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| **Name of Individual / Organisation** | St Marys Church Lowgate |
| **Name of Project** | Hidden Voices |

Please provide a breakdown of key activities /tasks for your project from start to finish. Please include your preparation and planning activity as well as start / end dates of your public activity (eg. public performance, exhibitions, festival).

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| **START DATE** | **END DATE** | **ACTIVITY / TASK** | **STATUS** | **NOTES** |
|  |  |  | COMPLETE / ON-TIME / BEHIND |  |
| October 2016 | October 2016 | Initial planning meeting for delivery with artists and co ordinator |  |  |
| November 2016 | November 2016 | Dates fixed for all years activities and shared with media partners and 2017 team. Publicity generated and distributed |  |  |
| December 2016 | 5th January 2017 | New ramp for full access to all areas of building including toilets in place |  |  |
| December 2016 | 9th January 2017 | Promotion of workshops to client group via regular drop in sessions and some visits to other homeless charities in the city. |  |  |
| 10th January 2017 | Ongoing for 48 weeks | First session, then weekly. |  |  |
| 23rd February 2017 | 1st March 2017 | Design and publishing of promotion material for exhibition |  |  |
| 1st March 2017 | 31st March 2017 | Promotion of first exhibition |  |  |
| 10th March 2017 | 13th March 2017 | Construction of exhibition walls for exhibition, and selection of works for display. |  |  |
| 13th March 2017 | 18th March 2017 | Design and printing of Exhibition programme in 2 printed forms |  |  |
| 18th March 2017 | 31st March 2017 | First exhibition – Made from Hull runs for two weeks while the art workshops continue. |  |  |
| 20th May 2017 | 30th May 2017 | Design and publishing of promotion material for exhibition |  |  |
| 1st June 2017 | 30th June 2017 | Promotion of second exhibition |  |  |
| 10th June 2017 | 13th June 2017 | selection of works for display. |  |  |
| 13th June 2017 | 17th June 2017 | Design and printing of Exhibition programme in 2 printed forms |  |  |
| 17th June 2017 | 30th June 2017 | Second exhibition – Uprooted runs for two weeks while the art workshops continue. |  |  |
| 20th Aug 2017 | 30th Aug 2017 | Design and publishing of promotion material for exhibition |  |  |
| 1st Sept 2017 | 30th Sept 2017 | Promotion of Third exhibition |  |  |
| 10th Sept 2017 | 13th Sept 2017 | selection of works for display. |  |  |

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| 13th Sept 2017 | 17th Sept 2017 | Design and printing of Exhibition programme in 2 printed forms |
| 17th Sept 2017 | 30th Sept 2017 | Third exhibition – ‘Slaves under a star studded sky’ runs for two weeks while the art workshops continue. |
| 20th Nov 2017 | 30th Nov 2017 | Design and publishing of promotion material for exhibition |
| 1st Dec 2017 | 24th Dec 2017 | Promotion of Third exhibition |
| 5th Dec 2017 | 7th Dec 2017 | selection of works for display. |
| 7th Dec 2017 | 10th Dec 2017 | Design and printing of Exhibition programme in 2 printed forms |
| 10th Dec 2017 | 24thth Dec 2017 | Third exhibition – ‘Slaves under a star studded sky’ runs for two weeks while the art workshops continue. |
| 29th Dec 2017 | Day only | Hidden voices Christmas party for all stakeholders and participants |
| 30th Dec 2017 | 31st Dec 2017 | Writing and publishing of final report and blogs from final party |

Activity Examples: Planning Meeting, Auditions, Contracting, Rehearsal, Costume Design, Performances