**WOW HULL**

**Project Meeting 6.3.17**

Programming Update

Jacky Fleming – final images show to the team

1. Sales – Website – updates – expected figures for weekend
2. Marketing  
   Event Dressing  
   Programme for Fri 10th
3. Digital  
   Filming & Photography  
   Films for Screens
4. Comms  
   IWD  - Calendar of Events  
   Woman’s Hour  
   Film PR
5. Production  
   Headline Events  
   Schedule  
   Installations / Exhibitions  
   Recording / Archive Camera – Main Space sessions & Mortimer West?  
   Pre-film screening content – VUE & Redcarpet
6. Operations  
   Event & FOH Staff; Box Office  
   Roles for Hull 2017 Staff  
   Access – BSL  
   Briefing – Southbank and Fawcett Soc for current stats / info – ask Claudia
7. L&P & Community  
   Rev Makers  
   Young People’s Panel
8. M&E  
   LH to update
9. Budget  
   Subs / Hospitality figures?  
   Live Budget Codes  
   JH – confirm plan for riders / food  
   JH – confirm system – vouchers – for staff/guests/accredited personnel – value per voucher? £5
10. Guest List
11. Receptions  
    Dressing?  
    Rosie Millard briefing – process?
12. Programme Sheet for Friday 10 March  
    Production process & timeline?
13. AOB   
    Guest to open the WiME event – GayYee?  Nancy B?