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| **Name of Individual / Organisation** | Hull 2017 Mystery Play Committee  |
| **Name of Project** | Noah 2017 |

Please provide a breakdown of key activities /tasks for your project from start to finish. Please include your preparation and planning activity as well as start / end dates of your public activity (eg. public performance, exhibitions, festival).

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **START DATE** | **END DATE** | **ACTIVITY / TASK** | **STATUS** | **NOTES** |
|  |  |  | COMPLETE / ON-TIME / BEHIND |  |
| July 2016 | Sept 2016 | Steering group gathering support, additional funding and agree core participating groups. |  |  |
| July 2016 | July 2017 | Appoint Producer  |  |  |
| July 2016 | Sept 2016 | Detailed project planning  |  |  |
| Sept 2016 |  | First public announcement about the project  |  |  |
| Sept 2016 | Nov 2016 | Recruitment of Artistic Director  |  |  |
| Dec 2016 | April 2017 | Recruitment of participants  |  |  |
| Jan 2017 |  | Long lead PR / Marketing & Box office open |  |  |
| Jan 2017 |  | Project office opens |  |  |
| Jan 2017 |  | Final budgets / scope /scale signed off |  |  |
| Feb 2017  | June 2017 | Rehearsals and workshops  |  |  |
| April 2017 | June 2017 | Schools projects period  |  |  |
| April 2017 |  | Focused Marketing and PR period |  |  |
| April 2017 |  | Addition volunteers recruited / trained |  |  |
| 18th June 2017 | 22nd June 2017 | Production week / technical & Dress rehearsals  |  |  |
| 22nd June 2017 | 25th June 2017 | Noah Plays and Festival  |  |  |
| 26th June 2017 | 30th June 2017 | Get out / reinstatement  |  |  |

Activity Examples: Planning Meeting, Auditions, Contracting, Rehearsal, Costume Design, Performances