

THE LONGHILL BURN

SATURDAY 15 JULY 2017

9:30pm

Eastmount Playing Fields

LAND OF GREEN GINGER

ACT III

STAFF BRIEFING

**An Act of Wanton Wonder
is coming to Longhill.**

At nightfall on 15 July we will gather together for music, dancing, surprises, fireworks and the lighting of a huge and beautiful bonfire.

The Longhill Burn is the latest in a series of Acts of Wanton Wonder following the discovery of the crates bearing the mark of Land of Green Ginger.

Visit greenginger.org

WHAT, WHERE, WHEN

What day does 'The Longhill Burn' take place?

The Longhill Burn takes place on Saturday 15 July 2017.
Please arrive at 9:30pm.

What is 'The Longhill Burn'?

We will gather together for music, dancing, surprises and the lighting of a huge and beautiful bonfire.

The Longhill burn will celebrate the area, fuelling the future.

Where does 'The Longhill Burn' take place?

The Longhill Burn takes place on **Eastmount Playing Fields**, which are located behind **Eastmount Community Recreation Centre**, Waveney Road, Longhill, HU8 9NB. Access to the site is via the **Main Gates** to Eastmount Community Recreation Centre on Waveney Road. Once inside the gates you will be directed to the bonfire site. Please follow instructions from our team, and do not stray from the group.

What time does 'The Longhill Burn' begin and end?

Entry to the Bonfire site is from **9:30pm**. The show will end at approximately 10:30pm.

WHAT, WHERE, WHEN

What preparations do I need to make?

The Longhill Burn is free to attend, and no booking is required.

We are expecting thousands of people to attend the bonfire, which takes place on Eastmount Playing Fields after dark. Although lighting will be provided the ground may be muddy and uneven under foot, so please take care and ensure you and your group are wearing sensible footwear.

Is there allocated seating?

General seating is not available.

Please do not bring your own chairs as they will not be permitted.

CHILDREN & DOGS

Is 'The Longhill Burn' suitable for children?

Yes, it is suitable for all ages.

Children under the age of 16 must be accompanied by an adult.

Are dogs allowed?

There is amplified music and pyrotechnic effects used as part of The Longhill Burn, so it may be a frightening experience for animals. With the exception of assistance dogs, animals will not be admitted.

GETTING TO EASTMOUNT PLAYING FIELDS

How do I get to Easmount Playing Fields?

Parking is extremely limited around Eastmount Playing Fields, so we advise use of public transport or travelling by foot where possible.

Public Transport

We are encouraging the use of public transport for anyone travelling from outside of the Longhill estate. The following bus services from the city centre make stops in the Longhill estate or just outside of it on Holderness Road:

11 Stage Coach (last bus from Apollo PH (Holderness Road – 00:50)

56 EYMS (last bus from Longhill Estate (Wansbeck Road – 23:04)

57 EYMS (last bus from Longhill Estate (Wansbeck Road – 22:44)

By Foot or Cycling

Please head to the entrance gate to Eastmount Community Recreation Centre on Waveney Road. This is the only entrance to the site. Please follow directional signage and look out for members of our team who can help you find your way.

GETTING TO EASTMOUNT PLAYING FIELDS

Parking

There will be limited parking available for blue badge holders on a first come first serve basis. This is located at Eastmount Community Recreation Centre on Waveney Road.

Parking is **extremely limited** and non-residents are discouraged from parking on the Longhill estate. Instead, there is parking available at:

TOILETS & ACCESSIBILITY

Are there toilets nearby?

We have arranged for temporary toilets, including accessible and gender neutral toilets, to be available.

SITE TERMS & CONDITIONS

- Animals, with the exception of assistance dogs, are not permitted.
- No alcohol is permitted within the site.
- Food and beverage items (excluding alcohol) may be brought to the site for personal consumption only. Food and beverage will not be for sale within the site.
- Children under 16 must be accompanied by a parent or guardian.
- Re-admission once the gates have closed is not permitted.
- The organisers reserve the right to refuse entry, and will do so if you are under the influence of alcohol or an illegal substance, or for any other reason at our discretion.
- In the unlikely event that attendance is oversubscribed the organisers reserve the right to limit entry in the interest of public safety.
- Latecomers will not be admitted.
- Admission to the site is at your own risk and the organisers have no liability whatsoever for any loss, damage, death, or injury to you or your property which is not caused by its negligence.
- You are not permitted to use professional audio, video and/or photographic equipment within the site without the express permission of the organisers.

EMERGENCY ACTIONS

COMMUNICATIONS

EMERGENCY ACTIONS –THROUGH TO EVENT CONTROL CHANNEL 9

Please remember to state –Location (*SEE PLAN FOR NAMED REFERENCE POINTS*) nature of incident,

CODE RED –FIRE

CODE BLUE –FIRST AID

CODE YELLOW –LOST CHILD

CODE PINK –LOST PARENT

CODE GREEN –CROWD DISORDER

CODE BLACK –SUSPICIOUS PACKAGE

EVACUATION

In the event we need to evacuate the Park, this will be undertaken in two stages

Standby:

AMBER ALERT

- Please return to your positions.
- Stop non-urgent radio communications.
- Be aware of any obstructions that would prohibit exit of the park –gates and barriers.

Evacuation:

RED ALERT

Show lights will be put up

Show will stop

PA announcements will be made directing people to leave the park

Maintain positions aid people less mobile to leave Park

Stand down for these actions will be made:

STANDDOWN AMBER

STANDDOWN RED

STAFF MUSTER POINT

MAGGIES, SHANNON ROAD.

CORE TEAM

<i>CALL SIGN</i>		<i>ROLE</i>	<i>CH</i>	<i>LOCATION</i>
Gareth	Hull2017	Event Manager	9	Roaming
Maddie	Hull2017	Producer - Artist Liaison	9	Roaming
Adam	Hull2017	Production Manager	9	Roaming
Sarah H	Hull2017	Volunteer Lead	9	Roaming
Katy F	Hull2017	Executive Producer	9	Roaming
Elizabeth	Hull2017	Assistant Producer - Participants/Volunteers	9	Roaming
Mandy D	And Now	Fire Safety Manager	11	Roaming
Ben	And Now	Pyro Gaffer	11	Roaming
Mark	And Now	Pyro crew	11	Roaming
Pete	And Now	Pyro Crew	11	Roaming
Lis	And Now	Stage Manager - Participants	11	Roaming
Security Manager	Prestige	Security Lead	9 & 10	Roaming

SCHEDULE

20:00	Security Briefing
20:30	Security deployment
21:00	Gates open
21:30	Show start
22:00	Bonfire lit
22:30	Show ends
23:00	Audience cleared

RADIO CHANNELS

	Event Control – inc First Aid / Lost Children
9	
10	Security
11	Show

SECURITY 1 of 2

CALL SIGN	SIA	Stewards	RAD CH	LOCATION	DUTIES	
Gate 1	1		10	Gate from Waveney Road	DUTIES	Click people in
					DUTIES	If at capacity close gates and inform people we are at capacity
				Amber to Red	EMERGENCY ACTION	Ensure gates are open for people to evacuate
					NOTES	We don't expect to get to capacity - the decision to close the gates is that of the Event Manager (Gareth Hughes)
Gate 2	1		10	Gate from Ellingham Close	DUTIES	Click people in
					DUTIES	If at capacity close gates and inform people we are at capacity
					DUTIES	Blue Badge parking - access
				<u>Amber to Red</u>	EMERGENCY ACTION	Ensure gates are open for people to evacuate
					NOTES	We don't expect to get to capacity - the decision to close the gates is that of the Event Manager (Gareth Hughes)
Waveney	2	2	10	Patrolling Waveney Road	DUTIES	Advising people trying to park - no parking (unless a resident)
					DUTIES	Ensuring a vehicular access is maintained
				<u>Amber to Red</u>	EMERGENCY ACTION	Position to meet and walk blue lights onto site
					NOTES	This is an advisory role - there will be no enforcement ie towing available

SECURITY 2 of 2

CALL SIGN	SIA	Stewards	RAD CH	LOCATION	DUTIES	DUTIES
Audience A	1	1	10	To the left of the site	DUTIES	Mobile patrol and response
					DUTIES	Check perimeter
				<u>Amber to Red</u>	EMERGENCY ACTION	Ensure exits are clear for evacuation
				<u>Amber to Red</u>	EMERGENCY ACTION	Direct people to the nearest exit
Audience B	1	1	10	To the right of the site	DUTIES	Mobile patrol and response
					DUTIES	Check perimeter
				<u>Amber to Red</u>	EMERGENCY ACTION	Ensure exits are clear for evacuation
				<u>Amber to Red</u>	EMERGENCY ACTION	Direct people to the nearest exit
Hardington	2		10	Hardington Close gate and nature reserve	DUTIES	one static to man the gate from Hardington Close
					DUTIES	one to patrol to the nature walk
				<u>Amber to Red</u>	EMERGENCY ACTION	Ensure exits are clear for evacuation
				<u>Amber to Red</u>	EMERGENCY ACTION	Direct people to the nearest exit
Holderness	2		10	From Holderness Drain perimeter	DUTIES	one static at production area - checking accreditation
					DUTIES	one patrolling barrier line
				<u>Amber to Red</u>	EMERGENCY ACTION	Ensure exits are clear for evacuation
				<u>Amber to Red</u>	EMERGENCY ACTION	Direct people to the nearest exit
Rope line	2	2	10	Barrier line - front of bonfire	DUTIES	Advise people not to cross barrier line
					DUTIES	Mobile patrol the barrier line
				<u>Amber to Red</u>	EMERGENCY ACTION	Ensure people are not moving towards the bonfire
				<u>Amber to Red</u>	EMERGENCY ACTION	Sweep area to front of bonfire to ensure public are clear
					NOTES	Do not stray from the line
Pyro	4			Rear of bonfire	DUTIES	Protecting back line from dog walker etc
					DUTIES	Escorting walkers to Hardington Close - to leave site
				<u>Amber to Red</u>	EMERGENCY ACTION	Ensure rear pyro area is not accessed by public



Pyro technics

Double rope and pin line

Production

Sculptural bonfire

Viewing area

AUDIENCE

Security position

W/C

Welfare, Lost children and first aid

Blue badge parking

GATE 1

GATE 2

Schedule
 19:00 – numbers estimate on rec ground
 20:00 – Security and first aid deployed
 20:30 – gates monitored and counts begin
 21:00 – Gates open
 22:00 – Bonfire lit and pyro fires
 22:30 – Finish
 23:00 - Clear

PRYO EXCLUSION AREA

Rope and pin line with 4x Fire Watch stewards

50 m



Shepherdson Dan School Of Motoring

PARKING RESTRICTION



NO WAITING RESTRICTIONS 7AM to MIDDNIGHT – 15 JULY 2017 (ONE SIDE OF THE CARRIAGE WAY)
2 Teams of security to patrol to advise people not to double park

VOLUNTEERS	NUMBER	LOCATION	DUTIES	
Wayfinding 1	2	Shannon Road / Brent Avenue	DUTIES	Directing people to Waveney Road
			NOTES	No parking on site - plenty on street parking further down Shannon Road
Wayfinding 2	2	Shannon Road / Limerick Close	DUTIES	Directing people to Waveney Road
			NOTES	No parking on site - plenty on street parking further down Shannon Road
Wayfinding 3	2	Shannon Road / Frome Road	DUTIES	Directing people to Waveney Road
			NOTES	No parking on site - plenty on street parking further down Shannon Road
Wayfinding 4	2	Brent Avenue / Waveney Road	DUTIES	Directing people to Waveney entrance (roadway to the left)
			NOTES	No parking on site - plenty on street parking further down Shannon Road
Wayfinding 5	2	Frome Road / Waveney Road	DUTIES	Directing people to Eastmount Community Centre entrance (path to the right)
			NOTES	No parking on site - plenty on street parking further down Shannon Road

Access 1	2	Eastmount Community Centre car park	DUTIES	Meeting blue badge holders directing them to parking and viewing - viewing to the right of the bonfire
			NOTES	First come first served
Access 2	2	Viewing area - front of bonfire (right)	DUTIES	Meeting viewing platform users and aiding
			NOTES	First come first served

Meet Greet 1	2	Waveney Road pedestrain entrance	DUTIES	giving information, start times, toilets etc
Meet Greet 2	2	East mount car park to main field (lampost)	DUTIES	giving information, start times, toilets etc
Meet Greet 3	2	Ellingham Road roadway entrance	DUTIES	giving information, start times, toilets etc
Meet Greet 4	2	East mount car park to main field	DUTIES	giving information, start times, toilets etc

Info 1	2	Main field - festoon	DUTIES	giving information, start times, toilets etc
Info 2	2	Main field - festoon	DUTIES	giving information, start times, toilets etc
Info 3	2	Main field - toilets	DUTIES	giving information, start times, toilets etc
Info 4	2	Main field - stage	DUTIES	giving information, start times, toilets etc

VOLUNTEER POSITIONS



Viewing area

AUDIENCE

W/C

Welfare, Lost children and first aid

Blue badge parking

GATE 1

GATE 2

Lloyds Pharmacy