**Turner Prize Events Meeting**  
05.10.2017

Katy Fuller, Jenny Hutt, Lily Mellor, Rebecca Clark

Apologies: Chris Clay, Liz Draper, Ben McKnight  
  
1. Review of Opening Event

* **JH to send estimate to corkage costs to KF**
* 451 guests attended on 25.09
* Feedback from Tate – everyone very happy, including patrons

2. Stakeholder Events

* Ernst & Young, timing issue
* KCOM Private View on Tuesday 10th October

3. Guest list & Invite

* Design of the invite TBC-Line specifying personal, single and non-transferrable invitation - **LM to feedback to LS**
* LM confirmed GF Smith are printing them
* Wristbands for dinner guests & staff to be decided
* Invite list to be finalised, **JH to invite Hull 2017 board**
* Invite to go out on 20 October. RSVP deadline – 10/11/2017   
  **Date for second tranche TBC**
* Drinks reception for the Artists on Mezzanine at Ferens TBC

4. Schedule

* 05/12/2017 - Ferens confirmed closure
* BBC to rig Minster on Monday 4 December, rig Ferens on Tuesday 5 December
* **KF to confirm BBC access timings at Ferens to rig**
* **RC to pull together a schedule**
* Guests to privately view exhibition 18:30-19:30 prior to presentation at Minster

5. Venue

* **KF to confirm whether Ferens and Minster exterior can be lit 05/12**

HPSS up lighting easy to arrange.

* **KF to confirm times and location for Jury to access Ferens for deliberation**
* **LM to investigate location for Jury -** offices at Ferens / Volunteer Room / Education room / Maxine’s office / Room availability at Maritime Museum / Committee Room at Hull City Hall
* **RC to arrange luxury portaloos near the Minster**

6. Artists & Green Rooms

* Goldie relationship to be managed by KF.   
  2 x rooms to be held at the Hideout for Goldie (green room)
* JH confirmed 4 x artists booked to stay at Holiday Inn Marina