**Grant Review – 1st Meeting**

Date: Friday 6 Apr 2016, 1pm – 3pm.

Attendees: Henrietta Duckworth, Claire Drury, Siana-Mae Heppell-Secker, Elinor Unwin

Apologies: Paul Holloway, James McGuire.

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| **AGENDA & NOTES** | | **Actions** |
| **1.00** | **Grant Reviews:**  **Katherine at Bantu**   * We need to know more about the specific organisations that she is working with. Dutch Centre for Arts and Culture. * Brand Licensing – won’t be able to create Hull2017 Merch. CD to speak to Marketing. * Is she holding too many events? * More focus needed on the artistic content. * Project timeline to include the rehearsal process & preparation time of the event. * Marketing budget needs breaking down. £7000 for everything   **Stuart Woodmansey, Hull Cycle Tour**   * Is this a business venture? * Pass details onto VHEY & Big Lottery.   **Eric Twigger, Hull Heritage Group**  Conversation to be had between PT and VHEY, is this too much like their old town guide?  **Barbara Dawson NAPA, Do you see what I mean?**  Story of visually impaired people within the arts. Working with the visually impaired and disabled group at NAPA.   * Are they going to be engaging with a professional writer * What space are they using – NAPA theatre? * Is this project an extension of what they do already? * Community Engagement – Visually impaired community of Hull?   **Paul Lambretta, This is ‘Ull Scooter.**   * How does it meet our criteria? * Where’s the budget? How is it going to be exhibited? * Doesn’t really meet our criteria, but it could go towards GFA Big Lottery?   **Ted Lewis Group**  Published guide of the sites most important to musician Ted Lewis. Walk already happens in Barton.   * How is this project new for the TL and for Hull group? * Possible conversation to be had with VHEY.   **Carrie Hitchcock, Hull and Me**  CCP grant to help publish photography book. | **CD**  **CD**  **CD, VHEY**  **CD**  **CD**  **CD** |
|  | **General Notes:**   * Is it possible to just view the 50 words with the applicant’s names? * Can Fluid Review create a report? * Translations need to be up on Social Media ASAP. | **DW**  **CD, DW**  **DW** |
| **14.00** | **Monitoring and Evaluation:**   * Can we put together a team of M&E Volunteers? CD to speak to PB. * Rather than the M&E form after the first payment, is it possible to have schedule of ‘facts’? A short narrative of where the applicants are at? * An event schedule template needs be created to allow the applicants to know of marketing deadlines etc. * Can this feed directly in the M&E form? * Is it possible to have the M&E as part of Fluid Review? | **CD**  **EW**  **CD, SMHS**  **CD, DW** |