | |
| Total Income Target | | | £152 (25 at £5 + 9 at £3) | | | | | | | | |
| Seat Capacity Target | | | 34 | | | | | | | | |
| Commission Structure | | | Hull 2017 retains income | | | | | | | | |
| Refunds | | | N/A | | | | | | | | |
| Returns / Exchanges | | | N/A | | | | | | | | |
| Access | Hearing Loop | Pre-performance notes | | Level access | Accessible toilets | | | Baby changing facilities | Blue Badge parking | Strobe lighting | |
| N | N | | Y | Y | | | Y | N | N | |
| Ticket limits per transaction | Public | Employees | | Group | Access | | |  |  |  | |
| 4 | N/A | | 10+ | N/A | | |  |  |  | |

To be completed by Box Office Manager:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Ticket Delivery Options | Digital | x | Postal | x | COBO |  |
| Booking URL |  | | | | | |
| Vanity URL |  | | | | | |
| Related Events |  | | | | | |
| Filter Categories |  | | | | | |

INSTANCES

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| PRICING STRUCTURE(S) | FULL PRICE | CONC. | # TICKETS AVAILABLE FOR\* | | | | | |
| Public\*\* | Comps | Partners | Employees | Community Groups | Access |
| OVERALL | | | 68 | 30 | 0 | 0 | 0 | 4 |
| BAND 1\*\*\* | £5 | £3 | 68 | N/A | N/A | N/A | N/A | 2 |

*\* Where ticket allocations are from the whole show, use ‘Overall’ rather than a Band.*

*\*\* Public equals total number of tickets minus the allocations to the right.*

*\*\*\* Insert rows below Band 1 if further bands are required (for reserved seating events), and speak to the Box Office Manager about seating plans.*

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| DATE(S)\* | Doors | Start | End | Band(s) | BSL | Audio described | SubT | SurT |
| 04/06/17 | 18:00 | 18:00 | 20:30 | 0 | N | N | N | N |

*\* Insert more rows for dates where any of the details are different.*

KEY STAKEHOLDERS

|  |  |  |  |
| --- | --- | --- | --- |
| Organisation/Hull 2017 Dept | Name | Agreed? | Initials |
| Hull 2017 – Ex Producer | Sam Hunt | Y |  |
| Hull 2017 – Digital / Box Office | David Watson |  |  |
| Neu! Reekie! | Michael P/Kevin W | Y |  |
| Hull 2017 – Assistant Producer | Hannah WW | Y | HWW |

ADDITIONAL NOTES

|  |
| --- |
| Copy:  Anthony Baxter follows up his 2011 documentary *You’ve Been Trumped* with the sequel, *You’ve Been Trumped Too*, about Donald Trump’s battle with Aberdeenshire residents over his golf course. The film follows what has happened to elderly widow Molly Forbes after Trump’s building workers cut off her water supply.  <https://www.theguardian.com/commentisfree/2016/nov/03/youve-been-trumped-too-film-donald-trump>  [Where Are We Now?](https://www.hull2017.co.uk/whatson/events/where-are-we-now/) **will be a summer festival like no other: a gathering of time-served trouble-makers, spoken word rebels, artistic mavericks and leftfield music pioneers. We’ll be converging on the city of Hull to ask of today’s counter-culture the soaring, searching question with which David Bowie kissed us goodbye.** |

COMPS

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Artists & Guests | 20 (10 N!R!, 10 Hull 2017) | Executive & Corporate | 0 | Media | 10 | Other |  |

Submitted by Hannah Williams Walton

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date 17 March 2017

BOX OFFICE SETUP REQUEST

EVENT

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Event Name: | | | Where Are We Now? Closing Party | | | | | | | | |
| Venue Name: | | | Adelphi | | | | | | | | |
| Venue Post Code: | | | Hull HU5 2RU | | | | | | | | |
| Ticket On-Sale Date: | | | 28th March 2017 - 9am | | | | | | | | |
| No of Occurrences | | | 1 | | | | | | | | |
| Intervals: | | | Nil | | | | | | | | |
| Ticket Type: | | | Paid | | | | | | | | |
| Layout *{Standing / Unreserved Seated / Reserved Seated}* | | | Unreserved Standing | | | | | | | | |
| Total Venue Capacity | | | 180 | | | | | | | | |
| Ticket Types | | | FULL | £5 | | CONCESSION | £3 | | SPECIAL | |  |
| Total Potential Income | | | £304 (50 at £5 + 18 at £3) | | | | | | | | |
| Total Income Target | | | £152 (25 at £5 + 9 at £3) | | | | | | | | |
| Seat Capacity Target | | | 34 | | | | | | | | |
| Commission Structure | | | Hull 2017 retains income | | | | | | | | |
| Refunds | | | N/A | | | | | | | | |
| Returns / Exchanges | | | N/A | | | | | | | | |
| Access | Hearing Loop | Pre-performance notes | | Level access | Accessible toilets | | | Baby changing facilities | Blue Badge parking | Strobe lighting | |
| N | N | | Y | Y | | | Y | N | N | |
| Ticket limits per transaction | Public | Employees | | Group | Access | | |  |  |  | |
| 4 | N/A | | 10+ | N/A | | |  |  |  | |

To be completed by Box Office Manager:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Ticket Delivery Options | Digital | x | Postal | x | COBO |  |
| Booking URL |  | | | | | |
| Vanity URL |  | | | | | |
| Related Events |  | | | | | |
| Filter Categories |  | | | | | |

INSTANCES

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| PRICING STRUCTURE(S) | FULL PRICE | CONC. | # TICKETS AVAILABLE FOR\* | | | | | |
| Public\*\* | Comps | Partners | Employees | Community Groups | Access |
| OVERALL | | | 116 | 60 | 0 | 0 | 0 | 4 |
| BAND 1\*\*\* | £5 | £3 | 116 | N/A | N/A | N/A | N/A | 2 |

*\* Where ticket allocations are from the whole show, use ‘Overall’ rather than a Band.*

*\*\* Public equals total number of tickets minus the allocations to the right.*

*\*\*\* Insert rows below Band 1 if further bands are required (for reserved seating events), and speak to the Box Office Manager about seating plans.*

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| DATE(S)\* | Doors | Start | End | Band(s) | BSL | Audio described | SubT | SurT |
| 04/06/17 | 20:30 | 20:30 | 00:00 | 0 | N | N | N | N |

*\* Insert more rows for dates where any of the details are different.*

KEY STAKEHOLDERS

|  |  |  |  |
| --- | --- | --- | --- |
| Organisation/Hull 2017 Dept | Name | Agreed? | Initials |
| Hull 2017 – Ex Producer | Sam Hunt | Y |  |
| Hull 2017 – Digital / Box Office | David Watson |  |  |
| Neu! Reekie! | Michael P/Kevin W | Y |  |
| Hull 2017 – Assistant Producer | Hannah WW | Y | HWW |

ADDITIONAL NOTES

|  |
| --- |
| Copy:  Where Are We Now? draws to a close. The survivors will descend upon Hull’s Adelphi Club to toast the ghosts as a host of all-star DJs from the Festival take to the decks. FiniTribe will lead the charge – who kens who’ll follow?  [Where Are We Now?](https://www.hull2017.co.uk/whatson/events/where-are-we-now/) **will be a summer festival like no other: a gathering of time-served trouble-makers, spoken word rebels, artistic mavericks and leftfield music pioneers. We’ll be converging on the city of Hull to ask of today’s counter-culture the soaring, searching question with which David Bowie kissed us goodbye.** |

COMPS

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Artists & Guests | 50 (25 N!R!, 25 Hull 2017) | Executive & Corporate | 0 | Media | 10 | Other |  |

Submitted by Hannah Williams Walton

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date 17 March 2017