EMAIL TO SUCCESSFUL CCP APPLICANTS

Merge through Fluidreview

Dear [Applicant Name]

Ref Application Number: [NUMBER]

Thank you for applying to the Creative Communities Programme. We are pleased to inform you that your application for funding towards [PROJECT NAME] has been successful.

It is important that you please keep this information **confidential** for now as we are working towards launching the first Season on September 22. Your project is part of the Hull 2017 programme and will be announced through the Season launches.

Please **log on to apply.hull2017.co.uk [link]** to provide us with some further details on your project and then we will send you a **letter of agreement** in the post.

**The offer will be conditional on you:**

* Printing, signing and returning the grant Agreement and Brand Licence to Creative Communities Programme, Pacific Exchange, 40 High Street, Hull, HU1 1PS.
* Providing correct details for your project in time for relevant print and press deadlines – if the public elements of your project happen in the Made in Hull season, you will need to return your Grant Agreement and all the marketing information by [insert date]
* Completing and returning Progress Reports and Final Reports as required (templates will be provided).

If you would like to request the support of **Hull 2017 Volunteers** to help with the delivery of your project, please contact volunteers@hull2017.co.uk. The Hull 2017 volunteer programme team will discuss your request and let you know what you need to do to fulfil our volunteer management and duty of care requirements. Please contact the volunteer programme team before **24 August 2016** to start this conversation.

There will be a series of **workshops** for successful applicants. These will give you chance to meet other projects and get advice and support from various departments within the Hull 2017 team. The dates will be announced soon and you will be alerted via email.

If you have any questions, please contact us via creativecommunities@hull2017.co.uk

See you soon,

Creative Communities Team