

# HULL 2017 SHOW REPORT

Date: 20/02/17 Completed by: Matt Robinson

Event type	Puppet Show for Back To Ours Fest
Show name	The Story of Mr B
Venue / location	Sirius Academy
Event Start	11 am
Event End	2-30 pm
Audience #'s	Roughly 50-60
Associated Events	Back To Ours Festival

Personnel	
Production Company	HPSS / Back To Ours
Event Manager	Mikey Jarrell
Stage Manager	Matt Robinson (Tech HPSS)
FOH Manager	
Hull 2017 Staff	Role
Mikey Jarrell	Event manager
No. of volunteers	Roughly 8
Security provided by	Prestige
Security staff numbers	None
Did a briefing take place for Staff / Volunteers and Security?	<input checked="" type="radio"/> Yes / No (please circle)

Access			
Relaxed Performance	<input checked="" type="radio"/> Y	Audio Described	Y/N ?
Numbers of attendees with access requirements	N/A		
General Access Comments			
Good access with plenty of room			

# HULL 2017 SHOW REPORT

## General comments:

- FOH
- EG. Audience feedback/vibe

Positive \$ would come again

- BOH
  - EG. technical issues, power cuts etc
- Used ~~school~~ pass for house light  
N/A Additional 13A power added on day 1 to power lighting desk

## First Aid / Security Issues:

None  
First aider was on standby if required

If an incident has occurred, or first aid administered have you completed an incident form? (tick here if complete - and attach to this report)

## Safeguarding:

If an incident has occurred, have you completed an incident form? (tick here if complete - and attach to this report)

## Action Points:

# HULL 2017 SHOW REPORT

Date	23/02/17	Completed by	Matt Robinson
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Event type	Puppet Show for Back To Ours Fest
Show name	The Story of Mr B
Venue / location	Winifred Holtby
Event Start	11am
Event End	2:30pm
Audience #'s	Roughly 50
Associated Events	Back To Ours Fest

Personnel	
Production Company	HPSS / Back To Ours
Event Manager	Jillian Arnold
Stage Manager	Matt Robinson (Tech HPSS)
FOH Manager	
Hull 2017 Staff	Role
Jillian Arnold	Event Manager
No. of volunteers	Roughly 8
Security provided by	Prestige
Security staff numbers	None
Did a briefing take place for Staff / Volunteers and Security?	<input checked="" type="radio"/> Yes / No (please circle)

Access			
Relaxed Performance	<input checked="" type="radio"/> Y/ <input type="radio"/> N	Audio Described	<input type="radio"/> Y/ <input type="radio"/> N
Numbers of attendees with access requirements	No disability <del>are</del> access needed. Accommodated for push chair / wheel chair		
General Access Comments			
The tab tracks around the room limited the performance space a little. I would have put a bit more matting down for the children if there had been more space.			

## HULL 2017 SHOW REPORT

### General comments:

- FOH
- EG. Audience feedback/vibe

Very good audience feedback  
Can be difficult to get kids to separate from their parents and sit on the mats. Kids sitting on chairs started to limit adult seating.

- BOH ~~Most sat~~ Many sat with parents or on their knees.
  - EG. technical issues, power cuts etc
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### First Aid / Security Issues:

First aid present but wasn't required.

- If an incident has occurred, or first aid administered have you completed an incident form? (tick here if complete - and attach to this report)

### Safeguarding:

- If an incident has occurred, have you completed an incident form? (tick here if complete - and attach to this report)

### Action Points:

Ideally I would have clamped the drapes back a bit to create ~~or~~ some more space. Doing this at least 1 row of seating could have been added.

# HULL 2017 SHOW REPORT

Date 24/02/17 Completed by Matt Robinson

Event type	Puppet Show for Back to Ours Fest
Show name	Mr The Story of Mr B
Venue / location	Winfred Holtby
Event Start	11am
Event End	2.30pm
Audience #'s	Roughly 50
Associated Events	Back To Ours Festival

Personnel	
Production Company	Back To Ours / HPSS
Event Manager	Mikey Jarrell
Stage Manager	Matt Robinson (Tech HPSS)
FOH Manager	
Hull 2017 Staff	Role
Mikey Jarrell	Event Manager
No. of volunteers	Roughly 8
Security provided by	Prestige
Security staff numbers	None
Did a briefing take place for Staff / Volunteers and Security?	<input checked="" type="radio"/> Yes / No (please circle)

Access			
Relaxed Performance	<input checked="" type="radio"/> Y	Audio Described	<input type="radio"/> Y / <input type="radio"/> N
Numbers of attendees with access requirements	A couple of children with autism		
General Access Comments			
We increased the amount of light and kept it constant throughout the show to try and avoid distress for those with extra needs.			

## HULL 2017 SHOW REPORT

### General comments:

- FOH
- EG. Audience feedback/vibe

Great feedback

The large nursery group were great in the afternoon and that performance seemed to be the best so far. I think because the kids knew each other they felt

- BOH more at ease.
- EG. technical issues, power cuts etc

N/A

### First Aid / Security Issues:

First aid were present

No problems I heard of.

If an incident has occurred, or first aid administered have you completed an incident form? (tick here if complete - and attach to this report)

### Safeguarding:

If an incident has occurred, have you completed an incident form? (tick here if complete - and attach to this report)

### Action Points:

I sat in the audience to help ~~was~~ it required.

# HULL 2017 SHOW REPORT

Date	25/02/17	Completed by	Matt Robinson
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Event type	Puppet Show for Back To Ours fest
Show name	The Story of Mr B
Venue / location	Archbishop Sentamu Academy
Event Start	11am
Event End	2.30pm
Audience #'s	Roughly 50
Associated Events	Back To Ours festival

Personnel	
Production Company	Back To Ours / HPSS
Event Manager	Suzanne Donkins
Stage Manager	Matt Robinson (Tech HPSS)
FOH Manager	
Hull 2017 Staff	Role
Suzanne Donkins	Event manager
No. of volunteers	Not sure but minimum 5
Security provided by	Prestige
Security staff numbers	None
Did a briefing take place for Staff / Volunteers and Security?	Yes / No (please circle) Unknown

Access			
Relaxed Performance	Y/N	Audio Described	Y/N
Numbers of attendees with access requirements	1 in first show (electric wheelchair)		
General Access Comments			
The room was very cramped making it difficult to get in and out. We adapted a space for a wheelchair and the child's carers. <del>but</del> It was still difficult to move during the show when necessary.			

## HULL 2017 SHOW REPORT

### General comments:

- FOH
- EG. Audience feedback/vibe

Room was very cramped. Struggled to fit in enough chairs as well as the matted area for kids. It was also much brighter than desired as the blinds didn't stop much light getting in.

- BOH
- EG. technical issues, power cuts etc

Power was limited in the room so a cable had to be run across the entrance. ~~the~~ Cable was taped down in white so it was visible.

### First Aid / Security Issues:

No ~~bits~~ first aid issues  
No security issues

If an incident has occurred, or first aid administered have you completed an incident form? (tick here if complete - and attach to this report)

### Safeguarding:

If an incident has occurred, have you completed an incident form? (tick here if complete - and attach to this report)

### Action Points:

I think the room was probably pushing its limit of capacity. With the stage and lighting in it perhaps should have been limited to 40 per show.