**Grant Review – 1st Meeting**

Date: Friday 6 Apr 2016, 1pm – 3pm.

Attendees: Henrietta Duckworth, Claire Drury, Siana-Mae Heppell-Secker, Elinor Unwin

Apologies: Paul Holloway, James McGuire.

|  |  |
| --- | --- |
| **AGENDA & NOTES** | **Actions** |
| **1.00** | **Grant Reviews:****Katherine at Bantu*** We need to know more about the specific organisations that she is working with. Dutch Centre for Arts and Culture.
* Brand Licensing – won’t be able to create Hull2017 Merch. CD to speak to Marketing.
* Is she holding too many events?
* More focus needed on the artistic content.
* Project timeline to include the rehearsal process & preparation time of the event.
* Marketing budget needs breaking down. £7000 for everything

**Stuart Woodmansey, Hull Cycle Tour*** Is this a business venture?
* Pass details onto VHEY & Big Lottery.

**Eric Twigger, Hull Heritage Group**Conversation to be had between PT and VHEY, is this too much like their old town guide?**Barbara Dawson NAPA, Do you see what I mean?**Story of visually impaired people within the arts. Working with the visually impaired and disabled group at NAPA. * Are they going to be engaging with a professional writer
* What space are they using – NAPA theatre?
* Is this project an extension of what they do already?
* Community Engagement – Visually impaired community of Hull?

**Paul Lambretta, This is ‘Ull Scooter.*** How does it meet our criteria?
* Where’s the budget? How is it going to be exhibited?
* Doesn’t really meet our criteria, but it could go towards GFA Big Lottery?

**Ted Lewis Group**Published guide of the sites most important to musician Ted Lewis. Walk already happens in Barton.* How is this project new for the TL and for Hull group?
* Possible conversation to be had with VHEY.

**Carrie Hitchcock, Hull and Me**CCP grant to help publish photography book.  | **CD****CD****CD, VHEY****CD****CD****CD** |
|  | **General Notes:*** Is it possible to just view the 50 words with the applicant’s names?
* Can Fluid Review create a report?
* Translations need to be up on Social Media ASAP.
 | **DW****CD, DW****DW** |
| **14.00** | **Monitoring and Evaluation:** * Can we put together a team of M&E Volunteers? CD to speak to PB.
* Rather than the M&E form after the first payment, is it possible to have schedule of ‘facts’? A short narrative of where the applicants are at?
* An event schedule template needs be created to allow the applicants to know of marketing deadlines etc.
* Can this feed directly in the M&E form?
* Is it possible to have the M&E as part of Fluid Review?
 | **CD****EW****CD, SMHS****CD, DW** |