**Monitoring and Evaluation: 09.03.2017**

**Actions in bold.**

**Elinor U, Martin A, Lindsey A**

* Creative evaluation from third party evaluator before the project goes live.
* Artists: Professional and Community Cast.
  + Artist lists. Send Elinor a list of the creative team.
* **BBC and The Space evaluate: in depth interview at the end with them.**
* Elinor has saved M&E plan that is saved in the M&E folder.
* Target audiences have been broken down into two. These sit with David Watson.
* **Bring in Slung Low after drawing up the draft plan. Involve them in developing this plan.**
  + Lindsey mentions they want to record he positive feedback out of the negativity they are receiving.
* **Martin to delete anything that is wrong in Artifax.**
* **Need to select the right arts professional to evaluate the work.**
* **Elinor to look at script, creative objectives, community groups we might be able to engage.**