*ROLES AND RESPONSIBILITIES*

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| **HULL 2017** | **KATY FULLER** Executive Producer  **SARA BLACK** Project Manager  **LILY MELLOR**  Assistant Producer  **JENNY HUTT**  Event Manager  **REBECCA CLARK**  Project Assistant  **BEN MCKNIGHT**  Head of Comms  **MIKE BERRIMAN**  Communications Assistant  **COLIN RENSHAW**  Volunteer Coordinator  **LIZ DRAPER** FOH Lead  **EMMA HEPWORTH**  FOH Guest List  **ALEXANDRA WALKER**  FOH Guest List  **LIZ NEAL**  FOH Guest list  **ELLIE WALKINGTON**  FOH Guest list  **CHERYL RIBBITT**  FOH Guestlist | * Executive Producer * Man-mark artists and curators * Event Overview * Media and Press Liaison * Volunteer Lead * Welcome key partners including Tate Patrons * Manage guest list for the evening reception * Distribute catalogues to guests on departure |
| **TURNER PRIZE CURATORS** | **GEORGE VASEY**  **SACHA CRADDOCK** | * Give guided tours of the exhibition to Press and Media |
| **HCAL** | **KIRSTIN SIMISTER**  **REBECCA GEE**  **SHAUN REVELEY**  Building Manager  **PHIL BURTON**  Technician  **HALEY KILLINGBECK**  FOH Manager  **MAXINE MCKEE**  **TP SUPERVISORS x 4**  **VICKY KNIGHTWALLER** | * Ferens Art Gallery hosts * Manage the premises, including opening and closing * On site in case of exhibition emergency      * Manage FOH staff and Ferens Staff * Provide Radios for the evening reception * FOH and volunteer support * Lead volunteers * Bar operations * Manage 10 x catering staff |
| **SHOWSEC** | **2 x SIA** | * Security and Stewarding  17:00 – 21:30 * Ensure the security of guests during the event * Asset Protection |
| **NORTH EAST MEDICAL** | **2 X FIRST AIDERS** | * Provide first aid support on site from 17:00 – 21:30 |
| **SAVILLE’S AV** | **MARK WELSH**  Production Manager | * Audio Visual (install and operation) |