‘Blade’ Delivery Team File Note 201016

**FILE NOTE**

Project Hull 2017, ‘Blade’/Nayan Kularni

Meeting Delivery Team – 20th October 2016

Location Hull 2017

Purpose Project Delivery

Present Chris Clay, Hull 2017 CC

 Sam Hunt, Hull 2017 SH

 Hannah Williams Walton, Hull 2017 HWW

 Andrew Knight, Hull 2017 AK

 Richard Bickers, Arup RB

 Jason Speedy, Siemens JS

 Chris Wetherall, Siemens CW

Garry Taylor, HCC GT

Apologies Hazel Colquhoun, Hull 2017 HC

 Nayan Kulkarni, Artist NK

**1 Introduction**

**2 Minutes from Previous Meeting**

Completed:

Action: AK to circulate Project Structure & issue Feasibility Study to JS and CW

Action: RB to circulate Risk Register

Action: SH to issue Hull 2017 model Artists Commission Agreement for review with NK

**3 Update**

3.1 Installation cannot happen on the 1st January. Potential options are the 8th January or the 15th January. AK has spoken to NK and his preference is for the 15th from an artistic point of view.

GT said Ferens due to reopen to the public on Friday 13th January. He would prefer the 15th.

JS and CW stated the 15th of Jan would work better but the 8th is also possible.

SH to speak to Bolton and Quinn to see what they feel would work best for media coverage.

**Action:** Decision to be made on Wednesday 26th October 2016.

**4 Transport Report**

4.1 ALE, HCC, North Midlands walked the Blade transport route.

Detailed schedules currently being drawn up.

4.2 RB reported there is a meeting with Highways England scheduled for Friday 21 October.

**Action:** CC to speak to the police about Road Closures.

**5 Structures Report**

5.1 Angle of the Blade has now been decided after a good visit to Siemens factory.

5.2 Pearl Green have agreed to fabricate the support.

5.3 RB reported there is a design for the root end that is every is happy with. More work needs to be done on the design of the other support.

5.4 GT suggested marking out the buildings in Queen Victoria Square in Siemens yard for the test event.

5.5 Trial date at Siemens factory to stay as Tuesday 6th December.

**6 Installation Report**

6.1 First meeting to take place Thursday 27th October.

6.2 CC planning to have a draft event management plan for ESAG by November 1st for consideration at the meeting on the 10th November.

**Action** JS and CW to speak to Anthony at Siemens to try and get a 3D model of the Blade for RB and NK

**7 Programme**

7.1 On track to appoint North Midlands in early November.

7.2 GT raised PL insurance and warranties to make sure there is adequate cover if any of the public realm work is damaged during installation.

**8 Risk Register**

8.1 JS and CW sent RB information about fire risk.

8.2 Add in mitigating risk into the Risk Register.

8.3 Take out New Year’s Risk because of the proposed change of date.

8.4 There is a standard set of risks around people collision and street furniture.

**Action** GT to send these to RB so these can be added into the risk register

8.5 Blade from Denmark can be removed from the Risk Register as it has been confirmed it will be a Uk Blade.

8.6 Static electricity – JS AND CW said the Blade will need earthing.

8.7 Graffiti

**Action** JS AND CW to find out if Graffiti could be hand painted over with the paint used for the Blade if it is damaged.

8.8 Street Furniture – It was raised that if we are taking out street furniture then we might need temporary lighting in Queen Victoria’s Square for the installation

8.9 GT brought up the Tree on Saville Street and if the Blade would fit past. RB is aware of the issue and they are looking into it. To remove the tree would cost around 16k.

8.10 GT said consolation is needed with the bus companies.

**Action** CC to schedule a meeting with the bus companies

8.11 Risks to be added to the Risk Register and discussed further:

Reflection from the Blade for Buses driving under.

 Vibrations of the Blade.

 Rotation during the installation.

**Action** AK to send GT the route survey plan.

**9 AOB**

**10 Next Meeting**

 Thursday 3rd November, 09.00, Hull 2017 Offices