**Ballad Catch Up: 28.02.2017**

* Chris Davey is developing ideas for the space. He will come back to us about what they are.
* Need to find out if we can get access for the Post Office building to shoot light into the Guildhall.
* Replica trophy of Silver Cod in Maritime Museum – potentially offer in association with credit. Dramaturgically the relationship might be useful. Robin Diaper is worth asking this to. [Robin.Diaper@hcandl.co.uk](mailto:Robin.Diaper@hcandl.co.uk) MA to contact, meet and speak to.
* Ask Robin for a face to face meeting.
* Community Cast: how do we run this past Equity?
* Find a solution for community cast that sits between best practise, what happens with community cast locally and what internal processes we already need to serve.
* Who runs the community cast process (Asst Dir, SM, PM)? How do we find that person who is just doing the weekends? Contact Heather.
* Prepare company roles including Paul V. Project team meeting that identifies areas of responsibility.
* Lindsey send a note to Paul V and Chris Davey.
* Establish 2 weekly Ballad meeting. Check with Paul that he can do Thurs morning or Tuesday afternoon?
* Imogen and Sarah not around for first initial weekends of rehearsals.
* Sarah mentioned that talking might come into the roles of community cast. Need to research this in terms of performance. Is singing ok?
* Make sure seating is removed from Space 2.
* Sarah is not available 3 – 22 July.
* Nail design dates, build, etc.

Scrap all meetings in the diary and replace with a full project team meeting with full agenda prepared. Fortnightly.