**WOW – Project Meeting**

Date & Time: Monday’s – 2.30pm till 3.30pm

Location: Project Room 1, Lowgate House

Attending:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**AGENDA**

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|  | **Item** | **Presenter** |
| **1.** | **Headlines from WOW Producing Team** | **HD/MO’R/LH** |
| **2.** | **Digital/Marketing/Comms** | **EC/RC/AJ** |
| **3.** | **Project/Production Management** | **AL/JH** |
| **4.** | **Education** | **IR** |
| **5.** | **Southbank Update (If required)** |  |
| **6.** | **Circle of Friends Update (If required)** |  |
|  | **AOB** |  |