Artist Timeline for Tate Britain 2016 TP

Timeline – exhibition and catalogue

May/June – content proposal, layout and costings

6th June – wish list of works to registrars so they can forecast cost

24th June – Deadline for the content and layout of the show to be decided and loan letters to be sent out

30th June – exhibition design signed off – build drawings sent to contractors

First week in July – Tate shots team meet with artists to discuss film content and format.

18th July – Delivery of curators catalogue texts to artists for comment

25th July – Delivery of artist approved texts to Publications with final selection of artist approved catalogue images

29th July – editor approved catalogue texts to Alex Farquharson for sign off

1st August – interpretation texts sent to Kirsteen

5th August – Guest list sent to External Relations

5th August – Interpretation texts approved by Kirsteen sent to artists

9th August – Interpretation texts returned with comments

12th August – Interpretation texts signed off with Alex

15th August – Interpretation texts/signage sent to print

First two weeks in August publications working with designers on layout of catalogue

22nd August – final catalogue indesign files with Publications

5th September – catalogue to print

5th September – 11th September – build week

12th September – 23rd September – Installation

24th / 25th September – Press access

26th September – press view (am) Private view (pm)

5th December – Award Night

2nd January – Exhibition closes