**Blade Removal Meeting Minutes**

Danish Meeting Room 3, Pacific Exchange **24/02/2017**

Attending:

Chris Clay Hull 2017, Director of Technical & Operations

Gareth Hughes Hull 2017, Head of Production

Sam Hunt Executive Producer

Helen Thackeray Hull City Council Events team
Richard Bickers Arup
Graham Lownsborough Hull City Council
Javed Hussain Arup
Neil Smart Hull City Council
Andrew Knight Hull 2017, Look Up Curator

Representative from KWL, DBS, North Midland, Siemens and Pearlgreen

Apologies: Richard Townend

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| **POINT** | **ACTION** |
| **1. Overview** |  |
| RB – Blade was successfully receivedRB - confirmed date for removal is 19/03/2017. Transport operations begin evening of Sunday 19 March and run into morning of Monday 20 March to avoid getting caught up in the Saturday night City Centre activitiesThe key timings are as follows: 14:00 – Begin taking down timber work and fixings (3-4 hours works)15:00 – Closing QVS16:00 – SPMTs arrive for lift at 18:3017:00 – Cranes arrive and set-up17:30 – Create exclusion zone for Blade lift18:30 – Crane lifts weight, de-bolt, move base frame and drop onto transport21:00 – Blade loaded onto SPMT ready for departure00:00 – Blade onto A6303:00 – Blade back into Dock CC – there is a need to interrogate timings due to footfall in City Centre on a weekend, and also to investigate maintaining pedestrian accessGL – people are aware of Blade removal as a planned activity, expectation there may be people arriving to watch. It is important to increase exclusion zones at the tip-endCC – is arranging additional security and also confirmed the Punch Hotel is open for welfare until 01:30 RB – removal is better during daylight to avoid reliance on QVS lights. CC suggested tower lights being made available as an option and potentially starting later. ***ACTION:*** *CC/AK/SH to confirm use of turbine blade post removal with Siemens* | **AK / SH** |
| **2. Transport Operations** |  |
| GL – More beneficial to divert buses for the entire day as opposed from 16:00RB - Parking notices go up on Saturday 18 MarchRB - confirmed all licenses are in placeGL - confirmed road closures are in place on Carr Lane and Saville StreetRB – suggested no parking on Alfred Gelder from 18:00 on Saturday 18 MarchGL – On Sunday 19, the plan is to incrementally take up the bays as they become freed upCC – Regarding the Traffic Management on Carr Lane, road closure signage is required as during the installation this was in already place due to the Made in Hull eventGL – awareness of Eurovia works at the end of Jameson Street and crossroads***ACTION:*** *All to walk the route at the next meeting to consider current construction works including scaffolding and Eurovia* |  |
| **3. Residents and Businesses** |  |
| CC – Ensure we speak to Tesco as during install they weren’t aware of the closures and it interfered with their scheduled deliveryHT – Requires access to Residents database in order to circulate letters***ACTION:*** *GL to share resident details with HT* | **GL** |
| **4. Next Meeting** |  |
| The next meeting is scheduled for March 10th |  |