BOX OFFICE SETUP REQUEST

EVENT

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Event Name: | | | Where Are We Now? Caught By The River Revue with Jeff Barrett & Special Guests - 10 years of CBTR | | | | | | | | |
| Venue Name: | | | Kardomah94 | | | | | | | | |
| Venue Post Code: | | | HU1 2AN | | | | | | | | |
| Ticket On-Sale Date: | | | 28th March 2017 - 9am | | | | | | | | |
| No of Occurrences | | | 1 | | | | | | | | |
| Intervals: | | | Nil | | | | | | | | |
| Ticket Type: | | | Free - Ticketed | | | | | | | | |
| Layout *{Standing / Unreserved Seated / Reserved Seated}* | | | Unreserved Seating | | | | | | | | |
| Total Venue Capacity | | | 100 (Putting 120 on sale though to allow for no shows as free ticketed) | | | | | | | | |
| Ticket Types | | | FULL | 0 | | CONCESSION | 0 | | SPECIAL | | N/A |
| Total Potential Income | | | 0 | | | | | | | | |
| Total Income Target | | | 0 | | | | | | | | |
| Seat Capacity Target | | | 50 | | | | | | | | |
| Commission Structure | | | N/A | | | | | | | | |
| Refunds | | | N/A | | | | | | | | |
| Returns / Exchanges | | | N/A | | | | | | | | |
| Access | Hearing Loop | Pre-performance notes | | Level access | Accessible toilets | | | Baby changing facilities | Blue Badge parking | Strobe lighting | |
| N | N | | Y | Y | | | Y | N | N | |
| Ticket limits per transaction | Public | Employees | | Group | Access | | |  |  |  | |
| 4 | N/A | | 10+ | N/A | | |  |  |  | |

To be completed by Box Office Manager:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Ticket Delivery Options | Digital | x | Postal | x | COBO |  |
| Booking URL |  | | | | | |
| Vanity URL |  | | | | | |
| Related Events |  | | | | | |
| Filter Categories |  | | | | | |

INSTANCES

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| PRICING STRUCTURE(S) | FULL PRICE | CONC. | # TICKETS AVAILABLE FOR\* | | | | | |
| Public\*\* | Comps | Partners | Employees | Community Groups | Access |
| OVERALL | | | 88 | 30 | 0 | 0 | 0 | 4 |
| BAND 1\*\*\* | £5 | £3 | 88 | N/A | N/A | N/A | N/A | 2 |

*\* Where ticket allocations are from the whole show, use ‘Overall’ rather than a Band.*

*\*\* Public equals total number of tickets minus the allocations to the right.*

*\*\*\* Insert rows below Band 1 if further bands are required (for reserved seating events), and speak to the Box Office Manager about seating plans.*

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| DATE(S)\* | Doors | Start | End | Band(s) | BSL | Audio described | SubT | SurT |
| 04/06/17 | 15:30 | 15:30 | 16:30 | 0 | N | N | N | N |

*\* Insert more rows for dates where any of the details are different.*

KEY STAKEHOLDERS

|  |  |  |  |
| --- | --- | --- | --- |
| Organisation/Hull 2017 Dept | Name | Agreed? | Initials |
| Hull 2017 – Ex Producer | Sam Hunt | Y |  |
| Hull 2017 – Digital / Box Office | David Watson |  |  |
| Neu! Reekie! | Michael P/Kevin W | Y |  |
| Hull 2017 – Assistant Producer | Hannah WW | Y | HWW |

ADDITIONAL NOTES

|  |
| --- |
| Copy:  EXTRA 20 TICKETS PUT ON SALE AS FREE BUT TICKETED TO ALLOW FOR NO SHOWS.  An exploration into Caught By The River with John Andrews, Will Burns, Martha Sprackland and Adelle Stripe.  ‘Caught by the River began as an idea, a vision and a daydream shared between friends one languid bankside spring afternoon. It was conceived as an online meeting place for pursuits of a distinctly non-digital variety: walking, fishing, looking, thinking. Birdsong and beer. Adventure and poetry. Life’s small pleasures, in all their many flavours. It was – and still is – about stepping out of daily routines to re-engage with nature. Finding new rhythms. Being.  Launched in May 2007, the website initially drew inspiration from a variety of singular figures renowned in their various fields as writers, explorers, conservationists and, perhaps more than anything, dreamers: Roger Deakin, Alice Oswald and Chris Yates – each as inspiring as the pop stars that many involved in Caught By The River grew up in awe of. The site soon established itself as what early champion Robert Macfarlane described as “a true confluence of currents”, with a growing number of hill-top philosophers and holloway wanderers converging to share their many landscape-based passions. As co-founder Jeff Barrett once remarked: “Caught by the River is a place where nothing bad happens.” Early contributors included Bill Drummond, Chris Yates, Laura Beatty, Frank Cottrell Boyce, Chris Watson, Charles Rangeley-Wilson, Tim Dee, Pete Fowler and Emma Warren. Further contributors include: Jon Savage, Jarvis Cocker, Alice Oswald, Edwyn Collins, Irvine Welsh and newer voices such as Amy Liptrot, Melissa Harrison, Richard Benson, Will Burns, Martha Sprackland and Benjamin Myers.  An Antidote To Indifference is the website’s semi-regular print off-shoot, a DIY fanzine that collates articles from the site, as well as commissioning new works that explore themes such as sound recordings, islands, illustration and site-specific pieces. In 2016 the first official Caught By The River festival was held on the northern banks of the Thames at Fulham Palace. Here the legendry likes of Super Furry Animals and Low rubbed shoulders with Chris Packham, Kate Tempest, Melissa Harrison and cult favourites such as Gwenno, Virgina Astley, Iain Sinclair, Darren Hayman and Pete Fowler, across stages including the Faber Poetry Chapel, The Idler Academy and the Museum Of British Folklore.  Collectively each Caught By The River event, essay, release or publication sees disparate strands of creativity coming together in perfect symbiotic harmony. Together they hopefully form a collective whole that represents an outlook on a world full of endless discovery, innovation, poetry…but mainly just doing things for the sheer joy-giving hell of it.’  **Where Are We Now? will be a summer festival like no other: a gathering of time-served trouble-makers, spoken word rebels, artistic mavericks & leftfield music pioneers. We’ll be converging on the city of Hull to ask of today’s counter-culture the soaring, searching question with which David Bowie kissed us goodbye.**  **Find out about other events as part of Where Are We Now here: https://www.hull2017.co.uk/whatson/events/where-are-we-now/** |

COMPS

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Artists & Guests | 20 (10 N!R!, 10 Hull 2017) | Executive & Corporate | 0 | Media | 10 | Other |  |

Submitted by Hannah Williams Walton

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date 17 March 2017