**In with a Bang Humber Coordination Meeting**10th November 2016

Attending: Chris Clay, Melissa McVeigh, Cheryl Ribbitt, Pete Curry, Gary Beestone, Zoe Snow, Simon Page, Kim Harrop, Mark Collier, Andrew Swift, Ian Schramm, David Parkinson, James Glansfield

Apologies: Martin (Humber Rescue)

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| **POINT** | **ACTION** |
| **1. LOAD-IN – KING GEORGE DOCK (KGD)** |  |
| **1a. Access and Deliveries1b. Delivery of Barges Schedule / Loading of barges at KGD**SP (Titanium) – confirmed delivery of 12 minute firework display as follows:* Titanium arrival 28/12/2016 to load 2 x sea worthy vessels
* Delivery in either 2 x 7.5 ton / 1 x 18 ton vehicles (tbc)
* Fireworks will be safe and waterproof once in pre-firing configuration
* 01/01 vessels into position from midday. 8 hours to carry out checks.
* Keeping exclusion zone (20/30m minimum)
* After shows completion, 5 minutes required to check everything has fired and cooled down before removal of barges from the channel
* 01/02 de-rig. Complete by 5pm
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| **2c. Movement of Barges in and out**KH – questioned whether Titanium needs barges in place 8 hours priorABP - Titanium can leave KGD at 17:00, before the ferries depart, to be in position by 18:00 ahead of 20:17 sequence |  |
| **3. SHOW DAY** |  |
| **3a. Marina Closure**MM - 16:00 is desired closure timeMC – confirmed there have been enquiries about boats visiting for fireworks display. A message has been circulated for boats to arrive in the before 12:00 |  |
| **3b. Exclusions Zones****i. Marine traffic on Humber**SP – confirmed Titanium are happy with 30m minimum exclusion zoneABP – Preferable 300m as allows zone to be policed |  |
| **3c. Public gathering on Victoria Promenade** |  |
| **3d. Humber Rescue and Police Launch**SP – confirmed there will be crew on the vessel. Asked if there is a requirement of safety boat.MM – Humber rescue will be patrolling from Albert Dock to Siemens Dock and will be on call.ABP - Lock keepers confirmed on workboats, double staff numbers on 01/01Comms - Channel 22 decidedABP – confirmed use of *Wind Guru* for weather forecast - accurate to 15-20 minutes |  |
| **4. PERMISSIONS** |  |
| **4a. Notice to Mariners** AS – ABP to issues notice to mariners of barge positions and 300m exclusion zone to be broadcast by VTS on 01/12/16 | AS |
| **5. AOB** |  |
| **5a. Scale Lane Bridge**MM - confirmed it will be open as it is emergency egress |  |
| **5b. Residents** GB – confirmed staff will be properly briefed regarding allowing access to residents in the Marina. MM - to speak to Marina residents throughout December due to boat owners attending the event MM - to circulate wristbands to ABP to give to residents in the Marina/docksMC (ABP) - to contact residents and ask them to contact Hull 2017 | GBMMMMMC |
| **5c. Accreditation** Titanium to send a list of names, vehicles and full schedule to ABP MM – confirmed all staff will be accredited | SP |
| **5d. Stewarding** GB - confirmed stewards will be onsite from 16:00. Site to open 18:30 and early opening is an option if there is a swelling crowd.GB - confirmed 8 stewards on Spencer landGB - confirmed use of Headline Barriers and any low walls will have barriers on them as the main concern is children standing on walls. **5e. Security**CC - Princes Quay car park is currently an issue, plans to hold event on 01/01. Hull 2017 looking into this and feedback to Police.**5f. A63**CC – Use of VMS to notify motorists to reduce speed CR - confirmed HCC have used this in the pastGB/CC – to speak to Graham Hall at HCC about use of VMS | CCCC |
| **5g. Event Control**GB – Head of security will be in contact with all the stewards - with a representative of Hull 2017 (CC)GB – Control room TBCCC – Nominate member of event team at Clough Road with Silver CommandCC – Look at *Ask Italian* building as event control location. NPS/Scotts | GBGBCCCC |
| **5h. Food & drink concessions**MM – confirmed 4 concessions in Zone BGB – to confirm location of concessions in Zone B. Hull 2017 to manage location and not operations. MM – confirmed no sale of alcohol | GB |