**LOGG Weekly Catch up Minutes 4.1.17**

**10:30am Project Room 1, Present: Elizabeth, Katy, Gareth and Lou**

**Storage Unit**

Should we bite the bullet and go for the larger, more expensive space? Elizabeth and Gareth reckon it could cost up to £10K for the full year

**Heralding**

Katy’s a bit clearer on the mapping bit at the start, thanks to Simon sending another updated storyline. It looks like we will need **completed crates** by the week of **3rd April**. Prologue 1 is the launch of the second brochure. Prologue 2 will be online and Prologue 3 with be physical movement of crates. By **w/c 17 April** there should be a real **push for online material**, then we get to crates appearing. Simon thinks the crates should appear for a few days and then be carted away by the Rediffusion gang, but Katy disagrees and that they should stay for the entirety of the project so as to make more of a visual impact. Also Simon may’ve overcomplicated the crate appearance/disappearance bit overall. Katy and Gareth both agree that the simpler the crate acts are, the more effective they are as a narrative thread.

Preston Road will be the most challenging because it’s the first one. The neighbourhood has a natural focus with the Freedom Centre being at its heart. We decided it would be best/most effective/easiest if the crates simply appeared for example in the outdoor stage area of the Freedom Centre one day. **Periplum** are sending an **updated proposal** on the **9th January**.

**Big Issue: Locations for Macnas and Aswarm**

It was decided that Aswarm should fill our western hole by being located in Hessle Road, leading to Gipsyville and finishing in Pickering Park, while ideally it would be great if Macnas could parade down Beverley Road to Queen Victoria Square or the Rose Bowl.

**AOB**

Horse update: Lou and Gareth went on a recce to KRM’s stables in Howden where they met the horses and got a look at the LOGG carriage they have. Apparently it was purchased more as a collector’s item than to be physically used. Their team of horses would not be able to drive it, instead they would need to bring up a team of horses from Essex. They also have very strict rules re: what conditions the horses are able to ride in i.e. all the conditions we were hoping to have e.g. after dark, firelight, pyro, loud music, noises and large crowds. Katy has suggested that if this is going to be so complicated, perhaps we should send an image to Noeline to recreate the carriage and horses in puppet form instead!

Gareth has confirmed that the land where Periplum want to perform on is council-owned.

**Actions**

Lou

* Find out rental costs for North Point unit
* Let Joshua know that the 18th Jan is our preferred date for a site visit
* Email Louise S for an update on the end of year meeting she was meant to have with her managers
* Find out what events are happening at the Freedom Centre within the two-week period that we want to do Periplum’s thing.
* Send Periplum’s dates to KRM

Elizabeth

* Chase house
* Keep updating massive project schedule
* Risk register for overall project and individual projects
* Shift Periplum’s dates on Artifax
* Pay another two month’s rent to Louis Pearlman Centre
* Jot down costs for storage unit and send to Gareth
* Redo budget record
* Come up with 5-10 names for our mystery organisation of experts

Gareth

* Speak to other production managers to see what other project storage needs are, then Katy will speak to Chris about it.
* Think through costs of doing a large scale city centre parade

Katy

* Have a word with Martin about LOGG doing a large scale city centre parade
* Get in touch with Gary ASAP
* Respond to Joshua’s email re: VAT and his architect
* Speak with Noeline ASAP
* Put together a crate production brief for Gareth, and a timeline for Marcomms