**BOX OFFICE SETUP REQUEST**

**EVENT**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Event Name: | | | WOW Hull: The Fits | | | | | | | | | |
| Venue Name: | | | Screen 4, Vue Hull | | | | | | | | | |
| Venue Post Code: | | | HU1 2PQ | | | | | | | | | |
| Ticket On-Sale Date: | | | 10.02.2017 | | | | | | | | | |
| No of Occurrences | | | 1 | | | | | | | | | |
| Intervals: | | | N/A | | | | | | | | | |
| Ticket Type: | | |  | | | | | | | | | |
| Layout *{Standing / Unreserved Seated / Reserved Seated}* | | | Unreserved Seating | | | | | | | | | |
| Total Venue Capacity | | | 110 (40 on-sale now, 60 held back for WOW Wristband Holders) | | | | | | | | | |
| Ticket Types | | | FULL | £5 | | | CONCESSION |  | | SPECIAL | |  |
| Seat Capacity Target | | | 100 | | | | | | | | | |
| Commission Structure | | | Hull 2017 Production | | | | | | | | | |
| Refunds | | | N/A | | | | | | | | | |
| Returns / Exchanges | | | N/A | | | | | | | | | |
| Access | Hearing Loop | Pre-performance notes | | | Level access | Accessible toilets | | | Baby changing facilities | Blue Badge parking | Strobe lighting | |
| TBC | TBC | | | Y | Y | | | Y | TBC | TBC | |
| Ticket limits per transaction | Public | Employees | | | Group | Access | | |  |  |  | |
| 6 | N/A | | | N/A | N/A | | |  |  |  | |

To be completed by Box Office Manager:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Ticket Delivery Options | Digital |  | Postal |  | COBO |  |
| Booking URL |  | | | | | |
| Vanity URL |  | | | | | |
| Related Events |  | | | | | |
| Filter Categories |  | | | | | |

**INSTANCES**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **PRICING STRUCTURE(S)** | FULL PRICE | CONC. | # TICKETS AVAILABLE FOR\* | | | | | |
| Public\*\* | Comps | Partners | Employees | Community Groups | Access |
| OVERALL | | | 100 | 10 |  |  |  |  |
| Full Price | £5 |  | 40 |  |  |  |  |  |
| WOW Wristbands | £0 |  | 60 |  |  |  |  |  |

*\* Where ticket allocations are from the whole show, use ‘Overall’ rather than a Band.*

*\*\* Public equals total number of tickets minus the allocations to the right.*

*\*\*\* Insert rows below Band 1 if further bands are required (for reserved seating events), and speak to the Box Office Manager about seating plans.*

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| DATE(S)\* | Doors | Start | End | Band(s) | BSL | Audio described | SubT | SurT |
| 11.03.17 | 6.45pm | 7.15pm | 8.30pm | 0 | N | N | N | N |

*\* Insert more rows for dates where any of the details are different.*

**KEY STAKEHOLDERS**

|  |  |  |  |
| --- | --- | --- | --- |
| Organisation/Hull 2017 Dept | Name | Agreed? | Initials |
| Hull 2017 | Henri Duckworth | Y |  |
| Film Hub North | Anna Plant | Y |  |
| The Showroom Workstation | Joan Parsons | Y |  |

**NOTES**

|  |
| --- |
| Certificate: 12A  COPY:  *The Fits* is a physiological portrait of 11-year-old Toni – a tomboy assimilating to a tight-knit dance team in Cincinnati’s West End. Enamored by the power and confidence of this strong community of girls, Toni eagerly absorbs routines, master’s drills and even pierces her own ear to fit in. When a mysterious outbreak of fainting spells plagues the team, Toni’s desire for acceptance is twisted.  #  Supported British Film Institute. |

**COMPS**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Artists & Guests |  | Executive & Corporate |  | Media |  | Other |  |