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| **Name of Individual / Organisation** | Jill Howitt |
| **Name of Project** | Fountain 17 |

Please provide a breakdown of key activities /tasks for your project from start to finish. Please include your preparation and planning activity as well as start / end dates of your public activity (eg. public performance, exhibitions, festival).

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| **START DATE** | **END DATE** | **ACTIVITY / TASK** | **STATUS** | **NOTES** |
|  |  |  | COMPLETE / ON-TIME / BEHIND |  |
| **Preparation Stage** |  |  |  |  |
| March 2015 | June 2015 | Preparation of aims, principles and rationale |  |  |
| 16.6.15 | 16.6.15 | First committee meeting – aims and principles agreed  Project outline/overview, name, methodology and time frames agreed. |  |  |
| 29.6.15 | 3.7.15 | Briefing HSAD staff to incorporate project opportunities within 2016/17 curriculum |  |  |
| 23.7.15 | 23.7.15 | Technical meeting with Ideal Standard ceramicists and engineers to establish technical parameters / possibilities prior to writing artist brief |  |  |
| October 2015 | November 2015 | Factory Trials at Armitage with 2 Hull Artists |  |  |
| July 2015 | December 2015 | Market / opportunity research including contact with:  Artists, community groups, networking events and galleries to gauge interest and feedback.  Discussions with City Arts Unit  Preparation of Arts Council bid (Grants for the Arts). |  |  |
| January 2016 | April 2016 | Arts Council bid submitted, re submitted and accepted  Fountain17 identity created, project literature and information packs completed – **Project Overview, Call for Artists, Information and Application pack**, website built  Initial contact with invited artists |  |  |
| **Proposal Stage** |  |  |  |  |
| 10.4.16 | 10.4.16 | Fountain 17 officially begins. Call for artists; application process opens |  |  |
| 3.5.17 | 3.5.17 | Fountain17 website goes live |  |  |
| 25.5.16 | 4.6.16 | Launch events / open days at The Bathroom Clerkenwell (25/5) and Hull School of Art and Design (4/6) |  |  |
| 15.7.16 | 15.7.16 | Final date for receiving proposals |  |  |
| **Selection Stage** |  |  |  |  |
| 16.7.16 | 29.7.16 | Panel meet to select ideas to go forward for realisation and exhibition |  |  |
| August | August | Successful candidates informed, contracts signed, fees paid and arrangements made to collect/deliver urinals (if required) |  |  |
| **Realisation Stage** |  |  |  |  |
| 1.9.16 | 31.1.17 | Artists work on their submissions (Closing date 31.1.17) |  |  |
| September 2016 | November 2016 | A limited number of artists work in the factory |  |  |
| **Engagement/preparation stage** |  |  |  |  |
| February 2017 | March 2017 | Engagement events and workshops, publications, filming, preparation for exhibitions |  |  |
| **Exhibition Stage** |  |  |  |  |
| April 2017 | May 2017 | Hull exhibitions open on 1st April at KAG and Eleven  Schools, colleges exhibition opens at HSAD  Public lectures and events |  |  |
| May 2017 | October 2017 | Exhibition travels to York CoCA gallery, Gladstone Museum (Stoke on Trent) and London (venue TBD) |  |  |
| December 2017 | December 2017 | Reflection and evaluation event. Publications and documentation.  The project legacy.  Further collaborations initiated. |  |  |

Activity Examples: Planning Meeting, Auditions, Contracting, Rehearsal, Costume Design, Performances