**Community Liaison**

**The Role**

One of our partner organsations is looking for a Community Liaison to recruit participants for three workshops and to chaperone a group of five young people on a trip to Aarhus in Denmark. You will be responsible for recruiting participants for both the workshops and the trip to Aarhus, facilitating their attendance, and ensuring the care and safety of the young people while travelling to Aarhus. You will also work with the partner organsation and Hull City of Culture’s School Engagement and Community teams to share material and build interest about the project with community groups across the city.

**Responsibilities**

Work with our partner organisation and Hull City of Culture’s School Engagement and Community teams to:

* Introduce the project to schools, young people and over 60’s groups around the city
* Communicate updates to communities about the project at key stages of production and the public launch
* Build interest about the project in communities in Hull
* Recruit and facilitate attendance of participants for three workshops in Nov-Dec 2016:

-Workshop 1: 20 x Year 6 students from schools around Hull

-Workshop 2: 20 x young people from diverse communities around Hull

-Workshop 3: 20 x over 60s from around Hull

* Recruit and chaperone five young people on a trip to Aarhus in Dec 2016
* Ensure the care and safety of the young people while travelling to Aarhus
* Working with the local communities to build audiences for live events in Autumn 2017
* Undertake other duties as reasonably requested

**Person**

You will have

* A good knowledge of the different contexts and communities around Hull
* Strong interpersonal skills, an ability to inspire, and an enthusiasm for working with diverse groups
* Good organisational, written and oral communication skills
* Experience of working collaboratively with creative professionals
* Experience of working with diverse groups in creative contexts
* Experience of hosting/chaperoning on residential trips with young people
* Disclosure and Barring Service clearance to work with young people and other vulnerable groups. See gov.uk

**About the Project**

This project will not be public domain until Hull 2017’s public launch on the 22nd of September. A project overview will be given at interview stage.

**Time and Fees**

Fee: £3,900 (26 days)

Dates: September 2016 - December 2017

**Estimated Schedule:**

* September – December 2016 (10 days), Workshop recruitment and Aarhus trip
* January – March 2017 (3 days), Community outreach
* April – August 2017 (8 days), Community outreach – particularly around filmmaking
* September – December 2017 (5 days), Community outreach for the live event