BOX OFFICE SETUP REQUEST

EVENT

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Event Name: | | | Where Are We Now? You’ve been Trumped Too - Special Event Screening | | | | | | | | |
| Venue Name: | | | Kardomah94 | | | | | | | | |
| Venue Post Code: | | | HU1 2AN | | | | | | | | |
| Ticket On-Sale Date: | | | 28th March 2017 - 9am | | | | | | | | |
| No of Occurrences | | | 1 | | | | | | | | |
| Intervals: | | | Nil | | | | | | | | |
| Ticket Type: | | | Paid | | | | | | | | |
| Layout *{Standing / Unreserved Seated / Reserved Seated}* | | | Unreserved Seating | | | | | | | | |
| Total Venue Capacity | | | 100 | | | | | | | | |
| Ticket Types | | | FULL | £5 | | CONCESSION | £3 | | SPECIAL | | N/A |
| Total Potential Income | | | £304 (50 at £5 + 18 at £3) | | | | | | | | |
| Total Income Target | | | £152 (25 at £5 + 9 at £3) | | | | | | | | |
| Seat Capacity Target | | | 34 | | | | | | | | |
| Commission Structure | | | Hull 2017 retains income | | | | | | | | |
| Refunds | | | N/A | | | | | | | | |
| Returns / Exchanges | | | N/A | | | | | | | | |
| Access | Hearing Loop | Pre-performance notes | | Level access | Accessible toilets | | | Baby changing facilities | Blue Badge parking | Strobe lighting | |
| N | N | | Y | Y | | | Y | N | N | |
| Ticket limits per transaction | Public | Employees | | Group | Access | | |  |  |  | |
| 4 | N/A | | 10+ | N/A | | |  |  |  | |

To be completed by Box Office Manager:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Ticket Delivery Options | Digital | x | Postal | x | COBO |  |
| Booking URL |  | | | | | |
| Vanity URL |  | | | | | |
| Related Events |  | | | | | |
| Filter Categories |  | | | | | |

INSTANCES

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| PRICING STRUCTURE(S) | FULL PRICE | CONC. | # TICKETS AVAILABLE FOR\* | | | | | |
| Public\*\* | Comps | Partners | Employees | Community Groups | Access |
| OVERALL | | | 68 | 30 | 0 | 0 | 0 | 4 |
| BAND 1\*\*\* | £5 | £3 | 68 | N/A | N/A | N/A | N/A | 2 |

*\* Where ticket allocations are from the whole show, use ‘Overall’ rather than a Band.*

*\*\* Public equals total number of tickets minus the allocations to the right.*

*\*\*\* Insert rows below Band 1 if further bands are required (for reserved seating events), and speak to the Box Office Manager about seating plans.*

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| DATE(S)\* | Doors | Start | End | Band(s) | BSL | Audio described | SubT | SurT |
| 04/06/17 | 18:00 | 18:00 | 20:30 | 0 | N | N | N | N |

*\* Insert more rows for dates where any of the details are different.*

KEY STAKEHOLDERS

|  |  |  |  |
| --- | --- | --- | --- |
| Organisation/Hull 2017 Dept | Name | Agreed? | Initials |
| Hull 2017 – Ex Producer | Sam Hunt | Y |  |
| Hull 2017 – Digital / Box Office | David Watson |  |  |
| Neu! Reekie! | Michael P/Kevin W | Y |  |
| Hull 2017 – Assistant Producer | Hannah WW | Y | HWW |

ADDITIONAL NOTES

|  |
| --- |
| Copy:  Anthony Baxter follows up his 2011 documentary You’ve Been Trumped with the sequel, You’ve Been Trumped Too, about Donald Trump’s battle with Aberdeenshire residents over his golf course. The film follows what has happened to elderly widow Molly Forbes after Trump’s building workers cut off her water supply.  <https://www.theguardian.com/commentisfree/2016/nov/03/youve-been-trumped-too-film-donald-trump>  **Where Are We Now? will be a summer festival like no other: a gathering of time-served trouble-makers, spoken word rebels, artistic mavericks & leftfield music pioneers. We’ll be converging on the city of Hull to ask of today’s counter-culture the soaring, searching question with which David Bowie kissed us goodbye.**  **Find out about other events as part of Where Are We Now here:** <https://www.hull2017.co.uk/whatson/events/where-are-we-now/> |

COMPS

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Artists & Guests | 20 (10 N!R!, 10 Hull 2017) | Executive & Corporate | 0 | Media | 10 | Other |  |

Submitted by Hannah Williams Walton

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date 17 March 2017