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| **Name of Individual / Organisation** | BAMM North |
| **Name of Project** | Fly to Freedom |

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| **START DATE** | **END DATE** | **ACTIVITY / TASK** | **STATUS** | **NOTES** |
|  |  |  | COMPLETE / ON-TIME / BEHIND |  |
| 30 July 2016 |  | Planning meeting to finalise design | Completed on time, although funding had not been confirmed yet |  |
| August 2016 | September 2016 | Book/confirm workshops venues and artists | Completed – partly on-time, but this did not affect the delivery of the workshops – all venues were booked at least 1months before running.  Artists booked by early October 2016.  3 venues (Artlink, synagogue, Wansbeck primary school) booked/confirmed by end September 2016. 1 group (children with disabilities) confirmed in October 2016, but venue (Marist hall) not booked until march 2017. 1 last venue (Hull centre for Deaf people) confirmed in March 2017. | Some confirmation delayed by delay in getting the funding. Other due to the group originally identified not being able to commit. |
| August 2016 | October 2016 | Draw and cut background/supports | Completed - Partly on time.  Delay did not affect the project, as all templates were cut by February 2017, before the workshops, and well before the deadline for the mosaics to be finished (all artists had at least 4months to make their mosaics). | Draft templates cut by end august 2016, and another batch of altered templates by October 2016. However, the company doing the cutting went in administration, so cutting the remaining templates was delayed until end February 2-17. |
| August 2016 |  | Finalise exhibition location | Completed on time |  |
| October 2016 |  | Planning meeting2 /Start Facebook page to record project progress | Completed on time |  |
| October 2016 | July 2017 | BAMM artists make their own mosaic pieces | Ongoing - 44 mosaics finished, awaiting news on 4 further mosaics. |  |
| October 2016 | March 2017 | Obtain materials for workshops | Completed on time – each workshop leader was provided with funding to obtain their own materials by February 2016. |  |
| September 2017 | March 2017 | Meet up with Age UK, LGBT, St Vincent church, Beverley Road mosque and other groups/venues to promote project and recruit workshop participants | Completed – on time  All those venues/groups were contacted/visited. |  |
| January 2017 | March 2017 | Design, print and put up posters | Partly completed – on time.  Flyers rather than posters were designed and printed by the end of march 2017 and distributed. |  |
| April 2017 | June 2017 | Run 5 workshops in Hull to make 50 mosaics | Completed on time – workshops with 6 groups were run and 74 mosaics were created by participants. |  |
| July 2017 |  | Grouting of mosaics made by the public | Completed |  |
| August 2017 |  | Bring all the pieces together and finalise design and artwork | Partly completed – Metal frame finished by 1st July. 41 mosaics collected on 1st July and allocated a space. 3 further mosaics finished and on their way (in the post). 4 further mosaics to be finished |  |
| August 2017 |  | Press release |  |  |
| September 2017 |  | Installation | Launch date set for 27th September 2017. |  |
| October 2017 | December 2017 | Write evaluation and report |  |  |