Turner Prize weekly catch up agenda

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| **Item** | **Notes/Actions** |
| Look back. Recent developments and meetings. |  |
| Build |  |
| Learning and Engagement |  |
| Events |  |
| Marketing |  |
| Budget   * Go through new budget * Access 5k? |  |
| Admin/M&E |  |
| AOB |  |

Upcoming deadlines:

14th July – Curator written copy for catalogue - Artist’s essays, Martin forward, Curators’ introduction

14th July – Guest lists from Hull 2017 curatorial team, artists and Tate to Jenny to collate/refine

**17th July – Copy to Katy for amends before she goes on holiday**

21st July – Artist biog, Jury biog, Curatorial biog, History/Timeline of Turner Prize

24th July – Copy sent to Tate/Artists for approval

ASAP – Agree works and complete loan forms. Book shipments.