**HULL 2017 AND WELLCOME DEVELOPMENT GRANTS PROGRAMME**
**END OF PROJECT REPORT**

**GENERAL INFORMATION**

|  |  |
| --- | --- |
| **PROJECT NAME:** | **Bringing breathlessness into view** |
| **PROJECT LEAD:** | Ann Hutchinson |
| **REPORT DATE:** | 3/8/17 |

**INTRODUCTION**

Everyone who receives a grant from the Hull 2017 and Wellcome Development Grants Programme must complete this Interim Project Report.

Please refer to your Agreement, and any changes you agreed with us, when you complete this Report.

Please email this activity report to: wellcome@hull2017.co.uk

1. **INTERIM PROJECT REPORT**

Please provide a brief update (3 or 4) sentences on each of the following areas to let us know how your project is developing:

**WORKSHOP PLANNING, DEVELOPMENT TIME WITH PARTNERS AND PROJECT MANAGEMENT**

Two workshops have been planned (21/8/17 at Castle Hill and 29/8/17 at the Freedom Centre). These venues have been booked, as has catering and the finance department are raising purchase orders to pay them later.

A purchase order has been arranged for the purchase of vouchers from Waterstones.

The finance department is arranging how to pay the artist Anna Bean for her contribution.

**COMMUNITY ENGAGEMENT**

Support group meetings have been attended to explain about the workshops and invite participation (BLF Breathe Easy (7/7/17), Hull and East Riding Respiratory Support Group (1/8/17) and ILD support group (7/8/17).

So far 22 participants have signed up for the workshops.

**ARTIST ENAGAGEMENT**

Anna and I have discussed the project and a workshop planning meeting (with Miriam, Anna and myself) is scheduled for 15/8/17 and an analysis meeting is planned for 20/9/17.

**B. MONITORING & EVALUATION REPORT**

1. **PROJECT MILESTONES – Interim Report**

**Please tell us how you are progressing with your key milestones for your project. Please insert your project specific activity milestones in the table below. These should reflect the original proposal and include any revisions to those milestones.**

**\* Examples of key milestones include, number of project team meetings, workshops/sessions held with the community and number of participants etc**

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| --- | --- | --- | --- |
|  | **ORIGINAL TARGET\*** | **REVISED TARGET\*** | **TOTAL\*** |
| **PROJECT VENUE/LOCATION** |  |
| HU9 | 1 | 1 | 1 |
| HU16 | 1 | 1 | 1 |
| **Project Milestones/Activity** |  |
| Venues have been booked | 2 | 2 | 2 |
| Participants have been recruited at support group meetings | 15-20 per workshop | 15-20 per workshop | 30-40 |
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**\*Original target: target(s) listed within your contract
\*Revised target: new suggested targets now that your project planning and delivery is underway
\*Total: final figures for the project as a whole**

**Please use the box below to include any additional information you wish to include in your interim project report. This could include additional feedback from activities to date, requests you may have for further support from the Hull 2017/Wellcome Team, requests to revise project activity etc.**

Nothing to add at present