

WEDNESDAY 15TH NOVEMBER		THURSDAY 16TH NOVEMBER									FRIDAY 17TH NOVEMBER		
FERENS / LIVE ART STUDIO		ENTRANCE	EDUCATION ROOM	LIVE ART STUDIO	CENTRAL COURT	GALLERY 2	GALLERY 3	GALLERY 5	CAFÉ / SHOP	GALLERY 11	FERENS / LIVE ART STUDIO		
08:30	Deliver: 23 x boards, portable lights, coat rail, bar, 4 x chairs, 2 x PA, 15 x radios, 3 x ice buckets LOCUS DANCE REHEARSAL - G5	08:30								GET IN HPSS / FURNITURE Loading bay > G11 Matt - set lighting	08:30	GET OUT HPSS	
09:00		09:00	15 x Radios on charge					Matt - set lighting	LOCUS DANCE DRESS REHEARSAL	STORE FANDANGOEKID BOARDS IN CORNER OF CAFÉ	09:00	GET OUT Furniture	
09:30		09:30									09:30		
10:00		10:00										10:00	Deliver: portable lights, chairs, tables, coat rails, ice buckets, bar, 23 x boards to Staples/P.EX
10:30		10:30									10:30	Return QVS bollard keys	
11:00		11:00									11:00		
11:30		11:30									11:30		
12:00		12:00									12:00		
12:30		12:30									12:30		
13:00		13:00									13:00		
13:30		13:30									13:30		
14:00		14:00	GET IN BLUE BOX 1 x SIA arrive							Open welfare tab for Hack & Host	14:00		
14:30		14:30	1 x First Aider arrive								14:30		
15:00	TP Supervisors & FOH Staff briefed	15:00	RETURN // PRINT LIVE			GET IN HPSS set 62 chairs out					15:00		
15:30		15:30									15:30		
16:00		16:00	Set up portable lights				GET IN FEEST			Shop closes, HCAL to move furniture	16:00		
16:15		16:15									16:15		
16:30		16:30	34 x Volunteers briefed					GET IN FINE CUT		GET IN FANDANGOE KID	16:30	Kev La Kat soundcheck	
16:45		16:45									16:45		
17:00		17:00			Set up cloakroom	Exchange Arrive	GET IN HCAL FOOD		GET IN LOCUS	Kitchen closes	17:00		
17:15		17:15									17:15	POLO soundcheck	
17:30		17:30	1 x SIA arrive								17:30		
17:45		17:45			BSL Interpreter arrive						17:45	My Pleasure soundcheck	
18:00		18:00			EVENT BEGINS							18:00	
18:30		18:30			Studio opens	ITV Calendar Live					18:30		
18:45		18:45				EXCHANGE TOUR #1					18:45	HCAL bar get-in	
19:00		19:00			RETURN // ART				LOCUS DANCE #1		19:00	G11 open Volunteers stationed	
19:15		19:15				EXCHANGE TOUR #2			LOCUS DANCE #2		19:15		
19:30		19:30							LOCUS DANCE #3		19:30	MY PLEASURE LIVE	
19:45		19:45			GET IN HIC		RETURN // FEEST LIVE	RETURN // FINE CUT LIVE 30 mins per guests		RETURN // DISCUSSION LIVE	19:45		
20:00		20:00				EXCHANGE TOUR #3			LOCUS DANCE #4		20:00		
20:15		20:15							LOCUS DANCE #5		20:15		
20:30		20:30				EXCHANGE TOUR #4			LOCUS DANCE #6		20:30	KEY LA KAT	
20:45		20:45									20:45		
21:00		21:00	GET OUT BLUE BOX								21:00		
21:15		21:15			RETURN // FILM						21:15		
21:30		21:30									21:30	POLO LIVE	
21:45		21:45									21:45		
22:00		22:00			EVENT ENDS							22:00	
22:00		22:00		Stand down First Aid	GET OUT HIC		GET OUT FEEST	GET OUT FINE CUT	GET OUT LOCUS	GET OUT FANDANGOE KID	22:00	GET OUT LIVE HPSS AV G11 > Studio	
22:15		22:15									22:15		
22:30		22:30	Stand down SIA								22:30		
23:00		23:00									23:00		