|  |  |
| --- | --- |
| **Name of Individual / Organisation** | Sirius Academy West |
| **Name of Project** | Pickering Park ‘Park Life’ Performance |

Please provide a breakdown of key activities /tasks for your project from start to finish. Please include your preparation and planning activity as well as start / end dates of your public activity (eg. public performance, exhibitions, festival).

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **START DATE** | **END DATE** | **ACTIVITY / TASK** | **STATUS** | **NOTES** |
|  |  |  | COMPLETE / ON-TIME / BEHIND |  |
| present | November 2016 | Creative Team at Sirius Academy to begin planning including identifying Professional Practitioner and Student Participants. | Complete | Silent Uproar’s Alex Mitchell commissioned as Professional Practitioner. Letter of Agreement drafted and signed to agree terms of involvement. |
| November 2016 | December 2016 | Development work with Professional Practitioner to agree framework for the project. | Complete | Series of Meetings and recce’s held prior to start of the workshops. Silent Uproar suggested involving a writer to maximise the creative quality of the project. |
| January 2017 |  March 2017 | 8 Research, exploratory and devising workshops with student participants | Complete | Rehearsal schedule was provided to participants detailing when all workshops and rehearsals would take place. Writer attended majority of rehearsals to assist in creation of first draft devising script. |
| March 2017 | April 2017 | Professional Practitioner works with Creative Team at Sirius to finalise performance structure and content from the students workshop material. | Complete | First draft of devising script was presented just before Easter and developed by student participants during full day rehearsal over Easter holidays. |
| April 2017 | June 2017 | 10 Art, Design and photography workshops with Student Participants to work on marketing & poster design, production & costume design and original works of public art to be incorporated into the performance. | Behind | Will now begin after Y11 Art Exams (10th and 11th May) due to staff being unavailable to do primary work commitments. |
| April 2017 | July 2017 | 10 Rehearsals | On Time | Rehearsals are continuing as per rehearsal schedule. |
| April 2017 | July 2017 | Marketing, press and PR | On Time | Artwork has been created ready for creation of marketing materials. Main marketing activities to begin in May as per MarComms Plan. |
| 10th July | 11th July | Technical and dress rehearsals | On Time |  |
| 12th July 2017 | 14th July 2017 | Production | On Time |  |
| July 2017  | September 2017 | Evaluation Report | On Time |  |
|  |  |  |  |  |

Activity Examples: Planning Meeting, Auditions, Contracting, Rehearsal, Costume Design, Performances