

## WM00 PHASE 2

DELIVERABLE	STATUS	MEASURABLE / NOTES
<b>ONGOING / FINISHED:</b> Work started / finished in this phase as planned. <b>DEFER:</b> Plan to carry out work in Phase 3		
Project management		
Approval of agreed budget revisions	ONGOING	<ul style="list-style-type: none"> <li>Budget revision summary attached for your approval</li> </ul>
Personnel		
Recruiting of extended film production team	ONGOING	<ul style="list-style-type: none"> <li>Recruited: Scriptwriter, Director, DoP, 1<sup>st</sup> AC, Storyboard Artist, Line Producer, Production Designer, VFX artist, Editor, Script Supervisor, Runner, Technical Lead</li> <li>Personnel list attached</li> </ul>
Resource planning for film shoot	ONGOING	<ul style="list-style-type: none"> <li>Line Producer working to recruit and manage extended film crew and resources, expected completion in May</li> </ul>
Shoot planning		
Location scouting and documentation	ONGOING	<ul style="list-style-type: none"> <li>Location scouting complete in Hull and Aarhus</li> <li>If we are defining "documentation" as paperwork required to shoot on-site, then this will be completed by the Line Producer in April (see last point in this section)</li> </ul>
Site visit 1 to Hull to scout locations	FINISHED	<ul style="list-style-type: none"> <li>Location scouting complete in Hull and Aarhus</li> </ul>
Site visit 2 to Hull to scout locations	FINISHED	<ul style="list-style-type: none"> <li>Location scouting complete in Hull and Aarhus</li> </ul>
Production planning for shoot	ONGOING	<ul style="list-style-type: none"> <li>Line Producer to contact Hull 2017 in May to discuss on-location shooting</li> </ul>
Call out for members of the public to suggest and photograph potential locations for the films	FINISHED	
Casting and community call out for participation in film production	DEFER	<ul style="list-style-type: none"> <li>Line Producer advises that smaller film casting lead-times are shorter than theatre and that casting closer to shooting dates will be more accurate and realistic</li> <li>Casting now scheduled to take place end of May</li> </ul>
Cast and rehearse with key cast members, plan for camera tracking and effects compositing and to shoot test material	DEFER	<ul style="list-style-type: none"> <li>Line Producer advises that smaller film casting lead-times are shorter than theatre and that casting closer to shooting dates will be more accurate and realistic</li> <li>Casting now scheduled to take place late May</li> </ul>
Completion of documentation for sites and filming including Event Plan and RAMS to ESAG	DEFER	<ul style="list-style-type: none"> <li>To be produced by Line Producer in April bearing in mind approval lead-times</li> </ul>
Scripting		
Creative and script development for films with scriptwriter and storyboard artist	ONGOING	<ul style="list-style-type: none"> <li>Current drafts for films attached</li> </ul>
Script development for interactive platform and face to face encounters	ONGOING	<ul style="list-style-type: none"> <li>Current drafts for app episodes attached</li> </ul>
Creative approval of storyboard	DEFER	<ul style="list-style-type: none"> <li>Storyboards ready for creative approval in late April</li> </ul>
Design		
Visual and production design for film including sets, costumes and props	ONGOING	<ul style="list-style-type: none"> <li>Design brief and mood boards attached</li> <li>Production Designer in post beginning of April</li> <li>Set / costume / props final designs to be produced in April</li> </ul>
App development		
Second development sprint for interactive platform	DEFER	<ul style="list-style-type: none"> <li>Development handed over from App Developer to Technical Lead, who is in post at the end of March</li> </ul>
Interactive platform demonstrator with smartphone app and phone box integration	DEFER	<ul style="list-style-type: none"> <li>M2 complete, enabling calendar- and geolocation-based notifications and voice recordings</li> <li>Demonstrator will take place in Phase 3</li> </ul>
VFX		
Virtual asset development for post-production	ONGOING	<ul style="list-style-type: none"> <li>VFX artist has produced test material, which has been signed off internally</li> </ul>
Live event planning		

Production planning for face to face encounters	ONGOING	<ul style="list-style-type: none"> <li>EV rental and sponsorship conversation ongoing with Hull 2017</li> </ul>
Production planning and location scouting for community screenings	DEFER	<ul style="list-style-type: none"> <li>Screenings locations to be confirmed with Line Producer in Phase 3</li> </ul>
Community liaison / communications		
Publishing production designs and location photos via social media and website	FINISHED	<ul style="list-style-type: none"> <li>Location photos published in accordance with communications strategy</li> <li>Production Design blog post to be published early April</li> </ul>
Editing and publishing videos from casting via social media and website	DEFER	<ul style="list-style-type: none"> <li>Line Producer advises that smaller film casting lead-times are shorter than theatre and that casting closer to shooting dates will be more accurate and realistic</li> <li>Casting now scheduled to take place late May</li> </ul>