

**HULL UK CITY OF CULTURE 2017**  
 CREATIVE COMMUNITIES PROGRAMME | PROJECT TIMELINE

<b>Name of Individual / Organisation</b>	Julia Roach / Kingston Art Group
<b>Name of Project</b>	The Female Gaze

Please provide a breakdown of key activities /tasks for your project from start to finish. Please include your preparation and planning activity as well as start / end dates of your public activity (eg. public performance, exhibitions, festival).

START DATE	END DATE	ACTIVITY / TASK
April 2016	April 2016	Consult local female artists re. participation
May 2016	May 2016	Confirm availability of KAG Gallery
May 2016	February 2017	Obtain quote comparisons
May 2016	July 2016	Research local women`s groups
May 2016	June 2016	Produce brief for participating KAG artists
June 2016	June 2016	Engage marketing officer
June 2016	October 2016	Engage workshop speakers
June 2016	October 2016	Research University of Hull`s facilities and links
June 2016	July 2016	Engage exhibition curator
June 2016	March 2017	Artists working to brief
September 2016	September 2016	Produce marketing strategy and plan
November 2016	March 2017	Liaise with Media
December 2016	December 2016	Brief for other participants e.g. speakers
January 2017	January 2017	Brief for publicity designers
January 2017	February 2017	Engage photographer/film maker
January 2017	February 2017	Engage gallery invigilation team
January 2017	February 2017	Engage local musician to perform at private view
January 2017	February 2017	Produce marketing collateral
February 2017	February 2017	Meeting with workshop speakers
February 2017	March 2017	Purchase stationery for events
February 2017	March 2017	Order publicity materials
February 2017	March 2017	Prepare KAG Gallery

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February 2017	March 2017	Purchase refreshments for preview and events
February 2017	February 2017	Order/purchase seating for events
March 2017	March 2017	Delivery of seating
March 2017	March 2017	Exhibition and series of events
April 2107	April 2017	Present feedback and accounts

Activity Examples: Planning Meeting, Auditions, Contracting, Rehearsal, Costume Design, Performances