|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | **01/07/17** | **Completed by** | **Andrew Carruthers** |

|  |  |  |
| --- | --- | --- |
| **Event type** |  | *Concert* |
| **Show name** |  | **PRSF Biennial-Hannah Peel** |
| **Venue / location** |  | **Albermarle** |
| **Event Start** |  | **16.30** |
| **Event End** |  | **17.24** |
| **Audience #’s** |  | *159* |
| **Associated Events** |  | **BBC Radio 3 interview mid way through performance** |

|  |  |  |
| --- | --- | --- |
| **Personnel** | | |
| **Production Company** | *-* | |
| **Event Manager** | **-** | |
| **Stage Manager** | *Olivia Haw* | |
| **FOH Manager** | Andrew Carruthers | |
| **Hull 2017 Staff** | | **Role** |
| Carys Tavener | | Jr Production Manager |
|  | |  |
|  | |  |
| **No. of volunteers** | | 5 |
| **Security provided by** | | **Prestige** |
| **Security staff numbers** | | **2** |
| **Did a briefing take place for Staff / Volunteers and Security?** | | **Yes** |

|  |  |  |  |
| --- | --- | --- | --- |
| **Access** | | | |
| **Relaxed Performance** | N | **Audio Described** | N |
| **Numbers of attendees with access requirements** | **None** | | |
| **General Access Comments** | | | |
| **Flat floor access, accessible toilets on site** | | | |

|  |
| --- |
| **General comments:** |
| * **FOH** * *EG. Audience feedback/vibe*   *Great piece of music and performance by Hannah Peel and Tubular Brass really appreciated by audience. Quite a few left at interview stage to be replaced by almost 30 others. Could have been a bit distracting for interview but they worked through it professionally.*   * **BOH** * *EG. technical issues, power cuts etc*   *All hands on deck for turn around from Laurence Crane this morning. Thankful for extra volunteer help.*  *Show start bang on time!* |

|  |
| --- |
| **First Aid / Security Issues:** |
| None  **If an incident has occurred, or first aid administered have you completed an incident form?** (*tick here if complete – and attach to this report)* |

|  |
| --- |
| **Safeguarding:** |
| None  **If an incident has occurred, have you completed an incident form?** (*tick here if complete – and attach to this report)* |

|  |
| --- |
| **Action Points:** |
|  |