**Actions: Ballad of Big Lil: 28.10.2016**

**Actions:**

**Henri:**

* Linking up Adrian with folk festival.
* Carrying on with creative team contracts – Imogen & Chris Davey.
* Check Jon Beney availability as potential local associate.
* Sound Designers – short list to build - HD; AV checks and discuss with Sarah.   
  Helen Atkinson. [helen@helenatkinson.org.uk](mailto:helen@helenatkinson.org.uk) 07970 268 373

**Martin:**

* Point Adrian in the direction of Daniel Elms.
* Build a full timeline, rehearsals (Manchester, Hull and North East)
* Build a community cast timeline. Personnel, people.
* Build full schedule for Sarah to sign off on.
* Find a rehearsal space (in Hull for community cast – still working on basis that main rehearsals to use Guildhall as much as possible).
* Research and share information around junior brass bands: contact Chris Maynard. Explain project and what groups are available and live. As much as we know is that they will be part of the performance.
* Dropbox: Share with all parties.
* Start contact sheet.
* 90 mins: potential length that has been floated.

**Chris:**

**Spaces to confirm we can use spaces: Main Entrance, Balcony, Front Stairs (L&R) leading up to banqueting hall, C1 (to the right of the main entrance), Main central entrance corridor, Reception Hall, Chamber, Corridors, Central Staircase and all committee rooms C77, 82 etc (for dressing rooms), Storage Rooms.**

* Need to confirm venue and clear as many of those meetings as possible. Meetings in the Council Chamber currently:
  + Weds 11 October: 9am-5pm: Planning Committee Meeting.
  + Weds 1 November: 9am-5pm: Planning Committee Meeting.
  + 2nd Thursday of each month: Full Council Meeting.
  + Make sure we can use all of the equipment: tables, chairs, cloakroom, piano, everything they have, etc.
  + Chris, give Henri a shout about who you will approach so we know who is speaking to who. Mark Jones?
* Check Power.
* Gather drawings of the building and measurements to facilitate model box for designer.
* Finding out who would be in the best place to offer up a history of the building.
* Lighting: Front of Building, sky lighting and windows.
* License. Public entertainment, PRS, PPL.
* Microphones in council chamber and generally what can we build in the council chamber.
* What are the restrictions in all spaces.
* Road closure.
* Access to and use of campanile bells.

**Sarah, Max, Adrian:**

* Friday 4 November: telephone call with Sarah F, Maxine and Adrian.

**Sarah, Adrian & Amanda:**

* Seek to arrange next Hull visit for first week in Dec (once Sarah F has opened Xmas)

**Updates to add to project summary:**

* Audience wait outside Guildhall and watch the recreation of a pram race.
* They enter empty building – seeing the rich living off the wealth of the fishing trade.
* Audience travel through spaces.
* Possible radio mics.
* Voices could also come out of ship type radios.
* 2 audience experiences happening potentially.
* Need to find local person to work with ensemble of all men 16-40. Need to be fit men. Jon Beaney suggested.
* Contact Chris Maynard for Junior Brass Band