**In with a Bang Humber Coordination Meeting**10th November 2016

Attending: Chris Clay, Melissa McVeigh, Cheryl Ribbitt, Pete Curry, Gary Beestone, Zoe Snow, Simon Page, Kim Harrop, Mark Collier, Andrew Swift, Ian Schramm, David Parkinson, James Glansfield

Apologies: Martin (Humber Rescue)

|  |  |
| --- | --- |
| **POINT** | **ACTION** |
| **1. LOAD-IN – KING GEORGE DOCK (KGD)** |  |
| **1a. Access and Deliveries 1b. Delivery of Barges Schedule / Loading of barges at KGD**  SP (Titanium) – confirmed delivery of 12 minute firework display as follows:   * Titanium arrival 28/12/2016 to load 2 x sea worthy vessels * Delivery in either 2 x 7.5 ton / 1 x 18 ton vehicles (tbc) * Fireworks will be safe and waterproof once in pre-firing configuration * 01/01 vessels into position from midday. 8 hours to carry out checks. * Keeping exclusion zone (20/30m minimum) * After shows completion, 5 minutes required to check everything has fired and cooled down before removal of barges from the channel * 01/02 de-rig. Complete by 5pm |  |
| **2c. Movement of Barges in and out**  KH – questioned whether Titanium needs barges in place 8 hours prior  ABP - Titanium can leave KGD at 17:00, before the ferries depart, to be in position by 18:00 ahead of 20:17 sequence |  |
| **3. SHOW DAY** |  |
| **3a. Marina Closure**  MM - 16:00 is desired closure time  MC – confirmed there have been enquiries about boats visiting for fireworks display. A message has been circulated for boats to arrive in the before 12:00 |  |
| **3b. Exclusions Zones**  **i. Marine traffic on Humber**  SP – confirmed Titanium are happy with 30m minimum exclusion zone  ABP – Preferable 300m as allows zone to be policed |  |
| **3c. Public gathering on Victoria Promenade** |  |
| **3d. Humber Rescue and Police Launch**  SP – confirmed there will be crew on the vessel. Asked if there is a requirement of safety boat.  MM – Humber rescue will be patrolling from Albert Dock to Siemens Dock and will be on call.  ABP - Lock keepers confirmed on workboats, double staff numbers on 01/01  Comms - Channel 22 decided  ABP – confirmed use of *Wind Guru* for weather forecast - accurate to 15-20 minutes |  |
| **4. PERMISSIONS** |  |
| **4a. Notice to Mariners**  AS – ABP to issues notice to mariners of barge positions and 300m exclusion zone to be broadcast by VTS on 01/12/16 | AS |
| **5. AOB** |  |
| **5a. Scale Lane Bridge** MM - confirmed it will be open as it is emergency egress |  |
| **5b. Residents**  GB – confirmed staff will be properly briefed regarding allowing access to residents in the Marina.  MM - to speak to Marina residents throughout December due to boat owners attending the event  MM - to circulate wristbands to ABP to give to residents in the Marina/docks  MC (ABP) - to contact residents and ask them to contact Hull 2017 | GB  MM  MM  MC |
| **5c. Accreditation**   Titanium to send a list of names, vehicles and full schedule to ABP   MM – confirmed all staff will be accredited | SP |
| **5d. Stewarding**  GB - confirmed stewards will be onsite from 16:00. Site to open 18:30 and early opening is an option if there is a swelling crowd. GB - confirmed 8 stewards on Spencer land GB - confirmed use of Headline Barriers and any low walls will have barriers on them as the main concern is children standing on walls.  **5e. Security**  CC - Princes Quay car park is currently an issue, plans to hold event on 01/01. Hull 2017 looking into this and feedback to Police.  **5f. A63**  CC – Use of VMS to notify motorists to reduce speed  CR - confirmed HCC have used this in the past GB/CC – to speak to Graham Hall at HCC about use of VMS | CC  CC |
| **5g. Event Control**  GB – Head of security will be in contact with all the stewards - with a representative of Hull 2017 (CC)  GB – Control room TBC  CC – Nominate member of event team at Clough Road with Silver Command  CC – Look at *Ask Italian* building as event control location. NPS/Scotts | GB    GB  CC  CC |
| **5h. Food & drink concessions**  MM – confirmed 4 concessions in Zone B  GB – to confirm location of concessions in Zone B. Hull 2017 to manage location and not operations.  MM – confirmed no sale of alcohol | GB |