**Core Team Meeting 09.08**

British Council curator tour on 27th

Phil’s students – waiting back from Simon for gallery opening costs, 26th Sept 5pm \*LM put on master schedule just in case it does happen

Keep pushing on Ferens staff not turning up to meetings, with no apologies. Especially Jane, ask Simon to reiterate to his staff that this needs to be a priority and if they don’t turn up then things will have to progress without them.

Too complicated to ask artists at the moment about Artist In My House, willing to do it next week

**Learning Programme**

Responses from peers has been replaced by the curators doing tours, more interesting

Curator tours – 30 places, release 40 tickets. Free ticketed event.

Ian to go to ticketing event – Learning programme is booked through us, schools programme is booked in through them

Set them up with the daily/weekly show reports

* Saturday Workshops £5 – us ticket
* Curator Tours, Free – us ticket - \*Volunteers to support curator tours
* Turner//Return – not ticketed

Part of the TP Supervisor role to collect broadsheet comments. Broadsheet project is owned and ran by the curators, them working to produce the content. – to be listed with the public programme.

Turner//Return needs fleshing out, roles and responsibilities need clarifying and what is allowed in the galleries re:loan conditions. Will need its own specific marketing/paid for digi advertising. End of Oct.

* Can we get it in daily mail? \*Put marketing provision with Laura

Postcard – online aswell, events listed in print and distributed to northern galleries. Selling them the free programme \*Speak to Laura re:online posts

\*SB budget breakdown of what is going to Heritage Learning, do it by PO and Katy keep HCAL up to date through her regular catch ups with Simon

- Saturday Workshops – better for us to sort it out from our end re:booking artists etc. \*SB send email to David and Jane confirming

Only money we give to HL is £7500 for A Day in the Life and materials for workshops

Artist In My House – genuine, interesting conversation. In person, in a relaxed setting. Open to whatever media output is whether it is film, audio, etc. They are turning down press a lot at the moment. Need to be comfortable before we ask if we can resource it.

Who would they value having a conversation with, a particular audience or group? Of value to the artists.

A Day in the Life – if not booked up by 24th Sept, it has been agreed to offer to community groups

Preview E-Invite

Two versions

* 1. TATE – non transferrable.
* 2. US – non transferrable. Admits one.

Tate want to see the elevations.

KF to ring Amelie BBC

**Merch –**

Posters – 4x one of each artists work

Postcards – 4x same images as above so only need permissions once

tote bag – would also give these away at the opening. Black with white writing.

Catalogue

* Can we ask Ferens to do it, will they pay the upfront costs. They currently do on all other touring exhibitions (SKIN)

\*Sara email Maxine and CC in Simon and Will. Say we are aware that the contract is the other way around.

We produce merch, EML sell through Ferens. They produce it at their cost and their financial risk. They already have a contract with HCAL.

Give Tate 10% of our NET profit, split the rest with HCAL.

Hull 2017 will pay Tate a 10% royalty of the merchandise NET receipts,

We propose a product range and a design range, they make decision. Speak to Will about rights to reproduce artworks.

Phil confirmed that we can put Season 4 guide in to tote bags for opening. Will save 800 for us.

Catalogue –

Artists – 10 each

Galleries – 30

Tate archive – 15

Staff allocation – 100

Schools – 101

Libraries – 24

Hull 2017 Archive – 2

To print 3000