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| Show date | 14th Oct 2017 | Show name | 2097:We Made Ourselves Over |
| Date form completed | 16th Oct 2017 | Completed by | A. Pearson  Nick Tandavanitj |

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| **1. GUIDANCE** |

Complete this form after any event with an audience or participants (including public, press, invited guests etc). Use a computer – do not print and hand-write it.

Every individual event needs a report, eg a matinee & evening performance on the same day need a report each; consecutive workshops with different participants need a report each…

Where directly associated events (eg pre-show talk, partner reception, touch tour…) are run by the same person(s), they can be included in the same form. Where these are managed by different people, each requires a separate form.

Once completed, or circulate it to the project team and James Crawford.

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| **2. ABOUT THE EVENT** |

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| Venue / location | Outside One Stop Convenience Store, County Road South | | |
| Expected doors open | 16.00 | Actual doors open | 15.45 |
| Expected start time | 16.00 | Actual start time | 16.00 |
| Expected end time | 17.00 | Actual end time | 17.00 |
| Expected attendance | Screening audience:  50  Passengers in cars:  6 | Actual attendance | Estimated passers-by and casual viewers:  50+  Directly engaged by Hull 2017 Volunteers and  Blast Theory:  96  Passengers in cars:  11 |

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| **2. STAFFING** |

*(leave blank where not applicable)*

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| Event Manager | A.Pearson/J Hill |
| Production Manager | A.Pearson/J Hill |
| Production Company | Blast Theory |
| Stage Manager | A.Pearson/J Hill |
| FOH Manager |  |
| *Add other Hull 2017 staff below with their roles; add more rows if required* | |
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| Event Volunteer Lead | Jo Hill |
| No. of volunteers | 6 |

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| Security provided by | prestige | |
| No. of security staff | 1 | |
| Did a briefing take place for staff, volunteers & security? | | **Yes** / No |

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| **3. ACCESS** |

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| --- | --- | --- | --- | --- | --- |
| Hearing Loop? | ~~Y~~/**N** | BSL interpreted? | ~~Y~~/**N** | Surtitled? | ~~Y~~/**N** |
| Subtitled? | **Y**/~~N~~ | Relaxed perf? | **Y**/~~N~~ | Audio described? | ~~Y~~/**N** |

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| --- | --- |
| No. of attendees with access requirements | 0 |

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| **General access comments:**  None |

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| **4. GENERAL COMMENTS** |

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| **General FOH comments** (eg audience feedback, atmosphere):  The location outside the one stop shop was made up of mostly young people on bikes, and people using the shop. The base used was the Priory Pub. Having the screen on next the shop drew a lot of attention with a small group of about a dozen stopping to watch from as soon as the screen was running at 3.45pm. All the people that Nick spoke to, including children, were aware of the phone box event or had taken part in it. 2 out of 3 priority codes from people who’d picked up the call on October 1st arrived at 4pm. One mother and daughter who'd answered the call on the 1st said afterwards that the car journey completed the experience for them.  The audience who took part in the car were almost entirely parents and with children. One dad reported having encouraged his son and all of his friends to call the number from the phone boxes over the last week to make recordings. Another mum who’d answered the call on the 1st with her three daughters reported that she’d misunderstood the CTA during the Oct 1st call and given the kiosk number rather than a personal contact number in the call but had heard about the screening separately. |

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| **General BOH comments** (eg technical issues):  One volunteer reported forgetting to keep count on their audience clicker.  The space in front of the shop was quite cramped for the screening van. This meant the seating and viewing space was within a few metres of the screen, with noticeable noise and fumes from the generator on the van. |

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| **5. INCIDENT REPORTING** |

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| **Summary of any accidents or near misses, and reference number of the forms completed to report these**:  A gentleman claiming to have a priority code was clearly inebriated. As he couldn’t produce the code NT took his number and said that he’d sent another one for the gentleman to attend at Pearson Park |

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| **Summary of any safeguarding incidents, and reference number of the forms completed to report these**:  None |

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| **6. ACTION POINTS** |

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| **Note any actions arising from the event, who should enact them and by when**:  Review locations for weekend 4 for screen and audience positions (AP) |