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| **Name of Individual / Organisation** | Paul Clark/Child Dynamix |
| **Name of Project** | Community Arts Jam |

Please provide a breakdown of key activities /tasks for your project from start to finish. Please include your preparation and planning activity as well as start / end dates of your public activity (eg. public performance, exhibitions, festival).

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| **START DATE** | **END DATE** | **ACTIVITY / TASK** |
| March/2017 | July/2017 | Initial planning meeting (start actions) and continue further on-going meetings with partners leading to event |
| April/2017 | June/2017  | Engage and promote activities and event to other youth organisations and young people |
| May/2017 | June/2017 | Confirm bookings of artists, resources, facilities |
| May/2017 | July/2017 | Workshops – lyric writing/dance/film making/engage young people |
| June/2017 | July/2017 | Create steering/planning group with young people.Engage local community |
| June/2017 | July/2017 | Child Dynamix begin to plan activities that the organisation will deliver alongside arts event |
| June/2017 | June/2017 | Engage other young people in the city that might want come and perform at the event |
| June/2017 | July/2017 | Promoting event – social media, leaflets, posters, emails, networking |
| July/2017 | 28/7/2017 | Planning with young people. Plan/prepare art piece or structure to be worked on at event |
| July/2017 | July/2017 | Finalisations  |
| July/2017 | 28/7/2017 | Rehearsals, young people to rehearse in their own venues  |
| 29/07/2017 | 29/07/2017 | Community event/public activity |
| 1/8/2017 | 1/8/2017 | Complete art work if needed |
| July/2017 | December 2017 | Make arrangements for art to be exhibited in varying locations |
| August/2017 | August/2017 | Share success of event and what happened  |
| August/2017 | August/2017 | Evaluation |