**Floe at The Deep**

**File note meeting 20 November 2017**

Sam Hunt, Chris Clay, Hazel Colquhoun, Andrew Knight – Hull 2017

Anna Heinrich – Artist

Paul Wigfield – QED Productions

Mark Hornsby– Sound Engineer

1. Site meetings with Tom Cannon at Wykeland and Peter Curry at Bridge Control room went well and agreements made re access, provision of power etc. There will be 5 projectors in the balcony and the rest in the boardroom.
2. May still need a generator for the sound provision on The Deep side of the river Hull, PW noted this would be covered in his existing estimate. **HC** **to** **request** The Deep again if possible to take power feed from their building, noting that there will be 24hour security. CC gave contact of Elecplant for generator hire if needed.
3. Lights in The Deep (inc nose cone) also need to be turned off – **HC to request**
4. Tom Cannon has agreed to turn off C4DI lights
5. Handrail lights need to be masked and council lights on riverside to be turned off – **CC** **to contact HCC**
6. PW will need local crew – Music Consortium recommended by CC
7. CC needs RAMS, Schedule, indication of sound levels (sound level meter provision) – **PW to provide**
8. PW felt current schedule that 6th is get in, and should have a dry run that night
9. SH noted that the One Show is coming from C4DI on the 7th, with The Deep in the background. Would be great to have image(s) of Floe in background although may also have to insert Hull 2017 slide
10. Discussed press call, could be on the 6th but needs to be as late as possible
11. Discussed issue of poor weather, it was felt only fog would be a real problem to viewing the work.
12. SH asked for costing of extension of showing this work – **PW to provide weekly costs up to 7 Jan**