19.04.2017

R1BW Security Meeting

Helen Thackeray Hull City Council Events Team  
Melissa McVeigh Hull 2017  
Jack May BBC  
Gary Lathan BBC  
Mike Johnson BBC  
Frankie Tee BBC   
Simon Battersby Showsec  
Adam Lofthouse Showsec  
  
Apologies: Chris Clay, Rob Spring, Cary Nightingale

SB - confirmed Showsec are accrediting staff when they arrive on site, check their licenses are valid etc. SB to spend time with security staff looking at the site due to difference in scale to regular events. The deployment plan will breakdown the remits of each area.  
  
In terms of management process, Showsec are doing the FOH operation relating the bars, and will tie in with Terry Brown (from bar companies) and make sure both sets of procedures tie in with each other. They are speaking to Terry directly. Terry has his own security operation Back of House to cover personal assets, which is separate to the FOH operation.  
  
SB - clarified that there are slight changes to deployment as internal Traffic Management positions will now be covered by SEP.

JM – BBC haven’t appointed SEP yet. Company to be confirmed.  
  
HT – there is a desire by Burton Constable to bring a third company in. The house will be on lockdown. HT wishes to avoid bringing in additional companies. Police will put patrols around perimeter of the house.

**ACTION: HT to confirm how the house alarms going off will feed into the event management plan.**

GL – staffing rota will be given to BBC and will be passed onto CN Security.

SB – Clarity required around process for dealing with issues external to the perimeter e.g. large groups of kids outside the fence. Orientation ties into this, reference points and wayfinding will reduce nuisance behaviour of large groups

HT – this will be useful to share with the Burton Constable team as well.  
GL – confirmed external lighting – lighting check TBC.

SB – are CN providing any overnight cover?  
  
**ACTION: CC/MM – to confirm details on CN Security overnight**

SB – mobile patrol team. Wish to work together and share information

SB – amnesty bins. Event profile hasn’t attracted a high drug taking audience.

HT – bins need to be bolted down and emptied 4 times a day. Security cabins required for taking people into a private zone. Police requested sharps bin also.

SB – said if the police insist upon sharps bin please can they clarify process for dealing with this

HT – distance between transport hubs and event site means drugs will have already kicked in and teams will be able to deal with it/assess it before they enter the event.

JM – asked who is looking after security at transport hubs?

HT – procedure TBC. Working with British Transport Police. CN can be proactive at the transport hubs.

JM – asked is there is an incident on the bus and who is responsible for that?

HT - Bus companies feel they don’t need security on the bus. Humberside Police have said they would be happy to pull up alongside a bus and remove nuisance person. Splitting the bus queues into groups of 72. No reason when we can’t split nuisance groups into two queues to reduce numbers/issue.

SB – more details needed about ejection centre and sending people back to transport hub - assuming that CN will have a representative in Event Control.

HT – non-negotiable that CN need to be in event control to maintain the line of communication

**ACTION: CC/HT to Chase CN up to confirm with GL who will be in event control**.

HT – asked if there is catering for Showsec staff as Humberside Police are keen to buy in to someone else’s catering package. Numbers are 80-100 over the weekend.

SB – Showsec have a catering van. Police should be able to tie in with this.

**ACTION: SB to send details of size of catering van to MJ.**

HT – who is controlling the gate on Jackie Lane - does that come under TM or Security?

**ACTION: CC to clarify as he has most of the information from CN.**

GL – share the schedule with the house owner on site so they can plan accordingly. No need to do this yet as the schedule will change.

SB – Regarding the Helipad – any there any residents that Showsec need to be aware of?

HT - Resident in the menagerie to the south of the helipad has been trouble (living on Rodrica’s land)  
  
GL – wise to keep on his good side as a lot of traffic will be going past his property. HT confirmed they are installing another gate on his property.

HT – confirmed people in the caravan park need to walk into Sproatley and catch the bus from Park Lane to get into the event site. They must access the site via the shuttle. Each caravan and holiday are receiving FAQ sheets with full information. HT has spoken to manager of caravan park who will feed this to residents.

SB – asked whether there will be fireworks

JM – Pyro tbc, but the firing location is still being discussed. Non-metallic paper confetti will be used.

**ACTION: JM to confirm and share fall out zone.**