

ASWARM

General works method statement

Please note that this forms a general method statement for activities undertaken in the installation and running of ASWARM art installations. A more detailed production schedule is to be drawn up with all relevant parties prior to the start of works.

Installation setup.

- During this period Aswarm will monitor all those working on site to ensure that they are not causing a danger to themselves or others.
- Only staff or subcontractors properly instructed in the safe use of tools shall operate power tools.
- All staff and subcontractors will be fully briefed as to the site hazards before any work is commenced.
- All works areas to be segregated and barriers erected as necessary
- Materials to be stored in designated areas.
- Hull 2017 will provide contact emergency contact details in the event of an incident that requires First Aid.
- Aswarm will follow the guidelines set out by Hull 2017 in relation to accident and near-miss reporting.

Appropriate Clothing

- All crew will be provided with appropriate PPE, gloves, hard hats, and goggles where necessary.
- All crew members must provide their own steel-toecap boots and weather-proof clothing.
- All PPE must be signed out by the crew member provided for.

Working at Heights

- Staff and crew to be made aware of the following risks:
- Danger of personnel falling.
- Danger of falling objects to personnel below.



Planned Methods To Reduce Risks

- Suitable access will be provided to the working area, and shall be inspected at regular intervals.
- Edge protection will be provided as necessary
- Signs and barriers will be positioned directly below and around the works to warn and prevent access to the working area.
- All current legislation and codes of practice concerned with working at heights will be strictly complied with.
- No member of the crew will work alone, rigging the different elements of the show will be done in groups of two or more

PAT Tested Equipment:

- All portable electrical equipment used will be supplied with a PAT test certificate, which is clearly dated and displayed on the back.

Electrical Shock:

- All 240v equipment supplied by the electrical contractors of Aswarm is PAT tested and covered by RCD protection. Any 240 volt cables exposed to weather will use

Fire Hazard:

- There is minimal risk of Fire Hazard relating to the installation and running of this work, however any risks associated are included in the Installation Risk Assessment document.

Rigging & Use of Ladders

- Where applicable, no personnel to work underneath areas where rigging is taking place until directed otherwise by site supervisor.
- A-Frame ladders are to be used for all equipment access above 2 metres.
- Care must be taken when carrying equipment up a ladder.
- Where such equipment is heavy or bulky enough to make such access dangerous, then they must be hoisted up to the required height.
- The area below any such installation must be taped or roped off to prevent unauthorised access. Where, because of other



work that is preceding it is impracticable to tape off such an area, then a second person must be present just to keep persons away from directly below the work.

- Before attaching any fitting to an existing structure, it must be formally determined that the structure is capable of supporting that load and that the structure will not be harmed as a result of that fitting.

Accident to Persons or Structure Fabric during Installation:

- All larger and more bulky equipment should be handled by at least two persons. In such circumstances loads should be broken down to ease handling.
- Where any load is considered heavy, then assistance should be sought. Ladders or equipment which are 6ft long or over must be carried by at least two person, one at the front and one at the rear.
- Fixings onto existing street furniture will be done in such a manner as to not compromise the integrity of the structure or cause damage both during and after the event.

De-Rigging:

- All equipment will be cleared from the installation once adequate floor space is available. The preferred time for this will be discussed prior to commencement of works to ensure minimal disruption to users of the bus stop and associated areas.
- No equipment will be touched until it has been disconnected from the electrical supply

