CCP Process Review – 23/05/2016

Notes:

Letter of Agreement

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| Marketing & Comms | * What are we giving them in terms of Hull2017 support? - This sub-heading should be called Marketing & Communications Support. * Their Marketing & Comms policy should be attached to the signed agreement. * Dates & Deadline needed from PB. * Branding – Are they getting the full branding? Are they obliged to use our Logo? | FAO CD, WH  FAO PB  FAO PB |
| General Conditions | * Do we need to warrant that the lead applicant is a UK Citizen? Don’t they just need a UK bank account? | FAO CD, WH |
| Financial | * Line to be added that the ‘party will be responsible of all VAT and Tax – not Hull 2017’ | FAO WH |
| Ticketing | * Do they need to provide ticketing comps for H2017? If so how many? 5%? * Ticket allocation? | FAO CD, HD, WH |
| M&E | * What M&E is going/can go onto Fluid Review? I.e. progress report? * Can they just re-upload their budget/project timeline? | FAO DW, CD, EU |
| Event Schedule | * To be created by CD. * Project timeline/Budget attached to ES. * Budget template is a summary, with actual budget attached to ES as well. | FAO CD |