**R1BW Internal Meeting Minutes
27/03/2017**

Attending: Chris Clay, Melissa McVeigh, Helen Thackeray, Jonathon Black, Rebecca Clark

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| **POINT** | **ACTION** |
| **1. UPDATES** |  |
| CC - Roach to be contracted**ACTION: MM to liaise with JB and WH about Roach service agreement**HT – Margaret Nieke to sign list off this week before continuing with contractingJB - meeting Roger at Beverley 28/03/2017CC – meeting with MOD to confirm Leconfield as a Park & Ride site. Once this is confirmed there is no use for HedonCC – Clarity around Burton Constable Holiday Park, is this managed by Rodrica Straker? HT confirmed not, land is managed by a tenant**ACTION: HT to arrange a meeting with the holiday park**CC - ordering wristbands and car mirror hangers (to fit in C5 envelopes)**ACTION: MM to order these by 12/04/2017**CC – Welfare Management plan**ACTION: MM to produce on Welfare Management plan**JB & HT - meeting with Martin Walker, Civic One, on 28/03/2017 to discuss CCTV**ACTION: HT to invite Andy Burton to CCTV meeting**MM – to speak to MJ about unit price for the mealsMM – meeting Gallowglass 28/03/2017 at 13:00. **ACTION: MM to invite JB and HT**HT – Queries about resident tickets. HT to set the parish meetings once the decision has been made. **ACTION: CC/HT/JB to do a drive round 28/03/2017** | MMHTMMMMHTMMCC/HT/JB |