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| **Name of Individual / Organisation** | The Warren |
| **Name of Project** | Art Celebrating Equality Festival |

Please provide a breakdown of key activities /tasks for your project from start to finish. Please include your preparation and planning activity as well as start / end dates of your public activity (eg. public performance, exhibitions, festival).

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| --- | --- | --- | --- | --- |
| **START DATE** | **END DATE** | **ACTIVITY / TASK** | **STATUS** | **NOTES** |
|  |  |  | COMPLETED / ON-TIME / BEHIND |  |
|  |  | Planning |  |  |
| 15 November 2015 | 20 November 2017 (ongoing) | A steering group has been formed (Nov 2015) developing partnerships with women workers from creative industries & the health sector to support the management, planning, delivery, marketing and evaluation of the project.  The group so far has achieved the following: | Completed |  |
| 15 November 2015 | 15 January 2016 | Researched the need for a visual arts festival and devised a strategy that has and will continue to involve young women in the decision making processes and planning. | Completed | We have continued to reach existing and new young women to plan and promote this project |
| 15January 2016 | 21 March 2016 | Designed an 'Artist Call-out' and proposal brief directing artists to submit submissions that are fit for purpose & within budget. The 5 artists have been secured (subject to funding) and confirmed their availability for all dates of the planned festival. | Completed |  |
| 15 January 2016 | 21 March 2016 | The steering group has produced a timeline to deliver 4 events that have been planned with the artist’s proposals, and artists have received workshop schedules. | Completed |  |
| 15 January 2016 | 20 November 2017 (ongoing) | Worked closely with creatives insuring the festival fits in with Freedom Festival and The City of Culture's offer. | Completed |  |
| 10 March 2016 | 4 April 2016 | Secured commitment from partner organisations: Cornerhouse CVS, Psyher, Goodwin and Indigo Moon (subject to funding) supporting the outreach needs of the festival. Informed Warren staff of the festival dates ensuring workers' commitment to the festival. | Completed | In addition The Warren Can Do team employed a new Women’s Worker to support this and other women’s work in the Warren. |
| 12/03/ 2016 | 10/04/ 2016 | Devised a marketing plan with young women with key marketing dates to promote the festival both during the bid assessment and after funding is secured. | Completed | Revised this marketing plan at the request of City of Culture 2017 team |
| 14 /03/ 2016 | 16 /04/ 2016 | Informed 150 young people about the festival (subject to funding) through the young women's steering group, the Warren's open access space and weekly parliament meeting the Thing. | Completed |  |
| 20 /03/ 2016 | 16/04/ 2016 | In addition a documentary film maker & a researcher have been secured (subject to funding) and evaluation tool kits/monitoring systems are in place. | Completed |  |
| 20/03/ 2016 | 16 /04/ 2016 | A set of SMART creative outcomes have been devised by the steering  group and young women to measure the festival | Completed |  |
| 18 /04/ 2016 | 18/04/ 2016 | Submitted a bid to The Arts Council England to fund festival. | Completed | Secured |
| 20/05/2016 | 16/05/2016 | Submitted a bid to Creative Communities to fund festival. | Completed | Secured |
| 13 / 07/ 2016 | 23 July / 2016 | Outcome of both bids. |  | Both bids successful – secured all money requested |
| |  |  | | --- | --- | | 01/08/2016 |  | | 08/08/2016 | Conclusion of project planning including Phase 1 confirmation, outreach & Phase 2 workshop schemes. | Completed | Conformation of outreach happening with the following groups, Psypher and Rise. |
|  |  | Marketing |  |  |
| 04/08/2016 | 20/11/2017 | Marketing throughout the life of the festival, building to each event, performance and exhibition. | On going | **Successfully implemented the following:**  Facebook and email campaigns for the pilot 2016  Poster campaign for the pilot 2016  Launch of Blog and Documentary Evaluating 2016 pilot.  **Promotion for 2017**  Creation of promo film for 2017  Worked with City of Culture digital team to update the 2017 Art Celebrating Equality Web page see:  <https://www.hull2017.co.uk/whatson/events/art-celebrating-equality/>  Planning to deliver a presentation to 120 year 11 young women on the Art Celebrating Equality festival 2017...incorporating some group and action learning around equality and learning. |
|  |  | The Pilot Festival –The Main Site  *Funded by ACE* |  |  |
| |  | | --- | | 05/08/2016 | | |  | | --- | | 12/08/2016 | | Purchase of equipment (for the pilot event workshops). | Completed | Purchased Computers / graphic ipads / memory cards & materials for digital art photography and poetry workshops. |
| |  |  | | --- | --- | | 09/08/2016 |  | | 12/08/2016 | Workshop planning for Phase 1 (Lead Artists). | Completed | In house and skype meetings with 6 artists and blogger. |
| 25/08/2016 | 03/09/2016 | Documentary Filming of Festival  Lead Artist Fly Girl Films | Completed | See link: [**https://vimeo.com/202225274**](https://vimeo.com/202225274) |
| 25/08/2016 | 25/08/2016 | |  |  | | --- | --- | |  |  | |  | 2 sessions of taster workshops at The Warren delivered by lead artist: Bee Willey (Illustration and graphic design). | | Completed | **See above video link for examples** |
| 25/08/2016 | 25/08/2016 | 2 sessions of taster workshops at The Warren delivered by Lead artist: Joanne Coates (photography) | Completed | **See above video link for examples** |
| 25/08/2016 | 25/08/2016 | 2 sessions of taster workshops at The Warren delivered by lead artist: Catherine Scott (poetry). | Completed | **See above video link for examples** |
| 25/08/2016 | 25/08/2016 | 2 sessions of taster workshops at The Warren delivered by Lead artist: Anna Ingleby (puppeteer). | Completed | **See above video link for examples** |
| 26/08/2016 | 26/08/2016 | 2 sessions of taster workshops at The Warren delivered by Lead artist: Bee Willey (Illustration and graphic design). | Completed | **See above video link for examples** |
| 26/08/2016 | 26/08/2016 | 2 sessions of taster workshops at The Warren delivered by Lead artist: Joanne Coates (photography) | Completed | **See above video link for examples** |
| 26/08/2016 | 26/08/2016 | 2 sessions of taster workshops at The Warren delivered by Lead artist: Catherine Scott (poetry). | Completed | **See above video link for examples** |
| 26/08/2016 | 26/08/2016 | 2 sessions of taster workshops at The Warren delivered by Lead artist: Anna Ingleby (puppeteer). | Completed | **See above video link for examples** |
| 31/08/2016 | 31/08/2016 | 2 sessions of workshops at The Warren to create an illustrated digital book delivered by Lead artist: Bee Willey (Illustration and graphic design). | Completed | **See above video link for examples** |
| 31/08/2016 | 31/08/2016 | 2 sessions of workshops at The Warren to create a magazine with Lead artist: : Joanne Coates (photography). | Completed | **See above video link for examples** |
| 31/08/2016 | 31/08/2016 | 2 sessions of workshops at The Warren to create a poetry performance with Lead artist: Catherine Scott. | Completed | **See above video link for examples** |
| 31/08/2016 | 31/08/2016 | 2 sessions of workshops at The Warren to create a puppet performance with Lead artist: Anna Ingleby. | Completed | **See above video link for examples** |
| 01/09/2016 | 01/09/2016 | 2 sessions of workshops at The Warren to create an illustrated digital book with Lead artist: Bee Willey (Illustration and graphic design). | Completed | **See above video link for examples** |
| 01/09/2016 | 01/09/2016 | 2 sessions of workshops at The Warren to create a magazine with Lead artist: Joanne Coates (photography). | Completed | **See above video link for examples** |
| 01/09/2016 | 01/09/2016 | 2 sessions of workshops at The Warren to create a poetry performance with Lead artist: Catherine Scott. | Completed | **See above video link for examples** |
| 01/09/2016 | 01/09/2016 | 2 sessions of workshops at The Warren to create a puppet performance with Lead artist: Anna Ingleby. | Completed | **See above video link for examples** |
| 02/09/2016 | 02/09/2016 | 2 sessions of workshops at The Warren to create an illustrated digital book with Lead artist: Bee Willey (Illustration and graphic design). | Completed | **See above video link for examples** |
| 02/09/2016 | 02/09/2016 | 2 sessions of workshops at The Warren to create a magazine with Lead artist: Joanne Coates (photography). | Completed | **See above video link for examples** |
| 02/09/2016 | 02/09/2016 | 2 sessions of workshops at The Warren to create a poetry performance with Lead artist: Catherine Scott. | Completed | **See above video link for examples** |
| 02/09/2016 | 02/09/2016 | 2 sessions of workshops at The Warren to create a puppet performance with Lead artist: Anna Ingleby. | Completed | **See above video link for examples** |
| 03/09/2016 | 03/09/2016 | Presentation of Digital Book at Freedom Festival Book Fair with Lead artist: Bee Willey | Completed | **See above video link for examples** |
| 03/09/2016 | 03/09/2016 | Presentation of magazine at Freedom Festival Book Fair: Lead artist Joanne Coates | Completed | [**https://vimeo.com/202225274**](https://vimeo.com/202225274) |
| 03/09/2016 | 03/09/2016 | Performance at Freedom Festival Spoken word tent: Lead artist Catherine Scott | Completed | [**https://vimeo.com/202225274**](https://vimeo.com/202225274) |
| 03/09/2016 | 03/09/2016 | Puppetry performance at The Warren: Lead artist Anna Ingleby | Puppets created but Performance not completed … | …Artists struggled to engage a group of young people at first so no performance at the Warren as planned (no space to perform at Freedom Festival).  Put a strategy in place and worked with young people to identify a puppet art form (shadows) that would engage young people. |
| 07/09/2016 | 07/09/2016 | Feedback to young people at The Warren's Thing meeting: Lisa Wedgner (Festival manager) | Completed |  |
| 10/09/2016 | 27/09/2016 | Editing of Documentary Film  Fly Girl Films | Completed | [**https://vimeo.com/202225274**](https://vimeo.com/202225274) |
| 30/09/2016 | 7/10/2016 | Evaluation period of pilot:  Lisa Wedgner (Festival Manager), Steering group members, Lead Artists, Documentary film maker. | Completed | [**https://vimeo.com/202225274**](https://vimeo.com/202225274)  Clear feedback given by artistic support Lyndsey Stockley (Freedom festival) and artists. Fed back to steering groups and devised a strategy on moving forward.  Main points to consider:   1. Spread the workshops across 4 weeks   Supporting young people to access more than one genre.   1. Gave clear feedback to illustrator supporting her to simplify outcome – less cluttered images. 2. Gave clear feedback to puppeteer – supported her to change approach and develop shadows that represent the issues that get in the way of young peoples equality. 3. Supported artists: illustrator, photographer, spoken word, shadow puppeteer and filmmaker with a strategy to work together in creating the 2017 projection.   This strategy included directing the artists to work with a set of statement ‘How to Treat Young People’ when creating work plans for the 2017 Aug – Sept and Outreach sessions.   1. Identify specialist support for projection. 2. Identified additional funds for projection. |
|  |  | International Women’s Day Performance  *Funded by Creative Communities.* |  | |
| 01/03/2017 | 01/03/2017 | Promote the Women Of the World festival (WOW) at Thing | Completed | Poster and facebook campaign promoting: WOW, Art Celebrating Equality and International Women’s Day activities happening at the Warren.  Art Celebrating Equality presentation at the WOW festival has been promoted during the week leading up to it at the following events:  Wed - A discussion 'Do we Need Feminism' took place at 'The Thing’ young peoples parliament.  Thurs - Young Woman attending the Thing gave an Interview for the BBC on The WOW event and the Warrens involvement.  Thurs - A group of young women from the Warren attended the 'Women in the Music industry conference’.  Fri - Open Mic organised by young Women encouraging men and women to get up and perform songs about inspirational women. |
| 08/03/2017  10 /03/ 2017  **Changed date** | 10 /03/ 2017 | Young women practice & present poetry performances from pilot during the WOW festival with Lead Artist: Catherine Scott. | Had to change the practice date to 10 /03 / 2017.  Presentation happened on the 11th March. | 23 young people attended the Wow Festival showcase: which included a presentation of photography, poetry and music created and performed by young women. |
|  |  | Developed Festival – Outreach  *Funded by ACE* |  |  |
| 02/05/2017  **10/12/2016**  **Changed date** | |  |  | | --- | --- | |  | **03/05/2017**  **10/12/2016** | | Workshop planning for Psypher Outreach  Lead Artist: Sarah Pennington (Found Objects Contemporary Art workshops) | Completed- Ahead of schedule | Met with Psypher mental Health worker, Young person from group and Artist planned for the half days to be broken down into 8 smaller sessions across extra days (within budget). |
| 16/05/2017  31 / 01/2017  **Changed date** | 16/05/2017  31 / 01/2017 | Introductory workshop session at Psypher  Festival manager and Lead Artist: Sarah Pennington | Completed - Ahead of schedule |  |
| 23/05/2017  7/ 02/2017  **Changed date** | 23/05/2017  7/ 02/2017 | Workshop session at Psypher  Lead Artist: Sarah Pennington | Completed - Ahead of schedule |  |
| 30/05/2017  14/ 02/2017  **Changed date** | 30/05/2017  14/ 02/2017 | Workshop session at Psypher  Lead Artist: Sarah Pennington | Completed - ahead of schedule |  |
| 06/06/2017  21/ 02/2017  **Changed date** | 06/06/2017  21/ 02/2017 | Workshop session at Psypher  Lead Artist: Sarah Pennington | Completed- ahead of schedule |  |
| 28/ 02/2017  Additional day | 28/ 02/2017 | Workshop session at Psypher  Lead Artist: Sarah Pennington | Completed |  |
| 7/ 03/2017  Additional day | 7/ 03/2017 | Workshop session at Psypher  Lead Artist: Sarah Pennington | Completed |  |
| 14/ 03/2017  Additional day | 14/ 03/2017 | Workshop session at Psypher  Lead Artist: Sarah Pennington | Completed |  |
| 21/ 03/2017  Additional day | 21/ 03/2017 | Workshop session at Psypher  Lead Artist: Sarah Pennington | Completed |  |
| 13/06/2017 | **13/06/2017** | Set up Contemporary Art Exhibition at The Warren  Lead Artist: Sarah Pennington | To be Arranged | The group want an exhibition outside of the Warren first. |
| 14/06/2017 | 28/06/2017 | Contemporary Art Exhibition | To be Arranged |  |
| 20/06/2017 | 28/06/2017 | Evaluation period of Psypher outreach & Exhibition  Festival Manager, Steering group & Lead Artist Sarah Pennington | To be Arranged |  |
| 03/07/2017 | 03/07/2017 | Steering group meeting to organise and risk assess Rise – Community Enterprise Centre.  Festival Manager / Health Agency workers / Lead Artists Catherine Scott and Anna Ingleby | Planning for this part is complete |  |
| 04/07/2017  5/10/2016  **Changed date – Plan tasters**  3/5/2017  **plan rest of poetry and puppetry sessions** | 07/07/2017  5/10/2016  3/5/2017 | Workshop planning for Rise outreach by artists  The venue has changed the workshops will now be happening at Rise – Community Enterprise Centre | Completed | These closed Workshops will happen at RISE.  2 taster sessions happened Nov/Dec 2016 for poetry  Have organised dates for Poetry and Shadow puppetry workshops to happen in Mid May with 4 sessions of Spoken Word followed by 6 sessions of Puppetry.  Organised an additional performance on the 1st July to bi-lingual audience at Auck festival. |
| Dec | 11/07/2017  **30/11 / 2016** | Workshop sessions at Rise Community Enterprise centre with Lead Artist Catherine Scott (Spoken Word) | On schedule to happen ahead of time planned. | Have already delivered some poetry taster sessions to RISE a group of bi-lingual young people (15 pupils age between 14.5-16 years old. Nationality: Polish, Romanian, Portuguese, Spanish, Iranian (Farsi), Sudanese (Arabic), Iraqi(Kurdish Sorani) |
| 11/07/2017  14/12 / 2016  **Changed date** | 11/07/2017  14/12/ 2016 | Workshop sessions for Rise at The Warren centre with Lead Artist Catherine Scott (Spoken Word) | On schedule to happen ahead of time planned. |  |
| 12/07/2017  17/ 5 / 2017  **Changed date** | 12/07/2017  17/ 5 / 2017 | Workshop sessions at Rise Community Enterprise centre with Lead Artist Catherine Scott (Spoken Word) | On schedule to happen ahead of time planned. |  |
| 12/07/2017  24/ 5 / 2017  **Changed date** | 12/07/2017  24/ 5 / 2017 | Workshop sessions at Rise Community Enterprise centre with Lead Artist Catherine Scott (Spoken Word) observed by Lead Artist Anna Ingleby (Puppetry | On schedule to happen ahead of time planned. |  |
| 13/07/2017  7/ 6 / 2017  **Changed date** | 13/07/2017  7/ 6 / 2017 | Workshop sessions at Rise Community Enterprise centre with Lead Artist Catherine Scott (Spoken Word) | On schedule to happen ahead of time planned. |  |
| 13/07/2017  14/ 6 / 2017  **Changed date** | 13/07/2017  14/ 6 / 2017 | Workshop sessions at Rise Community Enterprise centre with Lead Artist Catherine Scott (Spoken Word) and observed by Lead Artist Anna Ingleby (Puppetry | On schedule to happen ahead of time planned. |  |
| 14/07/2017  16/ 6 / 2017  **Changed date** | 14/07/2017  16/ 6 / 2017 | Workshop sessions at Rise Community Enterprise centre with Lead Artist Catherine Scott (Spoken Word)) | On schedule to happen ahead of time planned. |  |
| 14/07/2017  21/ 6 / 2017  **Changed date** | 14/07/2017  21/ 6 / 2017 | Workshop sessions at Rise Community Enterprise centre with Lead Artist Anna Ingleby (Puppetry) | On schedule to happen ahead of time planned. |  |
| 23/ 6 / 2017  **Changed date** | 23/ 6 / 2017 | Workshop sessions at Rise Community Enterprise centre with Lead Artist Anna Ingleby (Puppetry) | On schedule to happen ahead of time planned |  |
| 19/07/2017  28/ 6 / 2017  **Changed date** | 19/07/2017  28/ 6 / 2017 | Workshop sessions at Rise Community Enterprise centre with Lead Artist Anna Ingleby (Puppetry) | On schedule to happen ahead of time planned |  |
| 21/07/2017  30/ 6 / 2017  **Changed date** | 04/08/2017  30/ 6 / 2017 | Performance practice sessions at Rise Community Enterprise centre with Lead Artist Anna Ingleby (Puppetry) and with Lead Artist Catherine Scott (Spoken Word). | On schedule to happen ahead of time planned |  |
| **01/ 07/ 2017**  **Changed date** | **01/ 07/ 2017** | Performance at Auck festival with Lead Artist Anna Ingleby (Puppetry) and with Lead Artist Catherine Scott (Spoken Word). | On schedule to happen ahead of time planned | Reviewed where performance takes place – happen as part of Auck festival – bilingual audience. |
| 07/08/2017 | 11/08/2017 | Evaluation period for Rise outreach Festival manager, Steering group members, Lead Artists & Documentary film maker. |  |  |
|  |  | Developed Festival – Main Site  *Funded by ACE & Creative Communities.* |  |  |
| 14/08/2017  Hire to happen June 2017 | 19/08/2017 | Purchase / Hire of equipment (e.g projector)  Festival Manager | Tech. meeting:  30/04/2017 | Reviewed cost of projector – identified need for technical support identified extra funding to cover this – from the underspend of the puppetry in Phase 1 and Can Do’s Reaching Communities budget.  Had meeting with Lindsey Stockley (Freedom Festival) Adam Long (TG Events) they will handle the technical issues around hiring and erecting the projector.  We also have the support from Zac makeAMPLIFY (one of the artists commissioned by City of Culture to deliver a projection) any creative queries we have around the projection we can address to him. |
| 20/08/2017  09/05/2017 | 23/08/2017  09/05/2017 | Workshop planning by Lead artists |  | Set planning meetings with all artists, Freedom Festival, Projector consultant for the next couple of weeks.  All artists and film maker have been sent a developed brief. |
| 24/08/2017  21/08/2017 | 02/09/2017  02/09/2017 | Documentary Filming of Festival  Lead Artist Fly Girl Films  *Funded by Creative Communities* |  | In place – utilise filmmakers skills (within budget) to edit the projection as well. |
| 1/08/2017  Changed dates  From  25 & 26Aug | 11/08/2017 | One day (2 sessions online delivery) of illustration workshops spread across 2 weeks with Lead artist Bee Willey (Illustration and graphic design) |  | Rearranged all phase 2 workshops so that they spread across 1 month. This gives young people the opportunity to do more than one genre. |
| 9/08/2017  Changed dates  From  25/26/31 Aug | 11/08/2017 | 6 sessions of workshops (across 3 days) at The Warren with Lead artist Catherine Scott (poetry) |
| 15/08/2017  Changed dates  From  25/26/31 Aug 1 Sept | 17/08/2017 | 8 sessions of workshops (across 3 days: Morning afternoon and on days 2 and 3 evenings) at The Warren with Lead artist Joanne Coates (photography).  *Funded by Creative Communities* |
| 16/08/2017  Changed dates  From  31 Aug 1 & 2 Sept | 18/08/2017 | 6 session’s workshops (across 2 days morning afternoon and evenings) at The Warren with Lead artist Bee Willey (Digital Art). |
| 18/08/2017  Changed  dates from  25/26/31 Aug | 24/08/2017 | 8 sessions of workshops (4 days) at The Warren to create a new shadow puppet performance with lead artist Anna Ingleby (Puppetry). |
| 21/08/2017 Changed  dates from  1 Sep 2017 | 24/08/2017 | One day (2 sessions to work with young people to curate illustrated images for the projection) lead artist Bee Willey (Illustration and graphic design). |
| 21/08/2017  Changed date from 1 Sep 2017 | 24/08/2017 | One day (2 sessions to work with young people to curate photographic images for the projection).  Lead artist Joanne Coates (photography).  *Funded by Creative Communities* | Rearranged workshops so that they spread across 1 month |
| 21/08/2017 | 25/08/2017 | Film shadow performance and edit photography, illustration and poetry to young woman’s song for the projection.  Lead artist Fly Girl Films  *Funded by Creative Communities* |  |
| **25/08/2017**  Changed dates  From  2 Sept 2017 | **25/08/2017** | Puppetry performance at The Warren - incorporating poetry created by young people.  Lead artist Anna Ingleby (Puppetry). |  |
| 25/09/2017 | 28/09/2017 | 2 planning days to create and launch a digital magazine of young peoples work - Lead artist Lead artist Joanne Coates (Photography)  *Funded by Creative Communities* |  |
| 1/09/2017 | 1/09/2017 | Poetry performance at The Warren with Lead artist Catherine Scott (Poetry) |  |
| 2/09/2017 | 2/09/2017 | Poetry performance at Freedom with Lead artist Catherine Scott (Poetry) |  |
| 02/09/2017 | 02/09/2017 | Lead Artist: Bee Willey to support young people to see projected images of their illustrations as back drop to performances at Freedom Festival |  |
| 02/09/2017 | 02/09/2017 | Lead Artist: Joanne Coates  to support young people to see projected images of their photography as back drop to performances at Freedom Festival  *Funded by Creative Communities* |  |
| 02/09/2017 | 02/09/2017 | Lead Artist: Anna Ingleby  to support young people to see projected images of their puppetry as back drop to performances at Freedom Festival |  |
| 04/09/2017 | 04/10/2017 | Editing of Documentary Film  Fly Girl Films  *Funded by Creative Communities* |  |
| 05/10/2017 | 05/10/2017 | Stream Documentary |  |  |
| 05/10/2017 | 06/11/2017 | Evaluation and collation of Research Report |  |  |
| 01/11/2017 | 20/11/2017 | Completion and submission of Funding/Project Reports |  |  |

Activity Examples: Planning Meeting, Auditions, Contracting, Rehearsal, Costume Design, Performances