

SLUNG LOW

FLOOD, PART ONE; AIRSTREAM TOUR

HULL (MULTIPLE SITES), 27TH FEBRUARY - 04TH MARCH 2017



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1.0 PROJECT OVERVIEW

Between 27th February and 4th March 2017, Slung Low's 1950's Airstream Caravan will be touring to various sites across Hull, as a means of engaging the local community in the company's upcoming performances at Victoria Dock, Hull. At each site, "Flood Part One, *From The Sea*" will be projected during a 5 minute screening inside the Airstream Caravan, with audio provided via individual headphones. Slung Low company members present will be providing further information alongside these screenings, including details on Part Two, Part Three and Part Four of "Flood". The aim of this activity is to provoke interest within communities that would not necessarily be described as a traditional theatre-going audience.

Flood, written by James Phillips, is an epic adventure about the end of our world, set in the future, told in many parts. It is the story of what happens to Hull when the waters come, and has been commissioned by Hull UK City of Culture 2017, alongside other partners. The live performances (Parts Two and Four) will take place on the half tide basin at Hull's Victoria Dock, with the audience watching the tale from the dry land along the perimeter of the water's edge, listening in on the action through the company's headphone system, which allows the actor's slightest breath to be heard. *Flood* is the company's most ambitious and experimental project to date, using live performance, special effects, digital manifestations and other platforms to tell a story across an entire year.

1.1 METHOD STATEMENT

PLEASE NOTE - this Method Statement has been written to cover 8 sites. In all instances, sites are supermarket car parks or open public spaces; this should be considered when referring to the Method Statement.

The Airstream caravan will be towed onto site using a transit van and moved into the agreed position at each site. The caravan measures approximately 2.4m wide x 7.0m long x 2.8m high including the tow bar. It will be towed to site by a medium wheel based transit van. 2x Stabilisers will be fitted at each end of the caravan to ensure safety and stability.

Upon arrival on site, the Slung Low team will introduce themselves to the appropriate site contact (if requested) and transport the Airstream Caravan to parking position agreed at prior site recce. Upon setup, potential trip hazards will be identified on-site by Slung Low staff, and dealt with accordingly. Possible risks have been assessed during site recce and are detailed below (6.1). The towing vehicle will be detached by the licensed and experienced Slung Low staff from the Airstream Caravan and parked, on-site at the second agreed suitable parking location.

At all sites, 4 hours have been allocated for the arrival, setup, activity and strike. Upon the completion of setup, Slung Low staff will talk to the general public about *Flood*, directing them to the screening within the Airstream Trailer. Information leaflets, and tickets for the performance of *Flood Part Two* will be made available to members of the public.

Following the end of activity, the Slung Low team will pack away all materials and notify the appropriate site contact of their departure. Slung Low staff will tow the Airstream Caravan off-site, ensuring that the site is left in the same condition as it had been found.

N.B. Please see attached PDF for our *Public Liability Insurance* details.

Transit Van Vehicle Registration Number	YF61 BNZ or EU07 KUO
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2.0 REFERENCE IMAGE (*Airstream Caravan*)



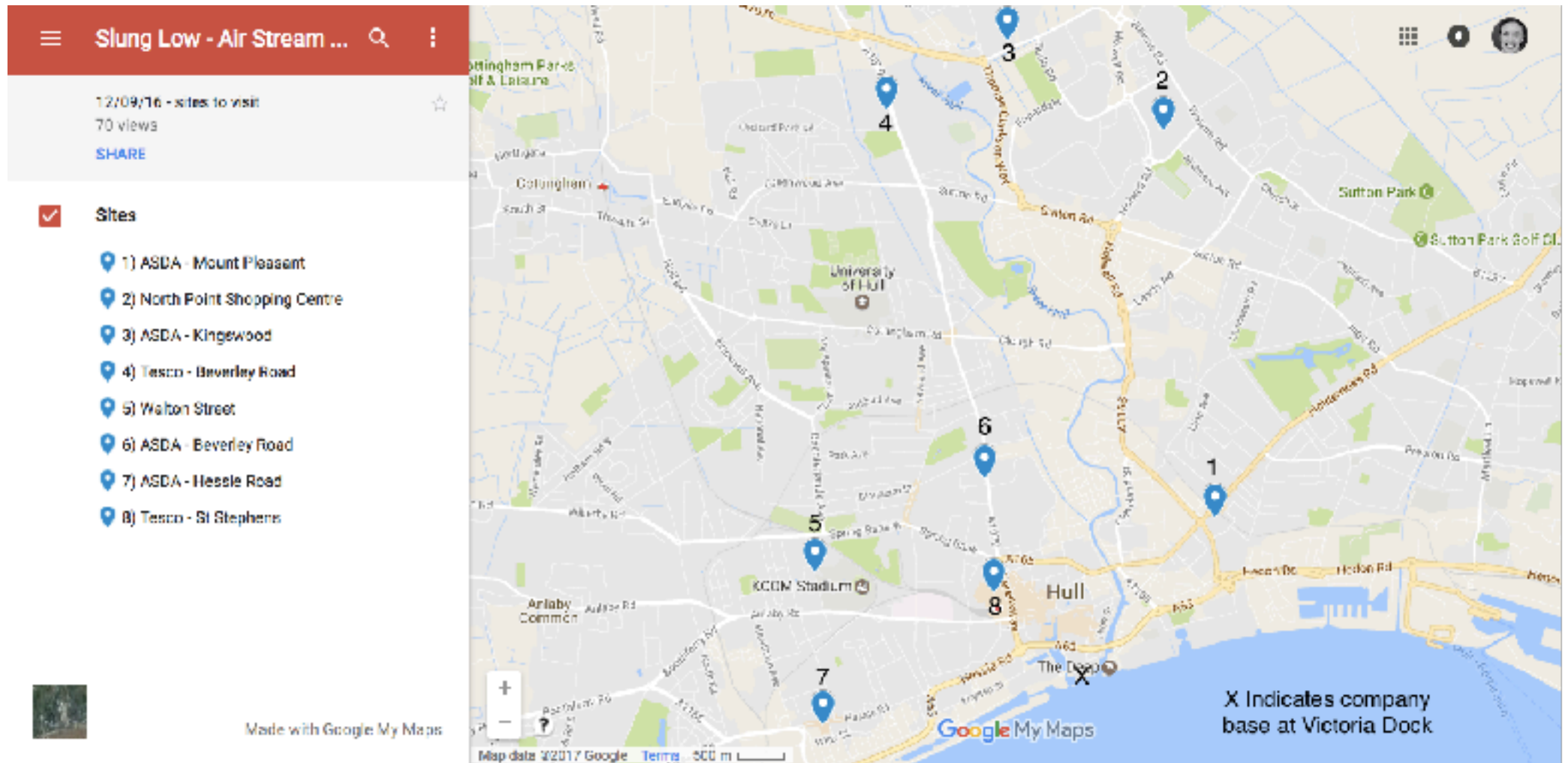
3.0 CONTACTS

<p>Main Point of Contact Project Manager (On site for Tour)</p>	<p>Name: Sarah Cotterill Email: s.h.cotterill@gmail.com Mobile: 07747 412669</p>
<p>Artistic Director, Slung Low (On site for Tour)</p>	<p>Name: Alan Lane Email: alan@slunglow.org Mobile: 07718 644296</p>
<p>Secondary Contact Producer, Slung Low (Off Site)</p>	<p>Name: Joanna Resnick Email: joanna.slunglow@gmail.com Mobile: 07525 832774</p>

4.0 SCHEDULE

Date	Time	Location
Monday 27th February	16.00 - 20.00	ASDA - Hessle Road Hessle Road, Hull, HU3 4PE
Tuesday 28th February	16.00 - 20.00	Tesco - St Stephens 110 Ferensway, Hull, HU2 8LN
Wednesday 1st March	08.00 - 12.00	Walton Street Market Walton Street, Hull, HU3 6JB
	16.00 - 20.00	ASDA - Mount Pleasant Mount Pleasant, Hull, HU9 2BN
Thursday 2nd March	16.00 - 20.00	Tesco - Beverley Road Hall Road, Hull, HU6 7XP
Friday 3rd March	16.00 - 20.00	ASDA - Beverley Road Beverley Road, Hull, HU3 1TY
Saturday 4th March	11.00 - 15.00	North Point Shopping Centre 5 Goodhart Road, Hull, HU7 4EE
	16.30 - 20.30	ASDA - Kingswood Kingswood Retail Park, Althorp Road, Hull, HU7

5.0 TOUR MAP



(Sites numbered not in location order)

The Airstream and towing vehicle will be parking overnight at company accommodation at Victoria Dock, and departing from there each day.

6.0 RISK ASSESSMENT MATRIX

Severity Index			Likelihood Index			Risk Rating Matrix					Residual rating		
							Catastrophic	Serious	Significant	Minor	Insignificant		
Catastrophic	Fatality, major injury, fire or loss of property	5	Certain	Harm is certain or near certain	5	Certain	25	20	15	10	5	6 or less	Risks adequately controlled - no further actions required
Serious	Over 3 day injury, long term damage to health, serious property damage	4	Likely	Harm will occur frequently (3/4 times per year)	4	Likely	20	16	12	8	4	6 - 12	Major accident possible - further control measures required
Significant	Hospital treatment likely, some significant property damage	3	Possible	Harm may occur (1/2 times per year)	3	Possible	15	12	9	6	3	Above 12	Control measures ineffective, possibility of major accident high, immediate further action required, possibly suspend work
Minor	Slight injury, minor property damage	2	Unlikely	Harm will seldom occur (once every 2-3yrs)	2	Unlikely	10	8	6	4	2		
Insignificant	No injury or damage	1	Improbable	Harm difficult to foresee (less than once in 3yrs)	1	Improbable	5	4	3	2	1		

6.1 RISK ASSESSMENT GENERAL ELEMENTS

Activity/Area	Hazards	Persons at risk	Severity	Likelihood	Rating	Precautions	Severity	Likelihood	Rating	Residual rating	Management Responsible
General Site	Darkness leading to unseen hazards such as trips/slips	Staff Public	2	4	8	Some site visits will be taking place during sunset/dusk. There is existing public lighting across the various sites. Members of the public will be guided by Slung Low staff at all times, all of whom will carry torches if necessary and who will have been made aware of potential ground hazards on site.	2	3	6	6 or Less	Slung Low
Movement of Caravan	Risk of injury while caravan is being moved	Staff Public	3	3	9	Staff are experienced and licensed in moving the caravan into place, the caravan is moved very slowly by trained staff. Members of the public will be guided away from the moving vehicle by staff.	3	2	6	6 or less	Slung Low
Electrical Equipment	Compromising general safety	Staff Public	2	3	6	All Slung Low equipment is PAT tested. Minimal equipment will be used, and external power will be provided by our 2.2kW Generator, independent brought to site by Slung Low. Equipment will only be operated by trained Slung Low personnel. Appropriate Fire extinguishers are located on site and child safety socket covers have been fitted within the caravan.	2	2	4	6 or less	Slung Low
Generator	Risk of fuel spillage Trip hazard	Staff Public	4	2	8	To power our activity we are using a CLARKE 2.2kW Inverter Generator which is run off regular unleaded petrol. The positioning of the generator will take into consideration the layout of each site, on a flat surface and in accordance with manufacturing guidance. In most cases it will be chained to, and tucked under the tow bar with a reflective covering to maximise visibility. Fuel will be stored securely inside the towing vehicle within an upright leak proof container, and no refuelling should need to happen on site. Staff members are fully trained in the safe handling and operation of this equipment.	3	2	6	6 or less	Slung Low

Activity/Area	Hazards	Persons at risk	Severity	Likelihood	Rating	Precautions	Severity	Likelihood	Rating	Residual rating	Management Responsible
Safeguarding	Risk of physical or emotional abuse Exposure to dangerous or inappropriate behaviour	Staff Public	3	2	6	There will be two members of Slung Low staff on site at all times to ensure no individual operates alone, and that members of the public within the caravan are observed. No personal information will be shared by either party, and staff will be briefed about safeguarding systems including vigilance and how to respond if a safeguarding issue arises.	2	2	4	6 or less	Slung Low
Audience in Caravan	Trips, falls	Staff Public	2	3	6	The caravan has been fitted with stabilisers to maximise safety. Staff will be vigilant for trip hazards and make public aware of the step into the caravan. Public will be seated by staff at 7 cinema style chairs within the caravan. In terms of accessibility, disabled patrons or audiences larger than 7 will be able to watch the film from a handheld iPad outside the caravan.	2	2	4	6 or less	Slung Low
Noise	Hearing damage	Staff Public	3	1	3	Audience headsets have individual volume controls and are also capped at safe levels. Slung Low have used headphones within productions and events on many occasions, and are well versed in their proper usage. There is no outdoor PA system producing external sound so no noise issues for the surrounding area. There will be audible noise from the caravans generator, this is at a safe level 94dB.	2	1	2	6 or less	Slung Low
Medical emergency	Injuries and illness	Staff Public	3	3	9	One of the Slung Low on-site staff members is a qualified First Aider and there will be fully stocked first aid equipment on site at all times. The caravan is fully ventilated to increase air flow and to ensure general public's comfort.	3	2	6	6 or less	Slung Low

Risk Assessment prepared by Sarah Cotterill Date: 10/02/17

6.2 ONGOING RISK

We acknowledge that a risk assessment is a live document and that assessing risk is an ongoing process, this table is for including any additional risks identified during the tour.

Activity/Area	Hazards	Persons at risk	Severity	Likelihood	Rating	Precautions	Severity	Likelihood	Rating	Residual rating	Management Responsible

7.0 COMPANY PUBLIC LIABILITY INSURANCE (ATTACHED PDF: SLUNG LOW LIMITED 003)